

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT GREENFIELD CITY HALL, COMMON COUNCIL CHAMBERS, ROOM 100, ON TUESDAY, OCTOBER 22, 2019 AT 6:30 P.M.

1. Ald. Lubotsky called the meeting to order at 6:30 pm.

Meeting called to order

Roll Call:	Ald. Shirley Saryan	Present
	Ald. Bruce Bailey	Present
	Mr. Richard Kasza	Present
	Ald. Linda Lubotsky	Present
	Mr. Richard Mrochinski	Excused
	Atty Brian Sajdak	Excused

Also Present: Mr. Jeff Katz, Director of Neighborhood Services
Mr. John Laskoski, Superintendent of Public Works
Mr. Bryan Haas, Project Engineer

2. Approval of the September 24, 2019 Meeting Minutes.

**Approval of the
09/24/19 Meeting
Minutes**

It was moved by Ald. Bailey, seconded by Mr. Kasza to approve the September 24, 2019 meeting minutes. Motion carried unanimously.

3. Citizen Commentary

Citizen Commentary

None

4. Discussion and decision to approve the 2020 Special Assessment Rate Schedule. (DNS)

**Approval of the 2020
Assessment Rate
Schedule
COMMON COUNCIL**

Mr. Katz stated that each year the city revises the special assessment rates for street reconstruction projects. The increase is based upon the Consumer Price Index. The Finance Department provides us with that information. The proposed rate increase for a given year will be calculated using the annual rate of inflation experienced over the 12 month period ending in August of the prior year. So between last September and this August is what the rates will go up for next year. The inflation factor for next year is 1.766%. For reference, in 2019 the inflation factor was 2.322%. The increase is less this year than it was last year.

Craig Skala was present to answer questions on things related to assessments.

It was moved by Ald. Saryan, seconded by Ald. Kasza to approve the 2020 Special Assessment Rate Schedule. Motion carried unanimously.

5. Discussion regarding drainage complaint at 4861 S. 81st Street. (DNS)

**Discussion regarding
drainage complaint at
4861 S. 81st Street
NO ACTION**

Mr. Katz stated a resident at 4861 S 81st Street has a concern about drainage. Public Works and Engineering have spoken with the resident. The street is relatively flat, with a slight pitch to the south. The resident's driveway pitches the wrong direction, to the north, resulting in minor ponding after it rains. It does dry up after the rain ends. The resident feels it is an issue with the city with the street, however, survey equipment was taken out there and it was found that her driveway is pitched in the wrong direction.

Ald. Bailey said the resident wants relief from the city in regards to a drainage ditch. Discussion took place on different drainage methods the city has installed in the past and what is currently found to be best practice.

No Action.

6. Discussion regarding traffic and pedestrian concerns on 84th Street at the I-894 on and off ramps. (DNS)

Mr. Katz stated the high traffic volume on 84th Street at the I-894 on and off ramps occasionally cause problems for motorists. Pedestrians also must use caution when walking in that area due to the high traffic volumes.

Ald. Bailey commented that he has witnessed cars that are coming from the south and heading north to get on to the freeway are making U-turns at Allerton Ave to beat the backed-up left turning lane. People cannot get out of the neighborhood because cars are making U-turns there.

Mr. Katz commented that the traffic signal and turn lanes are all owned by the DOT right there under the freeway. He will talk with the DOT to see if a No U-Turn sign can be put there. Traffic backup may be reduced when the traffic signal is installed on 84th Street.

Discussion took place on pedestrian traffic safety in the area. Mr. Katz will follow up with the DOT regarding adding an enhanced pedestrian sign and make sure the crosswalk always gets painted. There are future plans for construction on 84th Street in the near future. At that time safety improvements are made as well as improving the surface.

No Action.

7. Discussion and decision to approve an amendment to Resolution No. 3317, updating the Stormwater Utility Rate. (DNS)

Mr. Katz stated Greenfield created a Stormwater Utility in 2009 to provide funding for stormwater management. Fees are collected to pay for the cost of managing both the quantity (volume) and quality (pollution) of stormwater. These costs increase annually. Charges for stormwater are based on an "Equivalent Runoff Unit" (ERU) which represents the average cost for managing the impact of an average single family home. Businesses pay based on their actual impervious area.

The increase is based upon the Consumer Price Index. The proposed rate increase for a given year will be calculated using the annual rate of inflation experienced over the 12 month period ending in August of the prior year. This is consistent with other city rate increases.

The inflation factor for next year is 1.766%. For reference, in 2019 the inflation factor was 2.322%. The current quarterly equivalency charge per Equivalent Runoff Unit (ERU) is \$17.39. The new rate of \$17.70 will be reflected on the first quarter 2020 stormwater/sewer billing and all quarters thereafter.

It was moved by Ald. Lubotsky, seconded by Mr. Kasza to approve an amendment to Resolution No. 3317, updating the Stormwater Utility Rate. Motion carried unanimously.

