



REVISED COMMON COUNCIL MEETING AGENDA

Tuesday, March 5, 2024 - 7:00 PM

- A. Call to Order & Roll Call
- B. Opening Prayer
- C. Pledge of Allegiance
- D. Approval of the February 20, 2024 Common Council minutes
- E. Mayor's Report
 - 1. A Resolution To Memorialize And Approve The Execution And Submission Of A Ballot Related To The Second Amended Joint Chapter 11 Plan Of Reorganization Of Endo International PLC And Its Affiliated Debtors As Recommended By The Official Committee Of Opioid Claimants
- F. Aldermanic Reports
- G. Announcements
- H. Citizen Commentary
- I. Public Hearings
 - 1. Public hearing on the discontinuance of general right-of-way immediately east of 2801 W. Mallory Ave. (PC-2/13/24 Kastner)
 - a. Approve a Resolution discontinuing general right-of-way immediately east of 2801 W. Mallory Ave. (PC-2/13/24 Kastner)
- J. Old Business
 - 1. Appointments to various committees and commissions:
 - a. Mayor appointments, confirmed by Council:
 - i. One member to the Zoning Board of Appeals for a term to expire 5/1/26 (formerly John Rivera)
 - 2. Approve a Resolution for a Special Use Permit for proposed construction of Scooters Coffee, a new limited-service restaurant to be located at 4160 W. Loomis Rd., submitted by Davinder Toor, d/b/a Brew City Coffee, LLC. (Tax Key No. 600-9970-011) (PC-1/9/24 Kastner) (CC: 2/20/24)
 - 3. Approve Site, Landscaping, and Architectural Plans for proposed construction of Scooters Coffee, a new limited-service restaurant to be located at 4160 W. Loomis Rd., submitted by Davinder Toor, d/b/a Brew City Coffee, LLC. (Tax Key No. 600-9970-011) (PC-1/9/24 Kastner) (CC: 2/20/24)
 - 4. Discussion and possible action on a motion to reconsider the Common Council's 2/20/24 Special Use Permit and Combination "Class A" alcohol license denials for Nexus Vape N Smoke. (PC-10/10/23 Kastner) (CC-12/05/23) (CC-2/20/24)
- K. New Business
 - 1. Resolution disallowing the claim of Shawn Golla relating to property damage. (Goergen)
 - 2. Claim received from Adnan Assad. (Goergen)

3. Approve applications for 2023-2024 operator licenses (Goergen)
4. Approve application for a 2023-2024 "Class "B" Fermented Malt Beverage Retailer's License for Hasham Petroleum LLC, Shahzad Ahmad, Agent, for the property at 5235 W. Loomis Rd. (Hasham Citgo). Beer will be sold, served and stored in the restaurant area and records stored in the office located at 5235 W. Loomis Rd. If approved, business will surrender their 2023-2024 Class "A" Fermented Malt Beverage Retailer's License and "Class A" Liquor - Cider Only Retailer's License. (Goergen)
5. Approve a change of agent from Robert Vought to Dianna Figueroa, 1402 Summit Avenue, Racine, WI 53404, for the 2023-2024 "Class A" Combination Fermented Malt Beverage and Liquor Retailer's License held by Skogen's Foodliner, Inc, 4777 S. 27th St. (Festival Foods). (Goergen)
6. Approve an application for a Temporary Class "B" Retailer's License received from Harley Owners Group - Milwaukee Chapter to sell fermented malt beverages indoors at the Women Riders Service Workshop on March 16, 2024 from 10:00 AM to 5:00 PM at 6221 W. Layton Ave. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Goergen)
7. Approve an application for a Temporary Class "B" Retailer's License received from Harley Owners Group - Milwaukee Chapter to sell fermented malt beverages indoors at the Grand American Launch Party on March 23, 2024 from 10:00 AM to 5:00 PM at 6221 W. Layton Ave. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Goergen)
8. Approve an application for a Temporary Class "B" Retailer's License received from Harley Owners Group - Milwaukee Chapter to sell fermented malt beverages indoors at the Spring Service Workshop on March 30, 2024 from 10:00 AM to 5:00 PM at 6221 W. Layton Ave. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Goergen)
9. Approve an Outdoor Special Event application for the House of Harley Pet Fest & Support the Troops Ride, to be located at 6221 W. Layton Ave, May 18, 2024. Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Class "B" Retailer's License (beer), and Food. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
10. Approve an Outdoor Special Event application for the House of Harley 2024 Annual Law Enforcement WI COPS Charity Ride, to be located at 6221 W. Layton Ave, June 1, 2024. Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Class "B" Retailer's License (beer), and Food. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
11. Approve an Outdoor Special Event application for the House of Harley 2024 Annual Firefighter Charity Ride, to be located at 6221 W. Layton Ave, June 15, 2024. Application includes the following combination of licenses/permits: Outdoor Special Event, Temporary Class "B" Retailer's License (beer), and Food. Requesting Council approval to allow unaccompanied underage individuals on the licensed beer premises pursuant to Wis. Stat. 125.07(3)(a)12. (Porter)
12. Discussion and decision to apply for a Milwaukee County Department of Transportation Special Event permit for the House of Harley event, to be located at 6221 W. Layton Avenue, July 24 – July 28, 2024. (Porter)
13. Approve a Special Use Review for proposed hours of operation change to Qamaria Yemeni Coffee located at 4818 S. 76 St., Suite 7, submitted by Anas Alhurani, d/b/a Qamaria Greenfield, LLC, remaining open until 2:00am only during the month of Ramadan in 2024. (Tax Key No. 617-9983-014) (Porter)

14. Approve an ordinance amending Section 8.07 of the Greenfield Municipal Code regarding no parking within 15 feet of an intersection where designated. (BPW-Ald. Bailey- 2/27/24)
15. Approve an amendment to Resolution No. 3317, establishing the annual Stormwater Utility Rate (BPW-Ald. Bailey- 2/27/24)
16. Approve a contract for project #2325 Sanitary Sewer Lining with Visu-Sewer in the amount of \$ 403,785.00. (Katz)
17. Approve a contract for project #2328 Sanitary Sewer Spot Repair with Mid City Corporation in the amount of \$ 102,075.00. (Katz)
18. Approve a Cost Sharing Memo of Understanding with the City of Milwaukee for a street improvement project on Howard Avenue. (Katz)
19. Discussion and decision to transfer 2024 funds from the Community Development Authority account, the Plan Commission account, the Community Development account, and the Inspection Services account, to a project to be used in 2024. (2/28/24 F&HR S. Saryan)
20. Discussion and decision to approve the purchase of 2 single axle patrol trucks with dump body, plow, wing plow and salter and authorize City Clerk to sign Declaration of Official Intent. (2/28/24 F&HR S. Saryan)
21. Proceed as directed to authorize the City Attorney to communicate to West Allis that the Committee is in favor of the Southwest Suburban Health Department of Milwaukee County IGA Agreement, as well as the service Agreement - subject to further work required with respect to financial considerations and employment issues. (2/28/24 F&HR S. Saryan)
22. Discussion and decision to amend the Employee Classification ordinance effective March 5, 2024. (2/28/24 F&HR S. Saryan)
23. Approval of schedules of disbursements in the amount of \$29,418,252.50. (2/28/24 F&HR S. Saryan)
24. Approval of mileage reimbursements in the amount of \$839.85. (2/28/24 F&HR S. Saryan)

L. Items for future agenda

M. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.

Resolution No. _____

**A RESOLUTION TO MEMORIALIZE AND APPROVE THE EXECUTION AND
SUBMISSION OF A BALLOT RELATED TO THE SECOND AMENDED JOINT
CHAPTER 11 PLAN OF REORGANIZATION OF ENDO INTERNATIONAL PLC AND
ITS AFFILIATED DEBTORS AS RECOMMENDED BY THE OFFICIAL COMMITTEE
OF OPIOID CLAIMANTS**

The Common Council of the City of Greenfield, Milwaukee County, Wisconsin do resolve as follows:

WHEREAS, in November 2019, the City of Greenfield engaged Phipps Ortiz Talafuse, LLC, previously operating under the name Phipps Deacon Purnell PLLC (the “Law Firm”) to pursue litigation against certain manufacturers, distributors and retailers of opioid pharmaceuticals (the “Opioid Defendants”) in an effort to hold the Opioid Defendants financially responsible for the City’s expenditure of vast money and resources to combat the opioid epidemic; and

WHEREAS, on behalf of the City, the Law Firm filed a lawsuit against the Opioid Defendants; and

WHEREAS, Endo International PLC, an Opioid Defendant, filed for Chapter 11 bankruptcy in 2022; and

WHEREAS, as part of the Chapter 11 Bankruptcy proceedings, a Plan of Reorganization (the “Plan”) must be approved by the voting members of the Class; and

WHEREAS, the City was recently notified of its right (as a member of Class 6(B) Local Government Opioid Claims) to vote to accept or reject the Second Amended Joint Chapter 11 Plan of Reorganization of Endo International PLC and its Affiliated Debtors based on the claim that was submitted to the bankruptcy court as set forth in the attached Exhibit A; and

WHEREAS, Official Committee of Opioid Claimants has recommended to the claimant municipalities that a vote in favor of the Plan is the most prudent way to proceed on the bankruptcy claim against Endo International PLC; and

WHEREAS, the Law Firm, as litigation counsel, has recommended litigating municipalities opt into the releases and vote to approve the Plan based on the benefit to the municipality as well as the benefit to the broader class of claimants; and

WHEREAS, the Law Firm submitted the ballot on behalf of the City, voting to approve the plan and opt into the releases before the ballot deadline of February 22, 2024.

NOW, THEREFORE, BE IT RESOLVED THAT the Common Council hereby memorializes and fully approves of voting in favor of the Plan and opting into the releases related to the Second Amended Joint Chapter 11 Plan of Reorganization of Endo International PLC and its Affiliated Debtors, and the submission of the ballot on behalf of the City by the Law Firm.

Adopted by the Common Council of the City of Greenfield, Milwaukee County,
Wisconsin, this _____ day of _____, 2024.

CITY OF GREENFIELD

By: _____
Michael Nietzke
Mayor

Attest: _____
Jennifer Goergen
City Clerk

RESOLUTION NO. _____

Resolution discontinuing general right-of-way immediately east of 2801 W. Mallory Ave.

WHEREAS, the City owns excess general right-of-way, immediately east of 2801 W. Mallory Ave. (Tax Key No. 645-0029-000), of which is unimproved; and,

WHEREAS, following due notice and publication the Common Council has conducted a public hearing to determine whether it is appropriate to discontinue the general right-of-way, immediately east of 2801 W. Mallory Ave.; and,

WHEREAS, based upon the materials on file and the comments received at the public hearing, the Common Council has determined that the public interest requires the vacation of the right-of-way, immediately east of 2801 W. Mallory Av., that is more specifically shown and described in the attached Exhibit A; and

WHEREAS, the Common Council further finds that the right-of-way which is hereby to be vacated lies within one-quarter mile of a state trunk highway or connecting highway, and does not contain a railroad crossing within its boundaries;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Greenfield, that the general right-of-way immediately east of 2801 W. Mallory Ave., approximately 14.5 ft. x 247.5 ft. in area, that is more specifically shown and described in the attached Exhibit A is hereby vacated and discontinued.

BE IT FURTHER RESOLVED, that general right-of-way, immediately east of 2801 W. Mallory Ave. (Tax Key No. 645-0029-000) so vacated and discontinued shall, upon passage and publication of this Resolution, forever vest in the owner of said land at 2801 W. Mallory Ave. (Tax Key No. 645-0029-000) as said lands immediately abut this vacation and discontinuance, and were part of the recorded subdivision plat from which the original right-of-way dedication was made, and shall be annexed thereto, free and clear of any right, title or interest in the public as road right of way except for the rights of the public to a public purpose easement for utilities within the vacated area pursuant to the provisions of sections 66.1003 and 66.1005 of the Wisconsin Statutes.

INTRODUCED by the Common Council of the City of Greenfield on the 5th day of March, 2024.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the _____ day of _____, 2024.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk

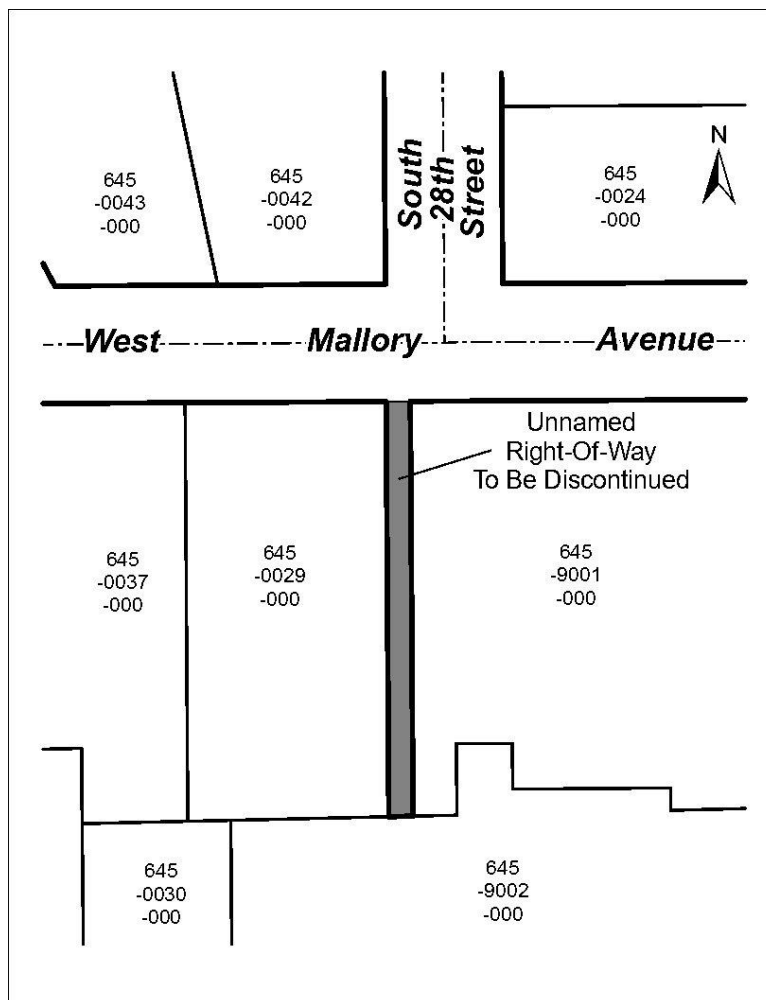
cc: Engineering Division

Exhibit A

Legal Description:

That part of the Southeast ¼ of Section 25, Township 6 North, Range 21 East, City of Greenfield, Milwaukee County, Wisconsin, which is bounded and described as follows:

Commencing at the Southeast corner of said Southeast ¼ Section; thence S 88°41'19" W, 80.01 feet to a point; thence N 00°22'47" W, 641.40 feet to a point on the Southerly right-of-way line of West Mallory Avenue and the Northeast corner of Parcel 1 of Parcel 1 of Certified Survey Map No. 7503; thence S 89°41'35" W, on and along the Southerly right-of-way line of West Mallory Avenue, 355.54 feet to a point on the East line of unnamed right-of-way, and the point of beginning of lands to be described; thence S 00°22'47" E along the West line of said unnamed right-of-way, 247.63 feet to a point; thence S 88°41'19" W, 14.47 feet to a point, said point being on the East line of Lot 1, Block 4 of Tuckaway Manor, a recorded subdivision; thence N 00°22'47" W along the east line of said Lot 1, 247.86 feet to a point on the North right-of-way line of West Mallory Avenue, and the Northeast corner of said Lot 1; thence N 89°41'35" E, on and along the Southerly right-of-way line of West Mallory Avenue, 14.47 feet to the point of beginning.



RESOLUTION NO. _____

Special Use Permit for proposed construction of Scooters Coffee, a new limited-service restaurant, to be located at 4160 W. Loomis Rd., submitted by Davinder Toor, d/b/a Brew City Coffee, LLC. (Tax Key No. 600-9970-011)

WHEREAS, Davinder Toor, d/b/a Brew City Coffee, LLC., duly filed with the City Clerk an application for a Special Use Permit, pursuant to Sec. 21.04.0603, Sec. 21.04.0700 and Sec. 21.08.0103 of the Municipal Code, to establish Scooters Coffee, a new limited-service restaurant to be located at 4160 W. Loomis Rd.; and,

WHEREAS, after due notice, a public hearing was held by the Common Council on February 20, 2024, at 7:00 p.m. or soon thereafter, in the Common Council Chambers, to consider the application; and,

WHEREAS, the Common Council, having carefully considered the evidence presented at the public hearing and the following pertinent facts noted:

1. The applicant, Davinder Toor, resides at 12033 W. Wilbur Ave., Greenfield, WI 53228.
2. The applicant has an accepted offer to purchase the property.
3. Scooter's Coffee will occupy approximately 678 sq. ft. of a newly-constructed building located at 4160 W. Loomis Rd., Greenfield, Milwaukee County, Wisconsin, more particularly described as follows:

Parcel 1 of Certified Survey Map No. 3757, including easement, all being a part of the Southwest ¼ Section 24, Township 6 North, Range 21 East, City of Greenfield, Milwaukee County, Wisconsin.

Tax Key No. 600-9970-011

Said land being located at 4160 W. Loomis Rd.

4. The applicant is proposing to establish a limited-service restaurant within a newly-constructed commercial building.
5. The aforesaid premise is zoned C-2 Community Commercial District under the Zoning Ordinance of the City of Greenfield, which permits limited-service restaurants as a Special Use, pursuant to Sec. 21.04.0603, Sec. 21.04.0700 and Sec. 21.08.0103 of the Municipal Code.
6. The subject property is part of an area along the W. Loomis Rd. commercial corridor. Properties to the south and north are developed as commercial. Properties to the west are developed as residential. Properties to the east are undeveloped or developed as commercial.

7. The proposed development should not adversely contribute to traffic volumes or traffic flow in the area.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Greenfield that the application of Davinder Toor, d/b/a Brew City Coffee, LLC. to establish a proposed limited-service restaurant, to be located at 4160 W. Loomis Rd., be, and is hereby granted on the following grounds:

That the establishment, maintenance and operation of the proposed use, with the imposition of certain conditions hereinafter set forth, reasonably satisfies the standards set forth in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code, so as to permit the issuance of a special use permit as therein provided.

BE IT FURTHER RESOLVED that said Special Use Permit is granted subject to the following conditions:

1. Site and Landscaping Plans. The grant of this Special Use Permit is subject to and conditioned upon the Site Plan and all other applicable conditions approved by the Plan Commission on January 9, 2024 and by the Common Council on February 20, 2024. No alteration or modification of the approved plan shall be permitted without approval by the Common Council.
2. Building Plans and Fire Codes. The grant of this Special Use is subject to building plans being submitted to and approved by the Inspection Services Division and by the Fire Department.
3. Hours of Operation. The allowable hours of operation for Scooter's Coffee will be 6:00am – 8:00pm, daily.
4. Off-Street Parking. A total of 7 off-street parking stalls are required for Scooter's Coffee. The property will provide 7 off-street parking stalls.
5. Signage. Signage shall be in compliance with the City's Signage Ordinance. Any building window signage shall not exceed twenty-five (25) percent of the net glazed front window area per business premises. Rope/LED trim lighting shall not be allowed.
6. Public Nuisance. In accordance with Chapter 11 of the Municipal Code, Public Nuisances are prohibited. Public Nuisances include blighted properties due to an accumulation thereon of junk or other unsightly debris. Enforcement and abatement of public nuisances, including revocation of the Special Use Permit, may take place after three (3) or more nuisance activities have occurred at a premise on separate days during a one hundred and eighty (180) day period.
7. Marketing Displays. The use of pennants, special lighting, flags, streamers or other signage typically temporary in nature, hanging, floating or attached to a structure or vehicle shall not be permitted.

8. Outdoor Lighting. All outdoor lighting fixtures shall be shielded in such a manner that no light splays from the property boundaries. Full-cut off fixtures and or house side shields must be utilized to minimize light splay. Rope/LED trim lighting is not permitted.
9. Litter. Employees shall inspect the area and the immediate vicinity and pick up litter on a daily basis.
10. Refuse Collection. All refuse to be provided by a commercial hauler. All refuse, recyclables and other waste material shall be screened from by a four-sided board-on-board refuse enclosure provided on site.
11. Pest Control. Exterior pest control shall be maintained at all times and pest control problems shall be addressed immediately.
12. Pagers, Intercoms. The use of outdoor pagers, intercoms, or speakers shall not be permitted on site as surrounding land use consists of residential uses.
13. Noxious Odors, Etc. The use shall not emit foul, offensive, noxious or disagreeable odors, gases, or effluvia into the air. Mechanical systems shall be maintained to efficiently remove noxious odors.
14. Pollution. The use shall not cause any noxious or unwholesome liquid or substance or any dirt, mud, sand, gravel, or stone refuse or other materials to be deposited upon any public right of way or flow into any sanitary sewer, storm sewer, or water supply system, or onto adjacent properties.
15. Deliveries and Refuse Pickup. The property will be required to abide by the City of Greenfield health/public nuisance rules per Chapter 12 of the Municipal Code. Because there is a residential neighborhood adjacent to the site, delivery operations and refuse pick up shall only be permitted during daytime hours. These functions shall not be permitted between the hours of 9:00 p.m. and 7:00 a.m.
16. Expiration of Special Use Permit. Any special use approved by the Common Council shall lapse and become null and void one (1) year from and after that approval if the use has not commenced, construction is not underway, or the owner has not obtained a valid building permit. An extension of these time limitations may be granted without a public hearing by the Common Council by resolution reauthorizing the special use in accordance with the following criteria:
 - A. The applicant requesting the extension shall complete a planning application available from the Community Development Division and shall submit a \$350.00 special use permit review/amendment fee.
 - B. A written explanation for the extension of time shall accompany the planning application along with a timeline/schedule for obtaining necessary permits, zoning, state and municipal approvals and a target date for construction start;

C. The request for extension shall be submitted within sixty (60) days of the expiration of the special use permit;

D. The extension, if granted, shall be valid for a period of six (6) months. If no building permit has been issued and construction has not commenced within six (6) months from and after the extension has been granted, the special use shall become null and void.

17. Miscellaneous.

A. Applicants are advised that the foregoing conditions are reasonably necessary to protect the public interest and to secure compliance with the standards and requirements specified in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code; that the issuance of the special use is expressly subject to compliance with said conditions.

B. The use, as granted herein, is subject to applicants' compliance with all other state and local laws and regulations which may be applicable to the proposed use of the real estate in question.

C. The special use, as granted herein, shall run with the land and benefit and restrict all future owners and occupants of the property, unless the use shall lapse or be terminated and the use will not be altered or extended (including structural alterations and/or additions) without the approval of the Common Council, following public hearing, all as provided in Sec. 21.04.0603 and Sec. 21.08.0103 of the Municipal Code.

18. Lapse. If the applicant does not meet all of the terms and conditions set forth in this grant of a special use within one year of the granting thereof, then the Special Use Permit shall lapse and become null and void and the applicant shall forfeit any right to use the property as conferred by the Special Use Permit. The failure of the applicant to meet the terms and conditions of the Special Use Permit shall subject the permit to being declared void by the Common Council after notice to the applicant and a hearing before the Common Council. Upon a finding by the Common Council on the matter, the applicant and/or any interested person may make comments regarding the matter to the Common Council prior to the Common Council's next regular meeting following the hearing recommendation. Upon the Common Council's finding that the Special Use Permit has lapsed and become void, the applicant shall cease all operations at the property.

19. Termination of Special Use. If the person or entity granted the special use violates, allows or suffers the violation of the ordinances of the City of Greenfield, the State of Wisconsin or the United States on the premises covered by the special use, then the special use may be terminated.

20. Acknowledgement. That the applicants sign an acknowledgment that he/she/they has/have received these terms and conditions and will abide by them.

The undersigned applicant agrees to the terms and conditions and has agreed that the grant of the Special Use Permit is conditioned on meeting the terms and conditions of this resolution.

Davinder Toor, d/b/a Brew City Coffee, LLC.

