



**MINUTES OF THE GREENFIELD BOARD OF HEALTH HELD AT THE GREENFIELD CITY HALL ON MAY 11, 2023, AT 6:30 PM**

- 1. Meeting called to order and roll call @ 6:32 PM

**Meeting called to Order at 6:32 PM**

**ROLL CALL:**

Ald. Pam Akers Common Council Representative	Present
Danielle Stachowiak, RTR(m)	Present
Richard Dettman, PhD, RDCS	Present
Leon A. Saryan, PhD	Present
Andrew Martinez, Pharmacist BOH Chairperson	Present
Luanne Wielichowski, MSN, FNP	Present
Mary Kitten, DNP, RN	Present
Cindy Leranah	Present
Abby Gorecki, MPH – Interim Health Officer	Present

Also in attendance: Julie Foley, Human Resources Director

- 2. Approval of the revised January 12, 2023 Board of Health Minutes

**Approval of 1/12/2023 BOH minutes**

A motion was made by Pam Akers, seconded by Luanne Wielichowski, to approve the January 12, 2023. The Motion carried unanimously.

- 3. Approval of the March 09, 2023 Board of Health Minutes

**Approval of 3/9/2023 BOH minutes**

**A motion was made by Danielle Stachowiak, seconded by Leon Saryan, to approve the March 9, 2023. Pam Akers Abstained. The Motion carried unanimously.**

- 4. Citizen Commentary

**Citizen Commentary**

None

- 5. Informational update related to the department’s COVID-19 Testing Program

**Covid-19 Testing Program**

The Covid testing pilot program ended as of April 15<sup>th</sup>. At home test kits were distributed across the community and are also available at the Health Department. Residents are encouraged to use [www.sayyestocovidhometest.org](http://www.sayyestocovidhometest.org) to obtain more tests.

6. Informational update related to the 2023 Farmers Market Season **2023 Farmers Market Season**
- The 2023 Market season has started. There are over 60 vendors this year. We continue to support the EBT Match program which matches up to \$20 per market visit. We are seeing an increased number of patrons at the market. Ms. Gorecki thanked Heidi Herro, Market Manager, for helping with the growth of the market.
7. Informational update and discussion related to Community Health Assessment and Improvement Process **Community Health Assessment & Improvement Process**
- Documents are being prepared and will be presented at the next Board of Health meeting. Following approval, a formal launch party will take place inviting internal and external partners.
8. Discussion and decision to change electronic health record keeping system to CHAMPS Nightingale Notes from Software Expressions **Discussion and Decision regarding Electronic Health Record Keeping**
- Ms. Gorecki reviewed the annual renewal invoice from Software Expressions with the Board and discussion ensued regarding options and cost savings with Nightingale Notes. She indicated that West Allis is currently using Nightingale Notes and is pleased with it.
- A motion was made by Mary Kitten, seconded by Danielle Stachowiak to change electronic health record keeping from Software Expressions to CHAMPS Nightingale Notes. The Motion carried unanimously.**
9. Committee to go into Closed Session Pursuant to Wisconsin Statutes, Section 19.85(1)(f)(g) and 19.85(1)(c) to discuss the following: **Closed Session**
- a. Communicable Disease Updates
  - b. Environmental Health Updates
  - c. Personnel Updates
    - i. Board members to review applications for Health Officer/Director
    - ii. Board members to discuss Medical Advisor interest
- A motion was made at 6:54 PM by Mary Kitten, seconded by Cindy Leranth to go into closed session. The Motion carried unanimously.**
10. Adjourn Closed Session and Reconvene into Open Session **Open Session**
- A motion was made at 7:49 PM by Leon Saryan, seconded by Richard Dettman to adjourn closed session and reconvene into open session. The Motion carried unanimously.**

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| <b>11.</b> | <b>Public Health Legislative Updates</b><br><br>There have been discussions regarding Health Officer authority. There is an attempt to limit the authority of closing down establishments to 14 days.  | <b>Public Health<br/>Legislative Updates</b>   |
| <b>12.</b> | <b>Public Health Research</b><br><br>None  | <b>Public Health Research</b>                  |
| <b>13.</b> | <b>Executive Officer's Report</b><br><br>Ms. Gorecki announced that Pam Akers had been reappointed to another term. As of June 1 <sup>st</sup> Andrew Martinez, Luanne Wielichowski, Mary Kitten and Cindy Leranth are up for reappointment. Ms. Gorecki asked if those up for reappointment were interested in continuing to serve. Ms. Wielichowski said she needed time to consider. The remaining members agreed to continue to serve on the board.<br><br>The Health Department is in the process of a remodel which is being financed by a community development block grant ARPA grant and the city improvement budget.<br><br>The department has a vacancy in the Environmental Health Position. Dan Koralewski is continuing to help the department until a replacement is found. | <b>Executive Officer's<br/>Report</b>          |
| <b>14.</b> | <b>Chairperson's Report</b><br><br>None  | <b>Chairperson's Report</b>                    |
| <b>15.</b> | <b>Aldersperson's Report</b><br><br>The Veteran's Memorial project is progressing. The bricks that were in place at the memorial by the library were carefully removed and packed away. They will be incorporated into the new design. The project is being financed by the Dan Jansen Fest.<br><br>The powerline trail is not complete. There will be more phases starting next year.<br><br>A statue will be placed on the south side of City Hall and was purchased by Joan Stevens.  | <b>Aldersperson's Report</b>                   |
| <b>16.</b> | <b>Miscellaneous Board Member's Report</b><br><br>None   | <b>Miscellaneous Board<br/>Member's Report</b> |

**17.** Items for Future Agendas

Special Meeting on Monday, May 15, 2023.

**Items for Future  
Agendas**

**18.** Adjournment

**A motion was made by Pam Akers, Seconded by Leon Saryan to adjourn the meeting at 8:14 PM. The motion carried unanimously.**

**Adjournment**