

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, SEPTEMBER 13, 2023

1. The meeting was called to order by Ald. Saryan at 6:01 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, Human Resources Director
Tim Sowinski, Deputy Comptroller
Dan Weber, Assistant Fire Chief
Scott Jaquish, Parks & Recreation Director

2. Approval of the August 9, 2023 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the August 9, 2023 Finance & Human Resources minutes.

The motion carried unanimously.

Don Carlson, 5082 W Colonial Ct, attended meetings and received checks and would like to return the funds, along with processing costs. He asks that the donation be used for debt reduction. He had a check with him, plus cash, that he gave to Ms. Schafer. He suggested that the City think about doing away with the \$5/meeting.

3. Discussion/decision to approve a grant agreement between the State of Wisconsin Department of Health Services and the Greenfield Fire Department for the EMS Leave Behind program.

AC Weber stated this item is a grant received, just over \$15,000 to purchase naran and harm reduction supplies. When the Fire Department responds to an overdose, they can leave behind harm reduction supplies.

Mayor Neitzke strongly encourages this.

Ald. Saryan asked the cost of a naran kit, AC Weber stated about \$60 per kit. Fentanyl is about \$1 per strip.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a grant agreement between the State of Wisconsin Department of Health Services and the Greenfield Fire Department for the EMS Leave Behind program.

The motion carried unanimously.

4. Discussion/decision of renewal of shared services equipment sharing agreement.

AC Weber stated the current agreement expired and this is a renewal that does not expire. It allows for Fire Departments to leave the agreement with notice. All Milwaukee County Fire Departments are part of the agreement and allows for sharing of equipment.

Mayor Neitzke confirmed this is not shared services agreement.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve renewal of shared services equipment sharing agreement.

The motion carried unanimously.

5. Discussion/decision regarding contract allowing for the continuation of the Stockbox program.

Mr. Jaquish stated this is a monthly food supplement supply program for those that qualify and runs through the Hunger Task Force and Parks and Recreation Department. It is held at City Hall. The program has been running for 10 years and serving about 75-100 participants monthly.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve contract allowing for the continuation of the Stockbox program.

The motion carried unanimously.

6. Discussion/decision regarding agreement with Klemme Floats LLC.

Mr. Jaquish said this allows the return of the Cruisin' Santa parade, which has been very popular. There will be 2 floats, decorated and navigating through the streets of Greenfield in mid-December with the escort service of the City's Police and Fire Departments.

Ald. Bailey asked about the cost. Mr. Jaquish said the floats are about \$2800 total, plus staff time. The money is allocated under the public celebrations budget.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve Agreement with Klemme Floats LLC.

The motion carried unanimously.

7. Discussion and decision to approve Memorandum of Understanding with City of Greenfield Health Department and Quartz Health Solution.

Ms. Foley stated this MOU is to have Quartz Health Solutions established as a provider with our health department to allow for Medicaid reimbursement for services provided within the health department. Quartz will reimburse 100% of the WI Medicaid SSI and/or Badgercare Plus fee schedule in place at the time of service. The City Attorney has reviewed agreement. West Allis is moving forward with an agreement with Quartz and advises we do the same.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve Memorandum of Understanding with City of Greenfield Health Department and Quartz Health Solution.

The motion carried unanimously.

8. Approval of schedules of disbursements in the amount of \$5,551,890.30.

AP DISBURSEMENT SCHEDULES:			
AP CHECKS	8/11/2023	\$	238,933.52
AP CHECK	8/18/2023	\$	395,548.54
AP CHECKS	8/25/2023	\$	2,064,597.86
AP CHECKS	9/1/2023	\$	737,082.98
AP CHECKS	9/8/2023	\$	35,562.36
WIRE TRANSFERS - AUGUST 2023		\$	1,722,391.60
P-CARDS - JULY 2023		\$	151,456.25
P-CARDS - AUGUST 2023		\$	206,317.19
TOTAL \$			5,551,890.30

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$5,551,890.30.

The motion carried unanimously.

9. Approval of mileage reimbursements in the amount of \$1,208.51.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve of mileage reimbursements in the amount of \$1,208.51.

The motion carried unanimously.