Provided to applicant on the
_____ day of _____, 2024

Community Development Manager

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the _____
day of _____, 2024.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk

COMMON COUNCIL
OF THE
CITY OF GREENFIELD

RESOLUTION NO. _____

A RESOLUTION DISALLOWING THE CLAIM OF SHAWN GOLLA RELATING TO
PROPERTY DAMAGE

WHEREAS, Shawn Golla submitted a claim with the City on January 4, 2024; and,

WHEREAS, the claimant alleged that, on or about December 27, 2023, the claimant incurred property damage when he fell out of his power wheelchair while traveling on the north side of Layton Avenue in the driveway between English Woods Apartments and JATC School when the chair rolled over pothole-type cracks; and,

WHEREAS, the City Attorney has reviewed the facts and circumstances relating to the claim and recommends that the Common Council disallow the claim, as it appears that the City of Greenfield does not have any maintenance responsibility for the location where the accident is alleged to have occurred.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of Greenfield, that the claim of Shawn Golla, filed with the City on January 4, 2024, and relating to alleged loss occurring on December 27, 2023, is hereby disallowed.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to forward a copy of this disallowance to claimant and claimant is hereby advised that legal action to collect on this claim must be commenced within six (6) months of the date of disallowance or be barred.

Approved:

Michael J. Neitzke, Mayor

Date Approved:

_____, 2024

This is to certify that the foregoing Resolution was adopted by the Common Council of the City of Greenfield, Wisconsin, at a meeting held on the ____ day of _____, 2024.

Jennifer Goergen, City Clerk

CITY OF GREENFIELD
OPERATOR LICENSE APPLICANTS

03/01/2024

OPERATOR'S REGULAR

<u>NAME</u>	<u>ADDRESS</u>	<u>CITY, STATE, ZIP</u>
Bhanu Prakash Ghanta	2528 N 124th ST	Wauwatosa, WI 53226
Denise Leigh Belongia	1237 S Grand AVE	Waukesha, WI 53186
Jagvir Singh Narwal	3337 Blake CT	South Milwaukee, WI 53172
Jasmine Wanda Garcia Vargas	6303 W Carmen AVE #6	Milwaukee, WI 53218
Michael Anthony Russo	8606 56th AVE	Pleasant Prairie, WI 53158
Nithin Pampati	1609 N Prospect AVE #201	Milwaukee, WI 53202
Richard R Smith Jr.	5409 S 113th ST	Hales Corners, WI 53130
Sandeep Singh	3337 Blake CT	South Milwaukee, WI 53172



Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: March 5, 2024

RELATING TO:

Outdoor Special Event application for the House of Harley Pet Fest & Support the Troops Ride event, to be located at 6221 W. Layton Ave., May 18, 2024.

SUMMARY:

Application includes the following combination of licenses/permits: OSE, Temporary Class “B” Retailer’s License (beer), and Food.

All various dept. review/approval has occurred.

<u>Event Date</u>	<u>Start Time</u>	<u>Beer Finish</u>	<u>End Time</u>
Saturday, May 18	10:00 a.m.	4:00 p.m.	4:00 p.m.

Set-up: Saturday, 5/18, 8:00 a.m.

Breakdown: Saturday, 5/18, 4:00 p.m.

Live music (DJ) 10:00 a.m. - 4:00 p.m. Alcohol sales 10 a.m. – 4 p.m. Event held on House of Harley premises. Ride departs at 10am, heading east on W. Layton Ave. towards 60th St. Ride does not return to venue.

Recommendation: Approve the Outdoor Special Event application for the House of Harley Pet Fest & Support the Troops Ride event, to be located at 6221 W. Layton Ave., May 18, 2024 and all applicable licenses/permits.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___



Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: March 5, 2024

RELATING TO:

Outdoor Special Event application for the House of Harley 2024 Annual Law Enforcement WI COPS Charity Ride event, to be located at 6221 W. Layton Ave., June 1, 2024.

SUMMARY:

Application includes the following combination of licenses/permits: OSE, Temporary Class “B” Retailer’s License (beer), and Food.

All various dept. review/approval has occurred.

<u>Event Date</u>	<u>Start Time</u>	<u>Beer Finish</u>	<u>End Time</u>
Saturday, June 1	9:00 a.m.	4:00 p.m.	4:00 p.m.

Set-up: Saturday, 6/1, 8:00 a.m.

Breakdown: Saturday, 6/1, 4:00 p.m.

Live music 9:00 a.m. - 4:00 p.m. Alcohol sales 9 a.m. – 4 p.m. Event held on House of Harley premises. Ride departs at 10am, heading east on W. Layton Ave. towards 60th St. Ride returns at approximately 12pm (noon), arriving from east to west on 60th St. to the venue, parking area on W. Layton Ave. for motorcycles.

Recommendation: Approve the Outdoor Special Event application for the House of Harley 2024 Annual Law Enforcement WI COPS Charity Ride event, to be located at 6221 W. Layton Ave., June 1, 2024 and all applicable licenses/permits.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___



Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: March 5, 2024

RELATING TO:

Outdoor Special Event application for the House of Harley 2024 Annual Firefighter Charity Ride event, to be located at 6221 W. Layton Ave., June 15, 2024.

SUMMARY:

Application includes the following combination of licenses/permits: OSE, Temporary Class “B” Retailer’s License (beer), and Food.

All various dept. review/approval has occurred.

<u>Event Date</u>	<u>Start Time</u>	<u>Beer Finish</u>	<u>End Time</u>
Saturday, June 15	9:00 a.m.	4:00 p.m.	4:00 p.m.

Set-up: Saturday, 6/15, 8:00 a.m.

Breakdown: Saturday, 6/15, 4:00 p.m.

Live music 9:00 a.m. - 4:00 p.m. Alcohol sales 9 a.m. – 4 p.m. Event held on House of Harley premises. Ride departs at 10am heading east on Layton towards 60th St. Ride returns at approximately 12pm (noon) arriving from the east to west on 60th St. to the venue, parking area on W. Layton Ave. for motorcycles.

Recommendation: Approve the Outdoor Special Event application for the House of Harley 2024 Annual Firefighter Charity Ride event, to be located at 6221 W. Layton Ave., June 15, 2024 and all applicable licenses/permits.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

Committee: Common Council

Item Number:

Introduced By: Jeff Katz, Director, Department of Neighborhood Services

Date Introduced: March 5, 2024

RELATING TO:

Discussion and decision to apply for a Milwaukee County Department of Transportation Special Event permit for the House of Harley event, to be located at 6221 W. Layton Avenue, July 24 – July 28, 2024.

SUMMARY:

House of Harley (HOH) is proposing to host an Outdoor Special Event July 24 - July 28, 2024, where they plan on requesting closure of W. Layton Ave. during their event.

HOH will request that Milwaukee County DOT provide a permit to allow them to post motorcycle parking only from S. 60 St. to S. 64 St., along W. Layton Ave., requiring closure of W. Layton Ave.

Permits for special events on County highways are only issued to the municipality. In the past, the city has obtained the permit on behalf of House of Harley.

House of Harley pays for the permit, there is no cost to the City for the application.

RECOMMENDATION:

Approve the application for a Milwaukee County Department of Transportation Special Event permit for the House of Harley event, to be located at 6221 W. Layton Avenue, July 24 – July 28, 2024.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

Common Board of Public Works Meeting

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: February 27, 2024

RELATING TO:

Approve an ordinance amending Section 8.07 of the Greenfield Municipal Code regarding no parking within 15 feet of an intersection where designated.

SUMMARY:

There are some intersections where it is difficult for the driver to see both ways before pulling out of an intersection.

This is especially needed in areas that experience special event parking. This is common near Konkel park.

With approval of this ordinance, parking will not be allowed within 15 feet of an intersection where designated by signs installed by the city.

The 12" x 18" sign will look as follows:



ATTACHMENTS: KEY ISSUES ____ BACKGROUND ____ RESOLUTION ____ FISCAL NOTE ____
MOTION ____ OTHER ____

ORDINANCE NO.

AN ORDINANCE AMENDING SECTION 8.07 OF THE
MUNICIPAL CODE OF THE CITY OF GREENFIELD

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 8.07 (6) of the Greenfield Municipal Code is hereby created to read as follows:

(6) Parking is not allowed within 15 feet of an intersection where designated by signs installed by the city.

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART IV. This ordinance shall take effect and be in force from and after its passage and publication.

