

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, DECEMBER 13, 2023

1. The meeting was called to order by Ald. Saryan at 6:02 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, Human Resources Director
Tim Sowinski, Deputy Comptroller
Scott Simons, Detective, Police Department

2. Approval of the November 29, 2023 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the November 29, 2023 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision regarding renewing the City's 2024 insurance policies (which include: liability, auto liability, worker's comp, crime, cyber liability, employment practices liability, equipment breakdown, pollution liability, property and storage tanks), and authorize the City Clerk and Mayor to sign related paperwork.

Mayor Neitzke noted that there are essentially two insurers that insure cities. Our current insurance company, CVMIC (Cities and Villages Municipal Insurance Company), has done a great job and remains competitively priced. Mayor Neitzke mentioned that property insurance has gone up in price and that is the most significant increase on the policy renewal.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve renewing the City's 2024 insurance policies (which include: liability, auto liability, worker's comp, crime, cyber liability, employment practices liability, equipment breakdown, pollution liability, property and storage tanks), and authorize the City Clerk and Mayor to sign related paperwork.

The motion carried unanimously.

4. Discussion and decision to approve a contract for Blockchain transactions and wallets for tracking purposes in advanced investigations of Crypto currency and beyond.

Detective Simons stated this tool allows the City to help trace Crypto currency involved in scams, child pornography, and human trafficking. In an instance earlier this year, the Police Department was able to help recover about \$38,000 for a scam victim in Greenfield.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a contract for Blockchain transactions and wallets for tracking purposes in advanced investigations of Crypto currency and beyond.

The motion carried unanimously.

5. Discussion and decision to approve 5- year agreement between Greenfield Police Department and Flock Safety for purposes of automated license plate recognition technology.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a 5- year agreement between Greenfield Police Department and Flock Safety for purposes of automated license plate recognition technology.

The motion carried unanimously.

6. Approval of schedules of disbursements in the amount of \$1,209,982.04.

AP DISBURSEMENT SCHEDULES:

AP CHECKS	12/1/2023	\$	936,107.22
AP CHECKS	12/8/2023	\$	273,874.82
AP CHECKS		\$	
AP CHECKS		\$	
P-CARDS -		\$	
TOTAL \$			1,209,982.04

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$1,209,982.04.

The motion carried unanimously.

7. Approval of mileage reimbursements in the amount of \$997.58.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursements in the amount of \$997.58.

The motion carried unanimously.

8. Discussion and decision to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c)(e) to consider the following:

- a. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds).
- b. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- c. Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion by Ald. Kastner, seconded by Ald. Bailey, to go into closed session at 6:12 pm.

The motion carried unanimously on a roll call vote.

- 9. Adjourn closed session and reconvene into open session.

Motion by Ald. Bailey, seconded by Ald. Kastner, to adjourn closed session at 7:34 pm and reconvene into open session.

The motion carried unanimously.

- 10. Decision to approve a resolution for the 2024 Non-Rep Resolution and Command Staff and organizational chart as required.

Motion by Ald. Kastner, seconded by Ald. Bailey to approve items #10 - #14; a resolution for the 2024 Non-Rep Resolution and Command Staff and organizational chart as required.

The motion carried unanimously.

- 11. Discussion and decision to change job title of Deputy Comptroller to Assistant Finance Director and revise job description.

Approved under Item #10.

- 12. Discussion and decision to change job title of P/T Public Health Associate/Farmers Market Manager to Farmers Market Coordinator and revise job description.

Approved under Item #10.

- 13. Discussion and decision to revise job title of Recreation Coordinator to Recreation Supervisor, Older Adult Programs, Special/Community Events, Farmers Market and Volunteer Coordinator and revise the job description.

Approved under Item #10.

14. Discussion and decision to create job description, set salary, recruit and hire Administrative Assistant, Human Resources/Fire Department.

Approved under Item #10.

15. Discussion and update regarding Spring Mall.

Mayor Neitzke anticipates having comparisons in a few weeks so a decision can be made in early January 2024.

16. Items for future agenda.

Cancel 12/27 F&HR meeting, any possible items can go straight to Common Council.

17. Adjournment.

Motion by Ald. Bailey, seconded by Ald. Kastner, to adjourn the meeting at 7:37 pm.

The motion carried unanimously.