10. Investments and reinvestments for July 2023 and August 2023.

July 2023 Statement

June Ending Balance	\$	33,673,899.58
8 Deposit (s) in July		7,722,232.99
1 Withdrawal(s) in July		4,000,000.00
July Interest Earnings @ 5.15%		154,216.28
TOTAL	\$	37,550,348.85

JULY 2023 INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$735,892.99	12/31/2001	variable		\$31.25	21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,554,325.95	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$145,843.71					
Ehlers Investment Partners X- GRD 2021B	\$744,209.26	7/1/2021	variable			
Ehlers Investment Partnes X - ARPA	\$2,969,880.26					
Ehlers Investment Partnes X - 2022A X-3025	\$1,513,919.07					
Associated Bank Investments	\$6,291,670.60	3/15/2022	variable			
Totals	\$18,955,741.84				\$31.25	

August 2023 Statement

July Ending Balance	\$	37,550,348.85
0 Deposit (s) in August		-
4 Withdrawal(s) in August		4,250,000.00
August Interest Earnings @ 5.31%		165,244.96
TOTAL	\$	33,465,593.81

AUGUST 2023
INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$735,892.99	12/31/2001	variable			21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,592,893.18	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$147,019.45					
Ehlers Investment Partners X- GRD 2021B	\$749,367.80	7/1/2021	variable			
Ehlers Investment Partnes X - ARPA	\$2,995,895.01					
Ehlers Investment Partnes X - 2022A X-3025	\$1,501,264.55					
Associated Bank Investments	\$6,338,566.68	3/15/2022	variable			
Totals	\$19,060,899.66				\$0.00	

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve investments and reinvestments for July 2023 and August 2023.

The motion carried unanimously.

11. Accept July 2023 financial statements.

09/08/2023 02:06 PM User: Paula_S DB: Greenfield		BUDGET REPORT FOR GREENFIELD Fund: 010 GENERAL Calculations as of 07/31/2023			Page: 1/1
ACCOUNT CLASSIFICA AND FUNCTION	DESCRIPTION	2022 ACTIVITY	2023 ORIGINAL BUDGET	2023 ACTIVITY THRU 07/31/23	BALANCE REMAINING
ESTIMATED REVENUES					
TAXES	TAXES	19,668,963	20,139,625	20,146,024	(6,399.00)
INTGOV	INTERGOVERNMENTAL	4,201,440	4,180,894	2,895,361	1,285,533.00
L&P	LICENSES AND PERMITS	1,298,719	1,219,300	734,594	484,706.00
FINES	FINES-FORFEITS-PENALTIES	690,209	803,000	536,207	266,793.00
CHRG	PUBLIC CHARGE FOR SERVICE	2,120,576	1,960,500	1,366,559	593,941.00
INT CHRG	INTERGOVERNMENTAL CHARGES	1,365,014	1,353,727	714,432	639,295.00
MISC REV	MISCELLANEOUS REVENUE	370,911	382,969	366,778	16,191.00
OTH FIN	OTHER FINANCING SOURCES	73,705	748,276		748,276.00
TOTAL ESTIMATED REVENUES		29,789,537	30,788,291	26,759,955	4,028,336.00
APPROPRIATIONS					
GENERAL	GENERAL GOVERNMENT	3,831,659	4,051,447	2,418,995	1,632,452.00
PS	PUBLIC SAFETY	19,126,618	20,227,742	10,794,917	9,432,825.00
PW	PUBLIC WORKS	3,874,226	3,981,096	2,650,961	1,330,135.00
HHS	HEALTH AND HUMAN SERVICES	911,629	976,750	369,320	607,430.00
CRE	CULTURE, REC AND EDUCATION	1,139,612	1,293,176	624,232	668,944.00
PD	PLANNING AND DEVELOPMENT	200,050	243,080	99,052	144,028.00
OTHER	OTHER FINANCING SOURCES(USES)	360,558	15,000	84,118	(69,118.00)
TOTAL APPROPRIATIONS		29,444,352	30,788,291	17,041,595	13,746,696.00
NET OF REVENUES/APPROPRIATIONS - FUND 010		345,185		9,718,360	9,718,360.00
BEGINNING FUND BALANCE		9,115,224	9,460,411	9,460,411	
ENDING FUND BALANCE		9,460,409	9,460,411	19,178,771	

Motion by Ald. Bailey, seconded by Ald. Saryan, to accept July 2023 financial statements.

The motion carried unanimously.

12. Discussion and decision to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c)(e) to consider the following:
 - a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

Motion by Ald. Kastner, seconded by Ald. Bailey to go into closed session at 6:15 pm.

The motion carried unanimously on a roll call vote.

13. Adjourn closed session and reconvene into open session.

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn closed session at 7:31 pm and reconvene into open session.

The motion carried unanimously.

14. Presentation of the proposed 2024 budget and brief discussion.

Mayor Neitzke stated he provided binders and asked Alders to review and ask him questions directly. The public hearing is set for November 7th or 21st. The ERP allowable increase to expenditures is about \$1.8 million, but net new construction was 0.48%. This means the increase to the levy, excluding the debt portion, will be approximately \$109,000.

15. Items for future agenda

Budget discussions

16. Adjournment

Motion by Ald. Kastner, seconded by Ald. Bailey to adjourn the meeting at 7:33 pm.

The motion carried unanimously.