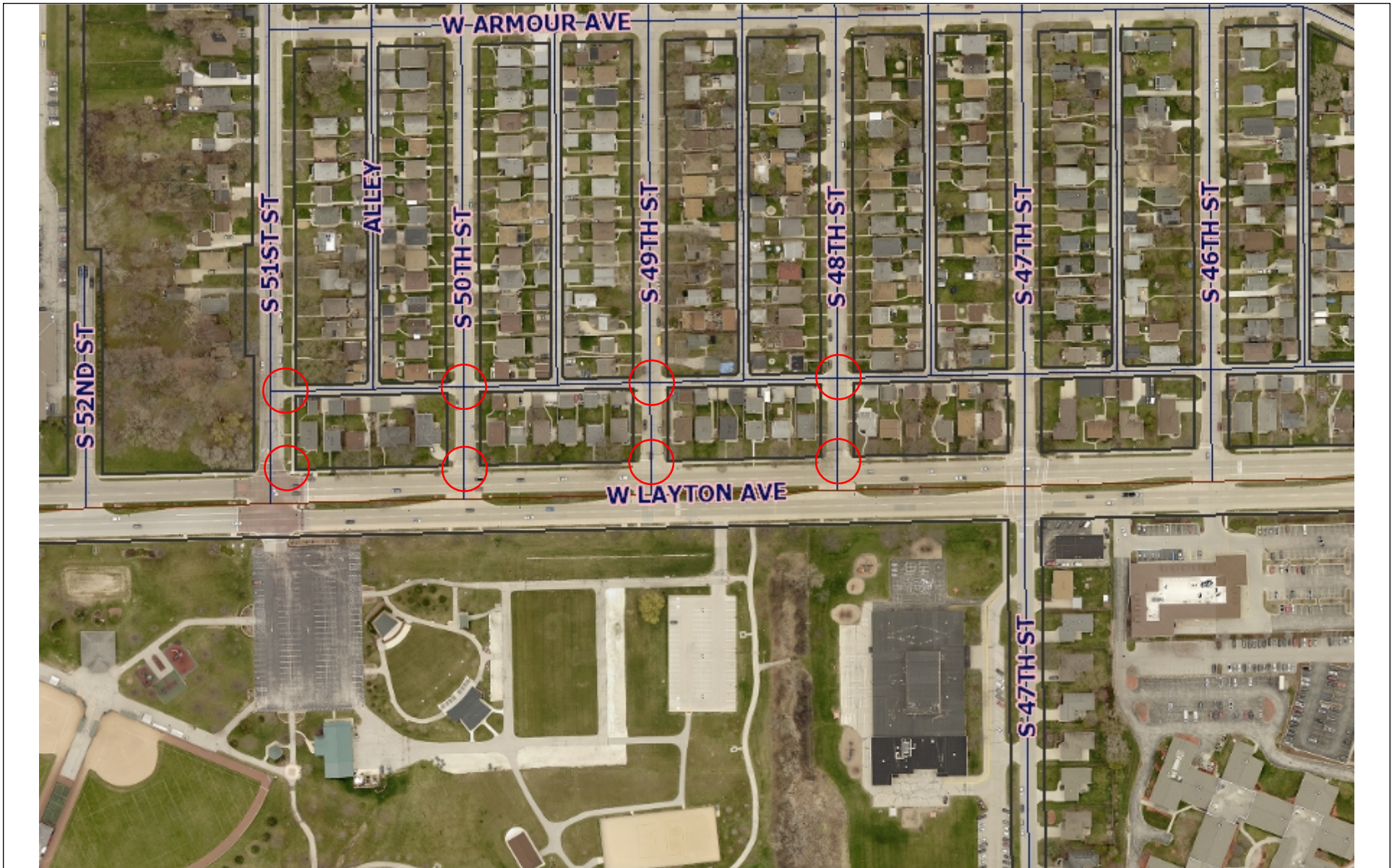
PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 5th day of March, 2024.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk



City of Greenfield GIS

DISCLAIMER: The City of Greenfield does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives. Greenfield GIS map data is for tax and real property listing purposes and does not represent a plat of survey.



SCALE: 1" = 247'

City of Greenfield

7325 West Forest Home Ave.
Greenfield, WI 53220

Print Date: 2/14/2024



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: February 27, 2024

RELATING TO:

Approve an amendment to Resolution No. 3317, establishing the annual Stormwater Utility Rate.

SUMMARY:

The annual increase in the stormwater utility rate has been based upon the Consumer Price Index (CPI). The Wisconsin Department of Revenue (DOR), State and Local Finance Division publishes the Consumer Price Index for all urban consumers (CPI-U) annually for the 12 months ending August 31st of each year

Basing the increase on the CPI is consistent with other city rate increases.

The intent of this resolution is to establish that the basis of the increase will remain the CPI but be limited to no more than 4.00%

FINANCIAL:

RECOMMENDATION:

Approve an amendment to Resolution No. 3317, establishing the annual Stormwater Utility Rate.

ATTACHMENTS: KEY ISSUES ____ BACKGROUND ____ RESOLUTION ____ FISCAL NOTE ____
MOTION ____ OTHER ____

RESOLUTION NO.

RESOLUTION AMENDING RESOLUTION 3317 OF THE STORMWATER UTILITY RATES

WHEREAS, on December 16, 2009, the City of Greenfield Common Council adopted Resolution No. 3317 establishing Stormwater Utility rates in the form of three charges, including the Base Charge (BC), the Equivalency Charge (EC), and the Special Charge (SC);

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of Greenfield that Resolution No. 3317 is hereby amended by revising the Equivalency Charge (EC) annual increase as the Consumer Price Index for all urban consumers (CPI-U) annually for the 12 months ending August 31st of each year, with a limit of 4%, wherever applicable.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 5th day of March, 2024.

APPROVED:

Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen, City Clerk



Common Council Meeting

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: March 5, 2024

RELATING TO:

Approve a contract for project #2325 Sanitary Sewer Lining with Visu-Sewer in the amount of \$ 403,785.00.

SUMMARY:

On February 7, 2024, bids were opened for project #2325 Sanitary Sewer Lining. The results are as follows:

Contractor	Amount
-----	-----
Visu-Sewer	\$ 403,785.00
Insituform Technologies	\$ 498,523.08
National Power Rodding Corp	\$ 777,495.00

FINANCIAL:

This project funded by the sanitary sewer fund.

RECOMMENDATION:

ATTACHMENTS: KEY ISSUES ____ BACKGROUND ____ RESOLUTION ____ FISCAL NOTE ____
MOTION ____ OTHER ____



Common Council Meeting

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: March 5, 2024

RELATING TO:

Approve a contract for project #2328 Sanitary Sewer Spot Repair with Mid City Corporation in the amount of \$ 102,075.00.

SUMMARY:

On February 7, 2024, bids were opened for project #2328 Sanitary Sewer Spot Repair. The results are as follows:

Contractor	Amount
-----	-----
Mid City Corporation	\$ 102,075.00
Essential Sewer and Water	\$ 115,965.00
Reesmans Excavating and Grading	\$ 132,132.00
AW Oaks and Son Inc	\$ 157,200.00

FINANCIAL:

This project funded by the sanitary sewer fund.

RECOMMENDATION:

ATTACHMENTS: KEY ISSUES ____ BACKGROUND ____ RESOLUTION ____ FISCAL NOTE ____
MOTION ____ OTHER ____

Common Council

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: March 5, 2024

RELATING TO:

Approve a Cost Sharing Memo of Understanding with the City of Milwaukee for a street improvement project on Howard Avenue.

SUMMARY:

The City of Milwaukee is planning a project to resurface Howard Avenue from S 43rd Street to 60th Street in the fall of 2024 or spring of 2025.

Portions of the project are within both Greenfield and Milwaukee. Because of the complicated municipal borders in that area, it is beneficial to both parties to cooperate on this project.

Milwaukee will be the lead municipal agency for the construction of the improvements.

This Cost Sharing Memo of Understanding sets forth the terms by which Greenfield will pay to Milwaukee, the actual costs of the improvements within Greenfield corporate boundary.

FINANCIAL:

Greenfield's share is approximately \$175,000. Funds are available in GENRES to cover the actual cost.

