



Common Council Chambers – City Hall Room 100
7325 W. Forest Home Ave, Greenfield, Wisconsin

BOARD OF PUBLIC WORKS MEETING Agenda

Tuesday, October 24, 2023 - 6:30 PM

1. Call to order
2. Roll Call
3. Approval of the August 22, 2023 meeting minutes
4. Citizen Commentary
5. Approve the 2024 Special Assessment Rate Schedule.
6. Approve an amendment to Resolution No. 3317, updating the Stormwater Utility Rate for 2024.
7. Adopt an ordinance establishing the 2024 Service Charges for the Collection of Garbage, Refuse, Yard Wastes and Recycling Services.
8. Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding parking restrictions on West Waterford Avenue.
9. Superintendent of Public Works report
10. Engineering Report
11. Other topics for future agendas
12. Adjournment

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MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT THE GREENFIELD CITY HALL
ON TUESDAY, AUGUST 22, 2023

1. Call to order

The meeting was called to order by Bruce Bailey at 6:32 pm.

2. Roll Call

Present: Alderperson Bruce Bailey, Alderperson Pam Akers, Alderperson Andrew Drzewiecki; Citizen Members: Denise Collins, John Graber

Also present: Jeff Katz, Director, Neighborhood Services; Randy Esch, Superintendent of Public Works; Bryan Haas, City Engineer

3. Approval of the June 27, 2023 meeting minutes

Motion by Alderperson Pamela Akers, seconded by Alderperson Andrew Drzewiecki to approve the June 27, 2023 meeting minutes. Motion carried unanimously.

4. Citizen Commentary

None

5. Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding parking restrictions on South 27th Street.

Mr. Katz stated that it has come to the City's attention that there is a parking problem on the west side of South 27th Street. Trucks are stopping in the active lane to unload cars. He stated that the current ordinance specifies, "no parking at any time on the west side of South 27th Street." The proposed ordinance will specify, "no parking, stopping or standing at any time on the west side of South 27th Street." Motion by Alderperson Pamela Akers, seconded by Denise Collins to adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding parking restrictions on South 27th Street. Motion carried unanimously.

6. Adopt a resolution, recognizing International Migratory Bird Day and authorizing the Pollinator Protection Committee to continue participation in the Wisconsin Bird City program.

Motion by Denise Collins, seconded by Alderperson Andrew Drzewiecki to adopt a resolution, recognizing International Migratory Bird Day and authorizing the Pollinator Protection Committee to continue participation in the Wisconsin Bird City program.. Motion carried unanimously.

7. Superintendent of Public Works report

Mr. Esch stated the DPW staff attended a Smart Salting Workshop. Public Works finished landscape improvements at City Hall, repaired concrete sidewalks throughout the City, working on improving the entrance to Konkel Park, and tree pruning. Mr. Esch said DPW responded to 675 Diggers Hotline requests and 311 Services Requests.

8. Engineering Report

Mr. Haas provided an update on the Greenfield construction projects. The 90th St / Waterford Ave reconstruction is progressing on schedule with completion by the end of September. The Howard Ave spot concrete replacement is on-going with completion by the end of September. He also stated that sanitary improvement projects will occur this fall. The 68th Street concrete project and asphalt street resurfacing projects are complete.

Minutes are not official until formally approved by the Board of Public Works at the next scheduled meeting.

Mr. Haas gave an update on other agency projects. Milwaukee Water Works (MWW) replaced the water main on Bottsford Ave and 72nd St and this project is nearing completion, with landscape restoration still to occur. The Wisconsin Department of Transportation (WisDOT) will be resurfacing I-894 and replacing the Loomis Road bridge beginning this fall and next year. We don't know the schedule yet, but a preconstruction meeting will be held later this week.

9. Other topics for future agendas

Ald. Akers mentioned the parking issue at intersections in her neighborhood during Konkel Park events.

10. Adjournment

Motion by John Graber, seconded by Denise Collins to adjourn at 6:50PM. Motion carried unanimously.

Minutes transcribed by Stefanie Richter, Administrative Assistant, Engineering, 9/5/23



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: October 24, 2023

RELATING TO:

Approve the 2024 Special Assessment Rate Schedule.

SUMMARY:

Each year the city increases the special assessment rates for street reconstruction projects.

The increase is based upon the Consumer Price Index (CPI). The Wisconsin Department of Revenue (DOR), State and Local Finance Division has informed us that the Consumer Price Index for all urban consumers (CPI-U) was certified at 5.4% for the 12 months ending August 31, 2023.

Basing the increase on the CPI is consistent with other city rate increases.

The CPI of 5.4% has decreased from 7.7% last year.

FINANCIAL:

RECOMMENDATION:

Approve the 2024 Special Assessment Rate Schedule.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

ASSESSMENT RATES – 2024 Proposed

(Note: Residential, multifamily, commercial and industrial as defined per zoning code.
Residential is further defined as properties zoned with “R” classification.)

SANITARY SEWER AND SANITARY SERVICE LATERALS

RESIDENTIAL	\$55.12 / front foot
MULTI-FAMILY / COMMERCIAL / INDUSTRIAL	\$73.96 / front foot

LATERALS are assessed on the basis of the contract price,
per foot cost x 1/2 the right-of-way, plus 20% for overhead.

UNOPENED STREETS -- 100% Total Project Cost Levied Per Parcel
(based on divisibility per zoning)

WATER MAIN AND WATER SERVICE LATERALS

RESIDENTIAL	\$55.12 / front foot
MULTI-FAMILY / COMMERCIAL / INDUSTRIAL	\$73.96 / front foot

LATERALS are assessed on the basis of the contract price,
per foot cost x 1/2 the right-of-way, plus 20% for overhead.

