

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, JUNE 12, 2024

1. The meeting was called to order by Alderperson Saryan at 6:02 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, Human Resources Director (Excused)
Tim Sowinski, Assistant Finance Director
Robert Austin, Police Captain
Thomas Konieczka, Fire Chief
Jeff Katz, Director of Neighborhood Services
Tripper Duval, Holey Mackerel Owner

2. Approval of the April 10, 2024 Finance & Human Resources committee meeting minutes.

Motion by Alderperson Bailey, seconded by Alderperson Kastner, to approve the April 10, 2024 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision to transfer remaining capital funds from Digital Fingerprint account to Marked / Unmarked Squads account.

Captain Austin stated that there is money set aside from Fingerprint account, generally that goes to their live scan and they were initially planning on doing an AFIS (Automated Fingerprint Identification System) submission, but this was stalled due to some issues with the crime lab. They are going to be working on a K-9 squad shift, due to the age of the vehicle and since squad prices have gone up, they are trying to maneuver that increase. This also requires the installation of a kennel and other essential dog components of the vehicle.

Motion by Alderperson Kastner, seconded by Alderperson Bailey, to approve the transfer of remaining capital funds from Digital Fingerprint account to Marked / Unmarked Squads account.

The motion carried unanimously.

4. Discussion and decision to approve an intergovernmental agreement for training facilities and services.

Chief Konieczka stated that this agreement would allow the Fire Department to operate with 7 other Fire Department facilities around the area seamlessly. This would be in cooperation with Wauwatosa,

Brookfield, West Allis, St. Francis, Oak Creek, Milwaukee County and North Shore. The agreement would assist with backfill when employees are sent out for training and allow to combine in academies. Previously, they had worked with Oak Creek since they also have access a full-time training officer, but they are no longer participating which leads to higher overtime and material consumption on Greenfield's cost. Currently, there are no facilities in the City where Greenfield can hold their burn in trainings. West Allis has allowed for use of their facility in the past, but then it's a matter of what the tradeoff would be for allowing that use.

This agreement would be a cost of \$6,120.00 per year along with allowing utilization of an instructor Greenfield already has, which would be deducted out of the existing training funds. This would be no additional cost to the City due to the offset of material savings and overtime. This would allow for better training opportunities and the access to other departments around the area to backfill their department. This aids in the ability to send on-duty crews for the burn in training as opposed to paying overtime for employees to come in specifically for the training.

Motion by Alderperson Kastner, seconded by Alderperson Bailey, to approve an intergovernmental agreement for training facilities and services.

The motion carried unanimously.

5. Discussion and decision of a resolution allocating Tax Improvement District 4 (TID 4) funds for business development improvements.

Director Katz stated that TID 4 was created when Meijer was built. It was used for infrastructure improvements for lighting, median, crossings around the park, Meijer and the high school. The TID can fund those improvements through extra tax revenue generated by the businesses in the area to encourage development. The River Falls Family Fun Center, now Holey Mackerel, has been in the area since 1995. This business helps to provide extra activities near the park for families. There are TID 4 funds available to do more business improvements that would benefit the City.

Holey Mackerel is proposing infrastructure and other improvements that would enhance its street presence. This provides opportunities for the parks department to partner with them. For example, any larger events like Dan Jansen Fest and the 4th of July parade, people utilize all of the parking in that area and after the crowds disperse people tend to stay after at the park or go to the surrounding businesses. Adopting this resolution would authorize the distribution of funds in the amount of \$520,000.00 for qualified improvements that meet the goal of the TID.

Mayor Neitzke added that all of these improvements for the TID 4 are built in to the documents allowing businesses access to grants for improving street presence.

Additionally, Mayor Neitzke stated that there are additional dollars available from the TID. They had been working with Milwaukee County initially, and through our engineering firms for improvements on Layton Avenue from 60th Street to 68th Street. This would be for the resurfacing of the roadway consistent with what had been done in front of the park. The County does not currently have the resources, funding or plan to enhance Layton Avenue. The dollars being used would otherwise go back to the County, and various other taxing jurisdictions upon closure of the TID. We are working on this to enhance the City and the experience for all of the above entities.

Ald. Kastner and Ald. Saryan asked for general details of what would be done with these funds. Mayor Neitzke mentioned re-facing the sign on Layton Ave., replacing netting on battery cages, and repair of the pump for the water features. Cost estimates can be provided once this is approved.

Ald. Kastner asked how the expansion and beer garden of Holey Mackerel are proceeding. Mr. Duval stated that these requested improvements are vital to get towards the goal of the expansion. These issues need to be addressed before they can expand as intended.