RECOMMENDATION:

Approve a Cost Sharing Memo of Understanding with the City of Milwaukee for a street improvement project on Howard Avenue.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___

**COST SHARING MEMO OF UNDERSTANDING
BETWEEN
THE CITY OF MILWAUKEE
AND THE CITY OF GREENFIELD**

DATE: February 21, 2024

ROADWAY(S) AND LIMITS:

W. Howard Ave. – A point 20' +/- West of S. 43rd Street to S. 60th Street (including intersections)

This Memo of Understanding is made and entered into and by the City of Milwaukee and the City of Greenfield.

The contents of this Memo of Understanding will address cost sharing for all phases of the subject project including but not limited to preliminary engineering, utility coordination, construction and construction engineering, as necessary.

It is desired by the City of Greenfield and the City of Milwaukee to resurface portions of W. Howard Avenue. Both municipalities will budget funds for the improvement of the roadway with the Bid Letting in Summer of 2024 and construction in the Fall of 2024/Spring 2025 following completion of WE Energies Gas main work.

Coordination between the City of Greenfield's Wisconsin Department of Transportation project on S. 43rd St. and its detour route will be coordinated with the City of Milwaukee paving project if the work occurs concurrently in 2025.

The City of Greenfield through its undersigned duly authorized officers or officials, hereby requests the City of Milwaukee to participate in the improvements hereinafter described.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility – Describe and give reason for request:

It is desired by the City of Greenfield and the City of Milwaukee to resurface portions of W. Howard Avenue between South 43rd Street to South 60th Street.

Proposed Improvement – Nature of work:

The roadway will receive a 2-inch asphalt overlay, pavement markings and ADA corner curb ramps where necessary.

Estimated Cost Summary*

Estimated Construction Cost: \$150,000

+15% Engineering and Contingencies = \$25,000

City of Greenfield estimated total cost with contingencies = \$175,000

- 1) The City of Greenfield will pay its share of the preliminary design costs, defined as all engineering work of the roadway performed prior to the actual commencement of construction, for the subject project within 60 days of being billed by the City of Milwaukee. The City of Milwaukee will bill the City of Greenfield as the project progresses and supply Greenfield with any background information to support the billing. Each community's share of the preliminary engineering is calculated as the ratio of the cost under the jurisdiction of each community over the total cost. (Using this method the City of Milwaukee's share is 70% and the City of Greenfield's share is 30%.)
- 2) The consultant services costs for each municipality will be calculated by prorating the actual consultant services expenditures. Each community's share for consulting services is calculated as detailed in the Cost Summary above.
- 3) The City of Greenfield will pay the construction costs for the subject project within 60 days of being billed by the City of Milwaukee.
- 4) If the City of Greenfield objects to any portion of the bills submitted by the City of Milwaukee, the City of Greenfield shall notify the City of Milwaukee in writing within twenty days of invoice's receipt. The City of Greenfield will pay any undisputed portions of a bill.
- 5) Each Community may include non-participating items in the project that they deem necessary and these non-participating items, defined as that work which is to be paid by the community undertaking such work and not cost-shared, will be paid for, in full, by the respective municipality.
- 6) The City of Milwaukee agrees to consult and seek concurrence with the City of Greenfield regarding any field change orders after the project has been awarded that would result in additional construction costs in excess of 10%.
- 7) Construction engineering costs will be the time charged to the project number and will be detailed as necessary when the bill is sent, using final construction costs as detailed in the Cost Summary
- 8) The costs of any additional or unforeseen items not covered in the above shall be agreed upon by the City of Milwaukee and City of Greenfield and will be paid by the municipality in which the additional or unforeseen item occurs.

This Memo of Understanding is subject to the terms and conditions that follow and is executed by the undersigned under proper authority to execute such a Memo of Understanding for the City of Greenfield and upon acceptance by the City of Milwaukee shall constitute a Memo of Understanding between the two municipalities.

Signed for and on behalf of City of Milwaukee:

_____	<u>City Engineer</u>	_____
Signature	Title	Date

Kevin J. Muhs, PE, AICP		
Name (Written Clearly)		

Signed for and on behalf of City of Greenfield:

_____	<u>Mayor</u>	_____
Signature	Title	Date

Michael J. Neitzke		
Name		

_____	<u>Comptroller</u>	_____
Signature	Title	Date

Paula Schafer		
Name		

_____	<u>City Clerk</u>	_____
Signature	Title	Date

Jennifer Goergen		
Name		

_____	<u>City Attorney (as to form)</u>	_____
Signature	Title	Date

Chris Geary		
Name		

TERMS AND CONDITIONS

1. The initiation and accomplishment of the improvement will be subject to all applicable Federal, State, and local regulations.
2. Subject to Section 5 of this Memo of Understanding, the City of Greenfield will pay to the City of Milwaukee such project related costs as outlined and listed in the Estimated Cost Summary itemized in the Cost Sharing Memo of Understanding.

3. Each Municipality shall ensure that all necessary funding of each project phase (preliminary design, utility coordination, roadway construction, and construction engineering) is in place for the project costs. The City of Greenfield financing will be limited to participation in the costs of the following items as specified in the Estimate Cost Summary:
 - a. Preliminary Design (30%).
 - b. Roadway construction.
 - c. Grading, base, and pavement for adjacent roadway approaches
 - d. Roadway surface water drainage, if required
 - e. All construction costs including change orders (Per Estimated Cost Summary).
 - f. Construction engineering incidental to inspection and supervision of actual construction work.
 - g. Signage, pavement marking, and detour routes, if applicable (30%).
4. Work necessary to complete the improvement to be financed entirely by the municipality (or responsible party), where the project lies, but may not be limited to, the following items:
 - a. New installations of, or alterations to sanitary sewers or connections, water, gas, steam, electric, telephone, telegraph, fiber optic, fire or police facilities, pipelines, and similar utilities.
 - b. Repair of damages to roads and streets caused by reason of their use in hauling materials, incidental to the improvement.
5. If the City of Greenfield should withdraw from the project, it will reimburse the City of Milwaukee its proportionate share of all costs incurred by the City of Milwaukee as of the date of withdrawal.
6. The work will be administered by the City of Milwaukee or its designee(s). The City of Milwaukee shall notify the City of Greenfield of any design or construction changes that may occur during the process in excess of 10% of the budgeted amount and get written authorization prior to their inclusion and cost participation by the City of Greenfield.
7. The respective municipalities will, at their own expense:
 - a. Maintain all portions that lie within its boundaries.
 - b. Assume general responsibility of all public information to its residents.

(End of Document)



Committee: Common Council Item Number:

Introduced By: Kristi Porter, Community Development Manager

Date Introduced: March 5, 2024

RELATING TO:

Discussion and decision to transfer 2024 funds from the Community Development Authority account, the Plan Commission account, the Community Development account, and the Inspection Services account, to a project to be used in 2024.

SUMMARY:

The Community Development Authority account had an approved 2024 budget of \$15,000. The Community Development Division is requesting that the unused \$15,000 be used/held to continue to pay for the existing contract with our Zoning Code (Chapter 21 of the Municipal Code) re-write consultant, ZoneCo. GL # 010-2101-521.2000

The Planning Commission account had an approved 2024 budget of \$9,000. The Community Development Division is requesting that the unused \$9,000 be used/held to continue to pay for the existing contract with our Zoning Code (Chapter 21 of the Municipal Code) re-write consultant, ZoneCo. GL # 010-1220-530.9101

In 2020, 2021, 2022, and 2023, the Common Council approved the same requests with the same dollar amounts. The City entered into a contract with consultant ZoneCo in November 2022 for an amount not to exceed \$102,500. Those four (4) years' funds were placed under Project #CE2017, which has been funding consultant invoices to date. There is a \$6,941.17 remaining balance on Project #CE2017. The 2024 \$24,000 "hold" request would be added to Project #CE2017 to continue to pay future invoices for ZoneCo.

After transfer of the \$24,000 mentioned above to Project #CE2017, there is still a shortage of \$4,230 to fully fund the contract with ZoneCo.

The Community Development account and the Inspection Services account both have a "training, seminar, travel" budget line of \$5,500 each, which is not anticipated to be fully used in 2024. Staff is suggesting to transfer 2024 funds in the amount of \$2,800 from GL # 010-2101-533.100 (Community Development) and \$1,430 from GL # 010-1801-533.100 (Inspection Services) to Project #CE2017 in order to fully fund the \$102,500 ZoneCo contract in 2024.

