



Common Council Chambers – City Hall Room 100
7325 W. Forest Home Ave, Greenfield, Wisconsin

FINANCE AND HUMAN RESOURCES MEETING Agenda

Wednesday, March 13, 2024 - 6:00 PM

1. Meeting Call to Order and Roll Call
2. Approval of the February 28, 2024 Finance & Human Resources committee meeting minutes
3. Approval of 2024 Wisconsin Parks and Recreation Association Theme Park Ticket Agreement (S.Jaquish).
4. Discussion and decision to update the job description of Senior Accountant in the Finance Department. (Sowinski).
5. Approval of mileage reimbursements in the amount of \$544.77.
6. Approval of schedules of disbursements in the amount of \$2,532,162.37.
7. Accept investments and reinvestment for February 2024.
8. Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c)(e) and (f) to consider the following
 - a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility
 - b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds)
 - c. Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations
9. Adjourn closed session and reconvene into open session
10. Decision to approve a Side Letter Agreement between the City of Greenfield and Greenfield Police Association pertaining to Insurance for Surviving Dependents and Retiree Health Insurance for Represented Police Department Employees (Mayor/J. Foley)
11. Decision to revise Department of Neighborhood Services organizational chart (J. Katz)
12. Decision to revise job description for Neighborhood Services Director (J. Katz)

13. Decision to change job title for Community Development Manager to City Planner, revise job description and set salary (J. Katz)
14. Decision to change job title for Project Engineer to City Engineer, revise job description and set salary (J. Katz)
15. Decision to revise job description for Planner and set salary (J. Katz)
16. Decision to revise full-time DPW Clerk/Typist position to part-time, revise job description, set salary, recruit and hire (J. Katz/R. Esch)
17. Items for Future Agenda
18. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.