

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, SEPTEMBER 24, 2019 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:30 pm

Meeting called to order

Roll Call:	Ald. Shirley Saryan	Present
	Ald. Bruce Bailey	Present
	Mr. Richard Kasza	Present
	Ald. Linda Lubotsky	Present
	Mr. Richard Mrochinski	Excused
	Atty Brian Sajdak	Excused

Also Present: Mr. Jeff Katz, Director of Neighborhood Services
Mr. John Laskoski, Superintendent of Public Works
Mr. Bryan Haas, Project Engineer

2. Approval of the February 26, 2019 Meeting Minutes

**Approval of the
02/26/19 Meeting
Minutes**

It was moved by Mr. Kasza, seconded by Ald. Bailey to approve the February 26, 2019 meeting minutes. Motion carried unanimously

3. Citizen Commentary

Citizen Commentary

None

4. Election of Chairperson and Vice-Chairperson of Board of Public Works

**Election of
Chairperson Ald.
Lubotsky and Vice-
Chairperson Ald.
Bailey**

Ald. Bailey made a motion to nominate Ald. Labotsky as Chairperson, seconded by Mr. Kasza.

On a roll call vote, motion carried unanimously by Ald. Saryan, Ald. Bailey, Mr. Kasza, and Ald. Lubotsky.

Ald. Saryan made a motion to nominate Ald. Bailey as Vice-Chairperson, seconded by Ald. Lubotsky.

On a roll call vote, motion carried unanimously by Ald. Saryan, Ald. Bailey, Mr. Kasza, and Ald. Lubtosky.

5. Discussion and decision to consider amending the contract between the City and Johns Disposal regarding the annual rate increase. (DNS)

**Amendment of
contract between City
and Johns Disposal
regarding annual rate
increase
FINANCE COMMITTEE**

Mr. Katz stated the City has a contract with Johns Disposal for the collection of garbage and recycling. The contract is for a five (5) year period through December 31, 2021. Per the contract, on January 1st of each year all rates are adjusted by the change in the National Consumer Price Index (CPI) from the previous August. For 2020 the change will be an increase of 1.70%. In recent years, there have been drastic changes in the market for recycled materials. The costs to run recycling programs has increased dramatically. To compensate for the increased costs, Johns Disposal is seeking an increase in rates greater than allowed by the contract. The requested combined garbage and recycling increase is about 14%. If we were to agree to the higher rates, a contract amendment would need to be negotiated and approved by the Common Council. All we want to discuss tonight is considering amending the contract between the City and Johns.

Brian Jongetjes, President of Johns Disposal and Nate Austin, Municipal Sales Manager of Johns Disposal gave a presentation on tonight's items stating the increase is mostly about recycling.

Ald. Bailey asked if Johns has contracts with any other cities and if they are also going to them with the increase. Mr. Jongetjes replied they have 65 municipal contracts. Nate added some of the other cities they work with have confirmed the new rates for next year. Every community has different levels of service. Greenfield has a very premium level of service because of the Drop Off Center, which is pretty all inclusive and the City also has yard waste. Some communities are packaging it with service changes or service upgrades to make an increase more palatable.

General questions about our recycling program were addressed.

Ald. Lubotsky raised concern about the cost continuing to go up yearly. Mr. Jongetjes replied that prior to a new contract in early fall or late summer the City has time to terminate the contract if they cannot agree on a contract each year.

Mr. Jongetjes stated that Johns has contracts with some other municipalities where it is noted that their increases are limited to cost of living but they have the ability to request more. If they request more and cannot justify it then the city has the option to terminate at the end of the year. That is something that can be reviewed in the fall or late in the summer. So if an agreement cannot be reached, the city has time to terminate the contract and get someone else.

Ald. Saryan remarked that a contract is a contract and we should keep it like it is, regarding our current contract and requested changes. Mr. Jongetjes responded that if that is what the Council decides, he would probably ask to not renew a contract for the following year with 2020 being their last year. The City would then have to request bids, of which Johns could bid again if they choose.

Clarification was requested by Ald. Bailey on the financial details of the annual rate increase, which Mr. Katz explained in detail.