UNOPENED STREETS -- 100% Total Project Cost Levied Per Parcel
(based on divisibility per zoning)

STORM SEWER (Does Not Include Resurfacing of Street)

RESIDENTIAL (does not include service connection)	\$ 3.92 / front foot
MULTI-FAMILY (does not include service connection)	\$15.72 / front foot
COMMERCIAL / INDUSTRIAL (does not include service connection)	\$23.60 / front foot

STORM SEWER SERVICE CONNECTION(S) \$1,482.79 / parcel
(method of connection to be determined by Engineering Division)

UNOPENED STREETS -- 100% Total Project Cost Levied Per Parcel
(based on divisibility per zoning)

STREET RECONSTRUCTION (Includes frontage roads)

RESIDENTIAL	\$40.12 / front foot
MULTI-FAMILY	\$55.12 / front foot
COMMERCIAL / INDUSTRIAL	\$78.76 / front foot

* (Includes sidewalk and street lights where applicable)

UNOPENED STREETS -- 100% Total Project Cost Levied Per Parcel
(based on divisibility per zoning)

PUBLIC SIDEWALKS *

RESIDENTIAL	0%
MULTI-FAMILY	75% of Contract Price + 20%
COMMERCIAL / INDUSTRIAL	100% of Contract Price + 20%

*(When not included in street reconstruction or new street construction)

DRIVEWAYS and APPROACHES

Additional Concrete and/or Existing Asphalt Driveways * 100% of Contract Price + 20%

*(Additional includes widening of an existing driveway and/or a second driveway approach.

Second driveway approach shall follow Section 9.12 of the Municipal Code.)

ALLEY RECONSTRUCTION

RESIDENTIAL	\$14.99 / rear foot
MULTI-FAMILY / COMMERCIAL / INDUSTRIAL	100% of Total Project Cost of 1/2 Alley + 20%



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: October 24, 2023

RELATING TO:

Approve an amendment to Resolution No. 3317, updating the Stormwater Utility Rate for 2024.

SUMMARY:

Greenfield created a Stormwater Utility in 2009 to provide funding for stormwater management. Fees are collected to pay for the cost of managing both the quantity (volume) and quality (pollution) of stormwater. These costs to the city increase annually.

Charges for stormwater are based on an "Equivalent Runoff Unit" (ERU) which represents the average cost for managing the impact of an average single family home. Businesses pay based on their actual impervious area.

The increase is based upon the Consumer Price Index (CPI). The Wisconsin Department of Revenue (DOR), State and Local Finance Division has informed us that the Consumer Price Index for all urban consumers (CPI-U) was certified at 5.4% for the 12 months ending August 31, 2023.

Basing the increase on the CPI is consistent with other city rate increases.

The CPI of 5.4% has decreased from 7.7% last year.

FINANCIAL:

The current quarterly equivalency charge per Equivalent Runoff Unit (ERU) is \$19.92. The new rate of \$21.00, will be reflected on the first quarter 2023 stormwater / sewer billing.

RECOMMENDATION:

Approve an amendment to Resolution No. 3317, updating the Stormwater Utility Rate for 2024.

ATTACHMENTS: KEY ISSUES ____ BACKGROUND ____ RESOLUTION ____ FISCAL NOTE ____
MOTION ____ OTHER ____

RESOLUTION NO.

RESOLUTION AMENDING RESOLUTION 3317 OF THE STORMWATER UTILITY RATES

WHEREAS, on December 16, 2009, the City of Greenfield Common Council adopted Resolution No. 3317 establishing Stormwater Utility rates in the form of three charges, including the Base Charge (BC), the Equivalency Charge (EC), and the Special Charge (SC);

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Greenfield that Resolution No. 3317 is hereby amended by revising the Equivalency Charge (EC) to equal \$21.00 per ERU, wherever applicable.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 7th day of November, 2023.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: October 24, 2023

RELATING TO:

Adopt an ordinance establishing the 2024 Service Charges for the Collection of Garbage, Refuse, Yard Wastes and Recycling Services.

SUMMARY:

Per the current agreement with Johns Disposal, on January 1st of each year all rates shall be adjusted by the average annual rate of inflation experienced over the 12 month period ending in August of the prior year, or 2.5%, whichever is greater, but not to exceed 4%.

The increase is based upon the Consumer Price Index (CPI). The Wisconsin Department of Revenue (DOR), State and Local Finance Division has informed us that the Consumer Price Index for all urban consumers (CPI-U) was certified at 5.4% for the 12 months ending August 31, 2023.

Since the CPI for next year is greater than 4%, the increase will be the not to exceed limit of 4%. For reference, in 2023 the increase was 4.0%.

FINANCIAL:

<u>2023</u>	<u>2024</u>	
\$ 65.03	\$ 67.63	per annum per unit for recycling services
<u>\$161.85</u>	<u>\$168.32</u>	per annum per unit for garbage, refuse and yard waste services
\$226.88	\$235.95	Total

RECOMMENDATION:

Adopt an ordinance establishing the 2024 Service Charges for the Collection of Garbage, Refuse, Yard Wastes and Recycling Services.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: October 24, 2023

RELATING TO:

Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code regarding parking restrictions on West Waterford Avenue.

SUMMARY:

No parking shall be permitted at any time on both sides of West Waterford Avenue from South 88th Street to South 92nd Street.

ATTACHMENTS: KEY ISSUES ____ BACKGROUND ____ RESOLUTION ____ FISCAL NOTE ____
MOTION ____ OTHER ____

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 8.04 OF THE
MUNICIPAL CODE OF THE CITY OF GREENFIELD

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 8.04 of the Greenfield Municipal Code is hereby amended to read as follows:

“No parking shall be permitted at any time on both sides of West Waterford Avenue from South 88th Street to South 92nd Street.”

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART IV. This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 7th day of November, 2023.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk