

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, FEBRUARY 28, 2024

1. The meeting was called to order by Ald. Saryan at 6:00 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Tim Sowinski, Assistant Finance Director
Randy Esch, Superintendent, Public Works
Kristi Porter, Community Development Manager
Travis Steuber, Recreation Supervisor
Tim Pruitt, City Attorney
Rebecca Shepro, Associate City Attorney

2. Approval of the December 13, 2023 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the December 13, 2023 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision to approve the purchase of 2 single axle patrol trucks with dump body, plow, wing plow and salter.

Mr. Esch stated these two trucks are replacing the remaining 2002 Sterling single axle plow trucks that are currently in our fleet, and parts for these trucks are starting to become obsolete. The funds would be borrowed from a State trust loan and the vendor we are working with expects delivery in 2024. These trucks would be built before the next emissions restrictions that go into effect in 2027.

The cost of the two trucks would be \$636,430 total. Ald. Bailey asked if that is more than what was originally expected and Mr. Esch replied yes. Mayor Neitzke mentioned that we did budget for these trucks, but the lead time was 2-3 years with a different vendor and there was concern at the time about truck prices rising. Ald. Kastner asked what the City will do with the old trucks. Mr. Esch mentioned the possibility of being sold at surplus auction and Mayor Neitzke noted it is yet to be determined.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the purchase of 2 single axle patrol trucks with dump body, plow, wing plow and salter and authorize City Clerk to sign Declaration of Official Intent.

The motion carried unanimously.

4. Discussion and decision to transfer 2024 funds from the Community Development Authority account and the Plan Commission account to a project to be used in 2024.

Ms. Porter stated this is a continual request to transfer \$24,000 of unused budget funds from the Community Development Authority and Plan Commission budgets to the zoning code rewrite consultant project. That is a contract for \$102,500 with ZoneCo. There will then still be \$4,230 due on this contract and Ms. Porter would like to take unused funds budgeted for travel, seminar and training to use to pay this contract off in full. Ms. Porter would amend the memo and agenda item to reflect that change before it moves to Common Council.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve transferring 2024 funds from the Community Development Authority account, the Community Development account, and the Inspection Services account, to a project to be used in 2024.

The motion carried unanimously.

5. Discussion and decision to amend the Employee Classification ordinance effective March 5, 2024.

Mayor Neitzke stated this is to amend the maximum hourly pay for many different Parks & Recreation job titles. The money for this flows from the special revenue fund and there are essentially no levy dollars involved. The Parks & Recreation Department is having a hard time recruiting and retaining employees at the current wages. Mr. Steuber added this is needed to help for hiring purposes as we need to remain competitive.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve amending the Employee Classification ordinance effective March 5, 2024.

The motion carried unanimously.

6. Approval of schedules of disbursements in the amount of \$29,418,252.50.

AP DISBURSEMENT SCHEDULES:			
AP CHECKS	2/16/2024	\$	404,601.29
AP CHECKS - TAX REFUNDS	2/20/2024	\$	1,293.95
AP CHECKS	2/23/2024	\$	689,826.70
WIRE TRANSFERS - JAN 2024		\$	28,322,530.56
P-CARDS		\$	
		TOTAL \$	29,418,252.50

Mayor Neitzke noted that this high amount of payables is for payments made to the other taxing jurisdictions that we collect for.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$29,418,252.50.

The motion carried unanimously.

7. Approval of mileage reimbursements in the amount of \$839.85.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursements in the amount of \$839.85.

The motion carried unanimously.

8. Motion to go into closed session, pursuant to Wis. Stat. Section 19.85(1)(e) (“Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”) to discuss a potential agreement with the City of West Allis to establish the Southwest Suburban Health Department of Milwaukee County and related Service Agreement.

Motion by Ald. Bailey, seconded by Ald. Kastner, to go into closed session at 6:18 pm.

The motion carried unanimously on a roll call vote.

9. Adjourn closed session and reconvene into open session.

Motion by Ald. Bailey, seconded by Ald. Kastner, to adjourn closed session and reconvene into open session at 7:48 pm.

The motion carried unanimously on a roll call vote.

10. Committee reserves the right to take action on the matters discussed in the closed session.

Motion by Ald. Saryan, seconded by Ald. Bailey, to proceed as directed to authorize the City Attorney to communicate to West Allis that the Committee is in favor of the Southwest Suburban Health Department of Milwaukee County IGA Agreement, as well as the service agreement – subject to further work required with respect to financial considerations and employment issues.

The motion carried unanimously.

11. Items for future agenda.

12. Adjournment

Motion by Ald. Bailey, seconded by Ald. Kastner, to adjourn the meeting at 7:50 pm.

The motion carried unanimously.