Ald. Lubotsky questioned if there is any cushion between what we collect from the taxpayers and what the City pays. Jeff Katz replied that he would need to consult with Paula Schafer, Director of Finance, and Mayor Neitzke for that information. Ald. Lubotsky would like to know that information before she makes a decision. Mr. Kasza remarked that this is only one of variables. Johns' cost is another variable. There is no value in Johns walking away from the contract and the City rebidding when this may be a temporary situation. There are costs involved in putting this out for rebid.

Ald. Lubotsky raised concern if some of Johns' municipalities say no, will other cities have to pick up more costs as Johns' costs continue to rise.

This amendment request will be taken to the Finance Committee and then it will return to the Board of Public Works Committee.

6. Discussion and decision to sign an Intergovernmental Cooperation Agreement with West Allis for a street improvement project. (DNS)

Mr. Katz stated a project to make improvements to 116th Street between Howard Ave. and Morgan Ave. is planned for 2020. Portions of the street are within both Greenfield and West Allis. Greenfield will be the lead municipal agency for the construction of the improvements. This Intergovernmental Cooperation Agreement sets forth the terms by which West Allis will pay to Greenfield, the actual costs of the improvements within the West Allis corporate boundary.

**Sign
Intergovernmental
Cooperation
Agreement with West
Allis for a street
improvement project
COMMON COUNCIL**

Ald. Lubotsky wanted to confirm that the projected West Allis cost is \$97,792.50 and inquired what the total cost of the project will be. Mr. Katz replied that is the correct projected cost and that the total cost of the project is still under design.

Ald. Lubotsky commented that it is nice to work together with our neighbors in municipalities and save money. Mr. Katz said we work together with Milwaukee on a regular basis and we approached West Allis on this project and they were more than happy to do it, otherwise, they would have to repair this part of the road.

It was moved by Ald. Lubotsky, seconded by Ald. Saryan to sign an Intergovernmental Cooperation Agreement with West Allis for a street improvement project as listed on Exhibit A. Motion carried unanimously.

7. Discussion and decision to adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding a parking zone reserved for persons with disabilities at 3829 South 39th Street. (DNS)

Mr. Katz stated we are looking to approve a parking zone reserved for persons with disabilities in front of 3829 S. 39th Street, Tax Key 554-1054-000. Per City ordinance, a fee would be assessed for the cost of materials, equipment and labor for the signs. The fee is \$255.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to accept and adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding a parking zone reserved for persons with disabilities at 3829 South 39th Street. Motion carried unanimously

**Accept adopting ordinance amending Section 8.04 of the Greenfield Municipal Code regarding a parking zone reserved for persons with disabilities at 3829 South 39th Street
COMMON COUNCIL**

8. Discussion and decision to adopt a Winter Maintenance Policy. (DNS)

Mr. Katz presented that the proposed Winter Maintenance Policy outlines the process by which the Division of Public Works responds to winter weather events. It also sets the expectations for how Public Works responds within its limits of available staff, equipment, de-icing chemicals and budget.

Not every snow event is the same, therefore, not every snow plowing effort is the same. With minor snowfalls, all streets may be plowed within 6-8 hours. With a heavy snowfall it may take up to 12 hours to clear all streets. Every effort is made to complete snow plowing operations as quickly and safely as possible.

We do not have sufficient staff or equipment to provide 24 hour coverage. Public Works limits the number of continuous hours a plow operator can work on a shift. The limitation is done with the public's and plow operator's health and welfare in mind.

It is more than just streets. The facilities that require winter maintenance are divided into classifications by priority:

- A. High Priority Classifications (Arterial streets, Collector streets, Institutional streets, for example, streets that go past schools, and Commercial streets. In the Commercial streets, an example would be 74th Street.)
- B. Medium Priority Classifications (Residential Streets, Alleys, and Parking Lots like here at City Hall)
- C. Low Priority Classifications (Sidewalks, Bus Pads)

De-icing chemicals like salt are expensive and limited in supply. Proper application of chemicals depends on weather conditions and type of facility.

**Accept Adopting a Winter Maintenance Policy
COMMON COUNCIL**

After the winter event has ended, the effort will switch to cleanup with the intermediate goal of bare/wet pavement and finally the ultimate goal of bare/dry pavement.