**Discussion regarding traffic and pedestrian concerns on 84th Street at the I-894 on and off ramps
NO ACTION**

**Approval of amendment to Resolution No. 3317, updating the Stormwater Utility Rate
COMMON COUNCIL**

8. Discussion and decision to sign an agreement with WE Energies to allow staging of wood chips at the city's west public works yard. (DNS)

**Approval to sign an agreement with WE Energies to allow staging of wood chips at the city's west public works yard
COMMON COUNCIL**

Mr. Katz stated WE Energies would like to enter into a five year agreement with the city to stage wood chips at the city's west public works yard. The yard is located at 116th street and Morgan Avenue. The wood chips, generated by WE Energies tree trimming activities, would be deposited in open bins on a daily basis. When the bins become full, the bins would be emptied to make room for more wood chips. The staging area would be 50' x 100'. It would not impact the city's use of the yard. In exchange for use of the space, WE Energies would provide a security light for the west public works yard at no cost to the city. The light would include an outlet that could be used for a future security camera.

Mr. Katz also mentioned that it is good to work with WE Energies on a regular basis and be cooperative like this because periodically DPW receives safety training at no cost. Mr. Laskoski shared that we have been working with a representative from WE Energies for the past few years to help us with our forestry needs within the city right of ways for EAB, the ash trees, and things like that, and they have been very responsive and cooperative in helping us with that.

Ald. Lubotsky inquired if the wood chips would be available for residents. Mr. Laskoski stated that we periodically stock the bins on the outside of our locked gate at the west yard with leaf mulch and wood chips. The WE Energies representative has indicated that if at any time we want to store those chips into our bins for our residents we can do that also.

It was moved by Ald. Lubotsky, seconded by Mr. Saryan to sign an agreement with WE Energies to allow staging of wood chips at the city's west public works yard. Motion carried unanimously.

9. Superintendent of Public Works Report.

**Superintendent of
Public Works Report**

John Laskoski reported that seasonal work continues. Leaf collection started on October 7th, on a Monday. We have made it through the city once and are started back on the east end this week and doubling up crews started October 23rd. With the help of mother nature, the leaves have begun to fall pretty heavily.

Seasonal work also includes the snow and ice equipment. We are calibrating and installing salters on six plow trucks so we can at least respond to a salting operation, if needed. General snow plowing operations, when we do go out on a full scale plow, requires 14 trucks and 2 front end loaders, of which we use for leaf collection equipment also. This is a bit of a dance if we do get some precipitation.

The South 42rd Street lighting project is finished. The Midland neighborhood should be fully functional by the end of the month, as well as South 92nd Street. We began putting up poles on Hwy 100 from Edgerton North.

Other projects that we are interested in and involved with are the ice rink at Konkel Park, continuing on catch basin repairs and curb and gutter repairs. We are still televising sanitary sewer lines, the regularly scheduled stuff as well as pre and post inspection of construction projects. Our catch basin cleaning this summer included 300 inlets that were cleaned with the direction of the Department of Neighborhood Services and Jeff Tamblyn.

Park and median right of way maintenance continues. City of Greenfield Public Works hosted their 6th annual Expo on October 3rd. There were over 700 attendees with 92 vendors to visit and discuss equipment and best practices for different municipalities as well as schools and universities around southeast

Wisconsin. We did have a safety training expert there, Hap Pigley. He does trench and excavation training and was very well received. We are doing an in-house safety training with him for all of our staff.

We also do utility locating if someone calls in a Digger's Hotline request for general excavation. We have facilities owned by Greenfield, which are street lights, the city owns some fiber optic in the city too, which we do not locate that is done by a private company. We also locate our storm sewers and sanitary sewers. Between January and June we did over 1770 locates.

10. Engineering Report.

Engineering Report

Bryan Haas reported that the Morgan Avenue project (43rd St to Forest Home Ave) is finally open and nearly complete and traffic is on that road. He has received quite a few compliments on it.

Here at City Hall we have our Paver Replacement project, which is still ongoing. The south side of the lot is complete and the north part of the lot should be complete in the next week or so.

We just recently started a tree planting project throughout the city. We are actually planting between 350 – 400 trees. Located on Edgerton Avenue from a road project a couple of years ago, the 52nd and Midland project that we completed last year, by Clayton Crest neighborhood, and various spot replacements throughout the city.

Other projects are the 92nd Street County project and the DOT Forest Home Avenue and 92nd Street project, both of which should be complete within the next couple of weeks.

There will be some impacts in the city starting next week when the DOT begins their 68th Street bridge replacement project. I believe starting Monday, 68th Street will be closed between Layton Avenue and Bottsford Avenue. That is going to be a full bridge demolition for a new bridge with anticipated completion by the beginning of the next school year, August 2020. The demolition of the bridge will take place during the night time hours. For approximately 4 to 5 days, overnight, there will be large machinery taking down that bridge with a full freeway closer. The DOT notifies the nearby residents about it, but it is the only time they can close the freeway and do that work.

Ald. Lubotsky inquired if the 43rd Street bike lane is finished now. Mr. Haas replied that it is complete.

11. Other topics for future agendas

Other Topics for Future Agendas

None

12. Adjournment

Meeting Adjournment

It was moved by Ald. Lubotsky, seconded by Ald. Bailey to adjourn the Board of Public Works meeting at 7:06 PM. Motion carried unanimously.

Respectfully submitted,
Jodi Weber
Administrative Assistant

Date distributed: 10/23/19