Motion by Alderperson Kastner, seconded by Alderperson Bailey, to approve a resolution allocating Tax Improvement District 4 (TID 4) funds for business development improvements.

The motion carried unanimously.

6. Approval of schedules of disbursements in the amount of \$8,867,930.12.

AP DISBURSEMENT SCHEDULES:			
AP CHECKS	5/17/2024	\$	406,522.05
AP CHECKS	5/24/2024	\$	988,255.67
AP CHECKS	5/31/2024	\$	581,037.47
AP CHECKS	6/7/2024	\$	385,254.46
WIRE TRANSFERS - MAY		\$	6,230,093.33
P-CARDS - MAY		\$	276,767.14
TOTAL \$			8,867,930.12

Motion by Alderperson Bailey, seconded by Alderperson Kastner, to approve schedules of disbursements in the amount of \$8,867,930.12.

The motion carried unanimously.

7. Approval of mileage reimbursements in the amount of \$670.00.

Motion by Alderperson Bailey, seconded by Alderperson Kastner, to approve mileage reimbursements in the amount of \$670.00.

The motion carried unanimously.

8. Accept May 2024 financial statements.

ACCOUNT CLASSIFICA AND FUNCTION	DESCRIPTION	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 05/31/24	BALANCE REMAINING
ESTIMATED REVENUES					
TAXES	TAXES	20,099,466	20,154,229	20,087,593	66,636.00
INTGOV	INTERGOVERNMENTAL	4,263,172	5,074,404	1,162,512	3,911,892.00
L&P	LICENSES AND PERMITS	1,156,512	1,218,950	562,791	656,159.00
FINES	FINES-FORFEITS-PENALTIES	830,004	802,000	265,690	536,310.00
CHRG	PUBLIC CHARGE FOR SERVICE	2,462,918	1,983,500	954,264	1,029,236.00
INT CHRG	INTERGOVERNMENTAL CHARGES	1,585,017	1,388,561	124,232	1,264,329.00
MISC REV	MISCELLANEOUS REVENUE	851,295	487,369	322,703	164,666.00
OTH FIN	OTHER FINANCING SOURCES		600,447	331	600,116.00
TOTAL ESTIMATED REVENUES		31,248,384	31,709,460	23,480,116	8,229,344.00
APPROPRIATIONS					
GENERAL	GENERAL GOVERNMENT	4,116,923	4,242,413	1,628,136	2,614,277.00
PS	PUBLIC SAFETY	19,947,346	20,783,414	7,597,017	13,186,397.00
PW	PUBLIC WORKS	4,265,084	4,080,839	1,929,406	2,151,433.00
HHS	HEALTH AND HUMAN SERVICES	565,873	972,687	811,905	160,782.00
CRE	CULTURE, REC AND EDUCATION	1,186,812	1,400,244	416,598	983,646.00
PD	PLANNING AND DEVELOPMENT	187,569	214,863	92,834	122,029.00
OTHER	OTHER FINANCING SOURCES (USES)	188,343	15,000	15,569	(569.00)
TOTAL APPROPRIATIONS		30,457,950	31,709,460	12,491,465	19,217,995.00
NET OF REVENUES/APPROPRIATIONS - FUND 010		790,434		10,988,651	10,988,651.00
BEGINNING FUND BALANCE		9,460,411	10,250,851	10,250,851	
ENDING FUND BALANCE		10,250,845	10,250,851	21,239,502	

Motion by Alderperson Bailey, seconded by Alderperson Kastner, to approve May 2024 financial statements.

The motion carried unanimously.

9. Accept May 2024 investments and reinvestments.

MAY 2024 INVESTMENTS						
Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$2,727,506.14	12/31/2001	variable		\$115.84	21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,878,275.00	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$0.00					
Ehlers Investment Partners X- GRD 2021B	\$318,758.05	7/1/2021	variable			
Ehlers Investment Partnes X - ARPA	\$2,263,270.25					
Ehlers Investment Partnes X - 2022A X-3025	\$772,879.18					
Associated Bank Investments	\$6,550,053.92	3/15/2022	variable			
Totals	\$19,510,742.54				\$115.84	

April Ending Balance	\$	40,092,868.31
3 Deposit (s) in May		1,484,974.18
2 Withdrawal(s) in May		4,000,000.00
May Interest Earnings @ 5.38%		178,427.36
TOTAL	\$	37,756,269.85

Motion by Alderperson Bailey, seconded by Alderperson Kastner, to approve May 2024 investments and reinvestments.

The motion carried unanimously.

10. Items for future agenda.

Spring Mall updates

11. Adjournment.

Motion by Alderperson Kastner, seconded by Alderperson Bailey, to adjourn the meeting at 6:30 pm.

The motion carried unanimously.