So to summarize what this policy does, it explains how Public Works is going to react to weather this winter so both the Council and our residents have an understanding of how we are going to attack that snow storm. It also talks about the limitations that we have, so in other words, we are going to go after the most important streets first and the neighborhoods second. We have to do it within the number of people that we have, the number of trucks that we have and also the budget. Salt has a cost, fuel has a cost, labor has a cost, so we are going to do it as best as we can within the available resources we have.

Ald. Lubotsky confirmed that we are creating the policy but Department of Public Works has been doing this all along, this is nothing new.

Discussion took place on the length of a shift a plow driver works and how it is broken up. The policy clarifies limitations as well as the decision process on how to approach maintenance during a storm.

Ald. Lubotsky stated she is comfortable leaving the length of plow driver shifts up to the discretion of the Superintendent to continue the practice that he has been doing. They do a wonderful job plowing and handling the weather.

Ald. Bailey recommends that the Common Council highly desires that no driver would go beyond 16 hours without an 8 hour rest in between. Mr. Katz replied that the policy can be modified to include that language.

It was moved by Ald. Bailey, seconded by Mr. Kasza to adopt a Winter Maintenance Policy with provision that the policy language is modified to recommend no driver would go beyond 16 hours without an 8-hour rest in between. Motion carried unanimously.

9. Superintendent of Public Works Report. (DPW)

Superintendent of Public Works Report

John Laskoski reported that the men and women of Department of Public Works (DPW) have been hard at work all summer long taking care of multiple tasks. The season started assisting Parks and Recreation with some of their Right of Ways and their outlying parks maintenance, which would include lawn maintenance and pruning back of shrubs and trees and things like that. DPW also did the gazebo restoration at Haker, which is now Almquist Park and Creekwood Park. We sandblasted, primed and painted those gazebos there and they look very nice. We did some heavy forestry work at Haker Park. We also constructed a new planter at Almquist Park prior to the rededication there. We fixed the wall at the Community Center on 72nd Street that was listing a little bit. Most recently, we completed an asphalt project at Fire Department 92, where the staff at DPW milled and overlaid over 320 ton of asphalt and did the pavement marking there over a 2 week period and it came out very well.

Mr. Laskoski spoke on multiple street lighting projects in the city. With the resurfacing of S. 43rd St., we erected and lit the street lights on S. 43rd St. between Grange and Ramsey. The Midland Neighborhood street lights are now up. We are just waiting for the Morgan Ave. project to button up and then we will have those lit, as well as WE Energies needs to take their old poles down in that neighborhood. On South 92nd St., in conjunction with the State project, we put up some new poles there also, some new LED street lighting.

Traffic signal maintenance continues daily over the 1700 street lights that we take care of. We have had a couple knock downs this past summer of street light poles. That takes a little bit to rewire and get the heads put back and put back

on. We have been assisting IT city-wide in different buildings and departments with security work and just improvements on the computer side of things. Most recently we are installing some blinking stop signs on 35th and Edgerton. The Edgerton project was done two years ago and that is a long stretch without any blinking stop signs. I think it helps as you drive both east and westbound there. We recently completed about 31 lane miles of crack sealing in various neighborhoods around the city. Line striping, which includes the stencils and crosswalks around all school zones throughout the city. We started our line striping east of 69th St. this year and next year we will obviously be west of 69th St.

We are looking into some yard improvements at the DPW yard. We have a vast area that is still gravel and there is minimal storm sewer drainage there so we are looking at installing some storm inlets in that area, as well as putting up a cold storage building that we disassembled from the Ridge Church when they moved into the old Walmart Garden Center. Re-asphalting the areas that are current and then asphaltting over the gravel area in the DPW yard.

Last but not least, we are looking at installing an ice rink for the community to use this winter at Konkell Park. Our staff recently did some site work there where they put out a leveling platform for the ice rink to sit on and we are looking forward to opening that up in mid-December.

General questions about the ice rink were addressed.

Ald. Lubotsky asked if we are done with EAB for this year. Mr. Laskoski replied we did the winter removals. Currently there are about 45 service requests for removals coming up in November 2019 through April 2020.