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___



Committee: Finance & Human Resources Committee

Item Number:

Introduced By: Randy Esch

Date Introduced: 2/28/2024

RELATING TO:

Approve the purchase of 2 single axle patrol trucks with dump body, plow, wing plow and salter.

SUMMARY:

These two trucks are to replace the remaining two 2002 Sterling single axle plow trucks that are getting worn out and parts are becoming obsolete. Funds would be borrowed from a State Trust Loan. The vendor expects delivery in late 2024. Many vendors have wait lists of two years or longer. These trucks would be built before the next emissions restrictions go into effect.

Lakeside International:	\$318,443 per each - no longer taking orders
Truck Country Western Star:	\$308,215 per each
Truck Country Freightliner:	\$306,941 per each

Public Works prefers Western Star. Delivery would be is two years ahead of International. We have had a positive experience with Western Star. Maintenance will be more efficient since we already have six Western Star trucks in the fleet..

Recommendation:

Approve the purchase of 2 single axle patrol trucks with dump body, plow, wing plow and salter.

2025 Western Star 47X Single Axle trucks	2 x \$136,251 = \$ 272,502
Monroe Dump Body, Front & Wing Plow, Salter w/ Pre-Wet	2 x \$171,964 = \$ 343,928
Contingencies	\$ 20,000
Total complete	\$ 636,430

ATTACHMENTS: KEY ISSUES ___ BACKGROUND ___ RESOLUTION ___ FISCAL NOTE ___
MOTION ___ OTHER ___



Committee: Finance & Human Resources Committee
Common Council

Introduced By: Julie Foley, HR Director

Date Introduced: 2/28/2024

RELATING TO:

Discussion and decision to amend the Employee Classification ordinance effective March 5, 2024.

SUMMARY:

The Parks and Recreation department is seeking approval to amend wages under Part V for part-time seasonal staff as listed. In order to stay competitive and retain experienced qualified staff P&R feels it necessary to update to current market rates. Wages paid to the part-time seasonal staff are funded through the registration fees collected.

Recommendation:

Approve amended Employee Classification Ordinance as presented.

ATTACHMENTS: KEY ISSUES ☐ BACKGROUND ☐ RESOLUTION ☐ FISCAL NOTE ☐
MOTION ☐ OTHER ☒

ORDINANCE NO. _____

ORDINANCE AMENDING THE CITY OF GREENFIELD EMPLOYEE CLASSIFICATIONS

WHEREAS, the Common Council has previously adopted an Employee Classification, which was most recently amended by Ordinance No. ~~2994~~3012; and

WHEREAS, the Common Council wishes to amend the Classification Part ~~I, Part II, Part V, Part VI, and Part IX.~~;

NOW, THEREFORE, The Common Council of the City of Greenfield do ordain as follows:

PART I. REGULAR EMPLOYEES: Regular employees are defined as employees that work forty (40) hours or more per week. Employees within this classification receive benefits pursuant to the governing ordinance or contract. Employees will be Civil Service or contract employees.

PART II. CONTRACT POSITIONS: Employees may be issued individual employment agreements, such as Department Heads, Managers, and/or Supervisors. Individual employment agreements shall specify work schedules, salary and benefits.

PART III. PART-TIME EMPLOYEES: Regular part-time employees are defined as employees that work ten (10) hours or more per week, but on average less than twenty-eight (28) hours per week. Employees within this classification receive limited benefits pursuant to the governing ordinance or salary resolution. Employees are not eligible for benefits; except those employees who meet eligibility for participation through the Wisconsin Retirement System as set forth by the Department of Employee Trust Funds.

PART IV. STUDENT INTERNS: Student interns are defined as interns who are also actively pursuing higher education in the area of their employment within the City. Student interns will be hired for a limited period of time for specific projects or jobs. Student interns may not be used to fill in for regular part-time and regular employee vacancies or absences.

The range of pay shall be prevailing minimum wage to \$12.00 per hour, except for special programs, as determined by the Director of Human Resources. There is no residency requirement. No other benefits contained in this Ordinance shall apply unless required by state or federal law.

PART V. NON-CLERICAL, PARK AND RECREATION EMPLOYEES: Park and Recreation employees will be generally hired for a limited period of time to work in City park and recreational facilities and should not exceed 600/1,200 hours per year without approval of the Human Resources Director. Seasonal Park and Recreation employees are exempt from the Civil Service and residency requirement.

Park and Recreation employees are not eligible for benefits; except those employees who meet eligibility for participation through the Wisconsin Retirement System as set forth by the Department of Employee Trust Funds.

The following is the wage schedule:

Position	Minimum	Maximum
Instructor I		
Leader I	\$11.00	\$12.00
Leader II	\$12.50	\$1 86 .00
Coaches	\$11.00	\$1 67 .00
Lifeguards	\$15.00	\$2 04 9 .00
Special Events Assistant	\$11.00	\$1 62 0.00
Concession Staff	\$12. 50 0	\$17.00
Admission Staff	\$12. 50 0	\$2 04 7 .00
Adult Sports Coordinator	\$11.00	\$1 87 .00
Aquatic Site Coordinator	\$16.50	\$2 01 0 50
Site Coordinators	\$1 43 50 0	\$1 97 .00
(Kids Connection, Summer Playgrounds, Enrichment)		
Parks Workers		
Parks Workers I	\$14.00	\$15.00
Parks Workers II	\$16.00	\$18.00
Instructor II		
Water Safety Instructors	\$16.00	\$21 0 50 0
Lifeguard Instructors	\$19.00	\$2 53 .00
Recreation Assistant Coordinators	\$16.00	\$2 32 .00
Instructor III		
Enrichment Instructor	\$20.00	\$25.00
Safety Instructor	\$19.00	\$2 35 .00
Sports Camp Lead	\$18.00	\$25.00
Aquatic Instructor Trainer	\$23.00	\$30.00
Fitness Instructor	\$18.00	\$24.00
Event Specialist	\$20.00	\$28.00
Adult Sports Officials	\$25.00	\$33.00
Personal Trainers	\$22.00	\$30.00

PART VI. NON-CLERICAL, SEASONAL WORKER EMPLOYEES: Division of Public Works employees will be generally hired for a limited period of time to work in City assisting Public Works with a variety of tasks and should not exceed 600/1200 hours per year without approval of the Human Resources Director. Seasonal Division of Public Works employees are exempt from the Civil Service and residency requirement.

Division of Public Works employees are not eligible for benefits; except those employees who meet eligibility for participation through the Wisconsin Retirement System as set forth by the Department of Employee Trust Funds.

The following is the wage schedule:

Position	Minimum	Maximum
Seasonal Workers	\$14.50	\$16.50

PART VII. SEASONAL/CASUAL EMPLOYEES: Seasonal and casual employees will be hired for a limited period of time, less than 600 hours per year, to handle temporary or unusual increases in workload.

The starting rate of pay shall range from the state or federal minimum wage per hour to a maximum of \$12.00 per hour. The starting rate of pay will depend upon the employee's prior experience and the nature of the work to be performed. Due to the limited term of these employees, it is not anticipated that they would receive pay increases. There is no Civil Service requirement and no residency requirement. Employees are not eligible for benefits nor are they covered under the Wisconsin Retirement System.

PART VIII. TEMPORARY EMPLOYEES: Temporary employees are at-will employees and may be terminated at any time. Temporary employees will be hired to fill a specific vacancy for a limited period of time.

Temporary employees are paid in accordance with the appropriate starting rate of the position. Temporary clerical help shall be paid up to \$12.00/hour when used as fill in for vacations and sick leave, except those temporaries contracted through an employment agency, or those who were previously employed and can perform the functions of the job. Previously employed temporaries who can perform the functions of the job to which they are assigned may be paid a salary up to the minimum rate of the job if recommended by the Department Head and approved by the Director of Human Resources. Temporary employees are not eligible for fringe benefits. There is no Civil Service requirement and no residency requirement. No Department shall engage or hire a temporary employee without notification of, and approval by, the Human Resources Department.