Ald. Lubotsky inquired when leaf pick up starts. Mr. Laskoski replied that it will start Monday, October 7, 2019. Ald. Saryan confirmed if leaf pick up will always start at the same end of the city. Mr. Laskoski replied that pick up is run by Aldermanic Districts east to west. Mr. Katz noted that since multiple passes are made, there is a pass through each district more than once.

10. Engineering Report. (Engineering)

Engineering Report

Bryan Haas reported that it has been a pretty busy construction season here in the city this summer. Morgan Ave. project from 43rd St. to Forest Home Ave. is really nearing completion. Landscape restoration was completed with the final lift of asphalt paved this week. We are on schedule for an expected road opening by October 15, 2019.

City Hall parking lot pavers are being replaced. The south lot is nearly complete. They will move to the west and north lots by the Community Center and should be completed within the next several weeks. Funding for this project is from MMSD Green Solutions, so thank you MMSD.

Other improvement projects completed this year include 43rd St. from Grange Ave. to Ramsey Ave. That was resurfacing and had storm water improvements as well. We also resurfaced 116th St. from Layton Ave. to Cold Spring Rd. We added a sidewalk on Honey Creek Dr. and Grange Ave. in the vicinity of Elm Dale Elementary School. We replaced the Community Center roof. The Native vegetation that was planted around Wildcat Creek at Kulwicki Park was done at the very end of last year. We have done some maintenance on that and we do expect it to take 3 years to fully mature.

Other projects throughout the city that we were not directly managing but you certainly have seen include Milwaukee County's 92nd St. resurfacing, currently in Phase 2 (last phase) of the project with a completion of mid-November.

WisDOT resurfaced Loomis Rd. for the entire length in the City. They also rehabilitated 76th St. and Forest Home Ave. bridges over IH-894. They are currently working on Forest Home Ave./92nd St. intersection improvements adding a signal to be completed this fall. Also, they added noise walls along IH-894 around the Hale Interchange.

Upcoming projects we have here throughout the city, we are going to reconstruct the neighborhood south of Morgan Ave. between 44th St. and 49th St. over next 2 years. It will be split into 2 years of construction starting this upcoming year of 2020. We will be resurfacing 116th St. from Howard Ave. to Morgan Ave., which the prior agenda item addressed. We are installing a traffic signal at 84th St./Cold Spring Rd. with concrete repair along Cold Spring Rd. Lastly, the WisDOT will be replacing 68th St. bridge over IH-894 beginning approximately December, so that bridge will be out for about 8 months through August 2020. They will start there the middle of the school year. It will affect the school that is right there and they plan on being finished before the new school year begins. It will be inconvenient for our residents but the bridge is in need of replacement.

Ald. Bailey inquired who pays for the bridge. Mr. Haas replied that it is a state highway project so the State Department of Transportation is paying for it. He mentioned that he has had quite a few discussions regarding the timeline and they are doing a very quick timeline on this project. This is their typical timeline for a bridge replacement.

Ald. Bailey questioned what the timeline is on the stoplights on 84th St. and Cold Spring Rd. Mr. Haas replied that we were delayed because of material delays. We are expecting construction next summer in 2020.

Ald. Lubotsky stated that Ald. Borkowski from Milwaukee is proposing to go from 4 lanes to 3, a center lane and a bike lane, from Manitoba to Morgan Ave. on 43rd St. They are going to do the southern lane with the lane painting and then they are going to wait 6 months to see if it is effective in controlling the traffic. Ald. Lubotsky inquired if there has been discussions with anyone with regards to continuing that into Greenfield since they are stopping on Morgan Ave. Mr. Katz replied that we have not talked with them about that. Ald. Lubotsky will forward her email to Mr. Katz regarding Milwaukee's project.

11. Other topics for future agendas

Other Topics for Future Agendas

Installing a No U-Turn sign on 84th St. in the Allerton area by the freeway. Signal timing at 84th St. and the freeway. Pedestrian safety at the same signal is also a concern.

Speed Limit sign at the 4800 block of S. 81st St.

12. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Bailey to adjourn the Board of Public Works meeting at 8:01 PM. Motion carried unanimously.

Respectfully submitted,
Jodi Weber
Administrative Assistant
Department of Neighborhood Services

Date distributed: 9/27/19