PART IX. Hours of work for any of the above categories should not exceed the 600/1,200 hour limit without the approval of the Director of Human Resources. Employees must not meet eligibility for participation in the Wisconsin Retirement System.

PART X. All Department Heads are required to go through the Director of Human Resources or their appropriate Board/Commission to determine all new employees' hiring rate of pay and job classification. In cases of unexpected emergencies, only the Mayor may approve such hirings. Employees failing to follow this procedure will be subject to discipline up to and including termination.

PART XI. All employees covered herein are at-will employees and may be terminated at any time, except as may be required by the governing ordinance or contract. Nothing herein shall supersede any relevant salary resolution.

PART XII. All Ordinances or past provisions including rates of pay regarding employee classifications are hereby repealed if they are contrary to this Ordinance. Department Heads not complying with this procedure shall be subject to discipline up to and including termination.

PART XIII. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART XIV: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART XV: This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the ~~56th~~ day of ~~December~~March, 202~~4~~2.

APPROVED:

Michael J. Neitzke
Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen
Jennifer Goergen, City Clerk

Published: ~~December 6, 2022~~March 5, 2024

ORDINANCE NO. _____

ORDINANCE AMENDING THE CITY OF GREENFIELD EMPLOYEE CLASSIFICATIONS

WHEREAS, the Common Council has previously adopted an Employee Classification, which was most recently amended by Ordinance No. 3012; and

WHEREAS, the Common Council wishes to amend the Classification Part V;

NOW, THEREFORE, The Common Council of the City of Greenfield do ordain as follows:

PART I. REGULAR EMPLOYEES: Regular employees are defined as employees that work forty (40) hours or more per week. Employees within this classification receive benefits pursuant to the governing ordinance or contract. Employees will be Civil Service or contract employees.

PART II. CONTRACT POSITIONS: Employees may be issued individual employment agreements, such as Department Heads, Managers, and/or Supervisors. Individual employment agreements shall specify work schedules, salary and benefits.

PART III. PART-TIME EMPLOYEES: Regular part-time employees are defined as employees that work ten (10) hours or more per week, but on average less than twenty-eight (28) hours per week. Employees within this classification receive limited benefits pursuant to the governing ordinance or salary resolution. Employees are not eligible for benefits; except those employees who meet eligibility for participation through the Wisconsin Retirement System as set forth by the Department of Employee Trust Funds.

PART IV. STUDENT INTERNS: Student interns are defined as interns who are also actively pursuing higher education in the area of their employment within the City. Student interns will be hired for a limited period of time for specific projects or jobs. Student interns may not be used to fill in for regular part-time and regular employee vacancies or absences.

The range of pay shall be prevailing minimum wage to \$12.00 per hour, except for special programs, as determined by the Director of Human Resources. There is no residency requirement. No other benefits contained in this Ordinance shall apply unless required by state or federal law.

PART V. NON-CLERICAL, PARK AND RECREATION EMPLOYEES: Park and Recreation employees will be generally hired for a limited period of time to work in City park and recreational facilities and should not exceed 600/1,200 hours per year without approval of the Human Resources Director. Seasonal Park and Recreation employees are exempt from the Civil Service and residency requirement.

Park and Recreation employees are not eligible for benefits; except those employees who meet eligibility for participation through the Wisconsin Retirement System as set forth by the Department of Employee Trust Funds.

The following is the wage schedule:

Position	Minimum	Maximum
Instructor I		
Leader I	\$11.00	\$12.00
Leader II	\$12.50	\$18.00
Coaches	\$11.00	\$17.00
Lifeguards	\$15.00	\$20.00
Special Events Assistant	\$11.00	\$20.00
Concession Staff	\$12.50	\$17.00
Admission Staff	\$12.50	\$20.00
Adult Sports Coordinator	\$11.00	\$18.00
Aquatic Site Coordinator	\$16.50	\$21.00
Site Coordinators	\$14.00	\$19.00
(Kids Connection, Summer Playgrounds, Enrichment		
Parks Workers		
Parks Workers I	\$14.00	\$15.00
Parks Workers II	\$16.00	\$18.00
Instructor II		
Water Safety Instructors	\$16.00	\$21.50
Lifeguard Instructors	\$19.00	\$25.00
Recreation Assistant Coordinators	\$16.00	\$23.00
Instructor III		
Enrichment Instructor	\$20.00	\$25.00
Safety Instructor	\$19.00	\$25.00
Sports Camp Lead	\$18.00	\$25.00
Aquatic Instructor Trainer	\$23.00	\$30.00
Fitness Instructor	\$18.00	\$24.00
Event Specialist	\$20.00	\$28.00
Adult Sports Officials	\$25.00	\$33.00
Personal Trainers	\$22.00	\$30.00

PART VI. NON-CLERICAL, SEASONAL WORKER EMPLOYEES: Division of Public Works employees will be generally hired for a limited period of time to work in City assisting Public Works with a variety of tasks and should not exceed 600/1200 hours per year without approval of the Human Resources Director. Seasonal Division of Public Works employees are exempt from the Civil Service and residency requirement.

Division of Public Works employees are not eligible for benefits; except those employees who meet eligibility for participation through the Wisconsin Retirement System as set forth by the Department of Employee Trust Funds.

The following is the wage schedule:

Position	Minimum	Maximum
Seasonal Workers	\$14.50	\$16.50

PART VII. SEASONAL/CASUAL EMPLOYEES: Seasonal and casual employees will be hired for a limited period of time, less than 600 hours per year, to handle temporary or unusual increases in workload.

The starting rate of pay shall range from the state or federal minimum wage per hour to a maximum of \$12.00 per hour. The starting rate of pay will depend upon the employee's prior experience and the nature of the work to be performed. Due to the limited term of these employees, it is not anticipated that they would receive pay increases. There is no Civil Service requirement and no residency requirement. Employees are not eligible for benefits nor are they covered under the Wisconsin Retirement System.

PART VIII. TEMPORARY EMPLOYEES: Temporary employees are at-will employees and may be terminated at any time. Temporary employees will be hired to fill a specific vacancy for a limited period of time.

Temporary employees are paid in accordance with the appropriate starting rate of the position. Temporary clerical help shall be paid up to \$12.00/hour when used as fill in for vacations and sick leave, except those temporaries contracted through an employment agency, or those who were previously employed and can perform the functions of the job. Previously employed temporaries who can perform the functions of the job to which they are assigned may be paid a salary up to the minimum rate of the job if recommended by the Department Head and approved by the Director of Human Resources. Temporary employees are not eligible for fringe benefits. There is no Civil Service requirement and no residency requirement. No Department shall engage or hire a temporary employee without notification of, and approval by, the Human Resources Department.

PART IX. Hours of work for any of the above categories should not exceed the 600/1,200 hour limit without the approval of the Director of Human Resources. Employees must not meet eligibility for participation in the Wisconsin Retirement System.

PART X. All Department Heads are required to go through the Director of Human Resources or their appropriate Board/Commission to determine all new employees' hiring rate of pay and job classification. In cases of unexpected emergencies, only the Mayor may approve such hirings. Employees failing to follow this procedure will be subject to discipline up to and including termination.

PART XI. All employees covered herein are at-will employees and may be terminated at any time, except as may be required by the governing ordinance or contract. Nothing herein shall supersede any relevant salary resolution.

PART XII. All Ordinances or past provisions including rates of pay regarding employee classifications are hereby repealed if they are contrary to this Ordinance. Department Heads not complying with this procedure shall be subject to discipline up to and including termination.

PART XIII. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART XIV: All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART XV: This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 5th day of March, 2024.

APPROVED:

Michael J. Neitzke
Michael J. Neitzke, Mayor

ATTEST:

Jennifer Goergen
Jennifer Goergen, City Clerk

Published: March 5, 2024

PACKETS FOR WEDNESDAY, 2 / 28 / 2024 FINANCE MEETING

AP DISBURSEMENT SCHEDULES:

AP CHECKS	2/16/2024	\$	404,601.29
AP CHECKS - TAX REFUNDS	2/20/2024	\$	1,293.95
AP CHECKS	2/23/2024	\$	689,826.70
WIRE TRANSFERS - JAN 2024		\$	28,322,530.56
P-CARDS		\$	
		TOTAL \$	29,418,252.50

CC: PAULA

CC: FINANCE FOLDER