

Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL ROOM #204, ON THURSDAY 08/29/24 AT 6:30PM

1. Chairperson Zach Marshall called the meeting to order at 6:35 PM. ROLL CALL: <table><tr><td>Michael Braswell</td><td>Present</td></tr><tr><td>Quinn Brunette</td><td>Excused</td></tr><tr><td>Troy Chowanec</td><td>Present</td></tr><tr><td>Ald. Shirley Saryan</td><td>Present</td></tr><tr><td>Nikki Cherek</td><td>Excused</td></tr><tr><td>Patty Forget</td><td>Present</td></tr><tr><td>Zach Marshall</td><td>Present</td></tr><tr><td>Scott Jaquish</td><td>Present</td></tr><tr><td>Arika Norgal</td><td>Excused</td></tr><tr><td>Cheryl Bailey</td><td>Present</td></tr></table>	Michael Braswell	Present	Quinn Brunette	Excused	Troy Chowanec	Present	Ald. Shirley Saryan	Present	Nikki Cherek	Excused	Patty Forget	Present	Zach Marshall	Present	Scott Jaquish	Present	Arika Norgal	Excused	Cheryl Bailey	Present	
Michael Braswell	Present																				
Quinn Brunette	Excused																				
Troy Chowanec	Present																				
Ald. Shirley Saryan	Present																				
Nikki Cherek	Excused																				
Patty Forget	Present																				
Zach Marshall	Present																				
Scott Jaquish	Present																				
Arika Norgal	Excused																				
Cheryl Bailey	Present																				
2. There was no citizen commentary.	Citizen Commentary																				
3. A motion was made by Ms. Bailey, seconded by Ms. Forget, to approve the 07-25-24 Park and Recreation Board Meeting minutes. Mr. Chowanec abstains. Motion approved.	Motion to approve 07-25-24 Minutes																				
4. Ald. Saryan stated nothing to report.	Common Council Report																				
5. Mr. Marshall noted nothing to report.	Board Chairman Report																				
6. Mr. Marshall noted nothing to report.	Planning Commission Report																				

7. Ms. Cherek reported to Mr. Jaquish the new educator orientation took place on Tuesday, August 13th. Back-to-school professional learning sessions were held on Tuesday, August 20th. The first day of school is set for September 3rd. The district is actively working to pay off debt and is implementing measures to reduce the levy.	GSD Report
8. Mr. Brunette is not in attendance. Nothing to report.	WSD Report
9. Mr. Jaquish informed the board that Arika Norgal has resigned from the Parks and Recreation Board. The appointment for her replacement will be included in the next Common Council agenda. The Fall recreation guide has been distributed to all Greenfield residents. The summer programs and events have proven to be very successful. The most recent LIVE @ The Amp event was cancelled due to weather conditions. Mr. Jaquish provided an overview of the process used to determine weather-related cancellations for events. The Car Show and Fall Fest are upcoming. The new West Nature shelter at Konkell Park is scheduled for completion by the end of September.	Director of Parks and Recreation Report
10. Mr. Jaquish presented an overview of the Stock Box program to the board. Motion was made by Mr. Chowanec, seconded by Mr. Braswell to approve. Motion approved unanimously.	Discussion/decision regarding agreement allowing for the continuation of the Stock Box program.
11. Mr. Jaquish conducted a review of the annual agreement with Klemme Floats for the Cruisin' Santa event. Motion was made by Mr. Braswell, seconded by Ms. Bailey to approve. Motion approved unanimously.	Discussion/decision regarding agreement with Klemme Floats, LLC.
12. Mr. Jaquish provided the board with an overview of the five-year equipment replacement schedule. Among the items included are a 2013 John Deere large mower and a John Deere tractor, both of which are scheduled for replacement in 2025. Motion was made by Mr. Chowanec, seconded by Ms. Forget to approve. Motion approved unanimously.	Discussion/decision regarding proposed 2025 Capital Equipment items.
13. Mr. Jaquish presented an overview of the proposed Capital Improvement items for 2025, which include the installation of an ADA-compliant hard court surface and the replacement of the Kulwicki Park North playground. Motion was made by Mr. Chowanec, seconded by Ms. Bailey to approve. Motion approved unanimously.	Discussion/decision regarding proposed 2025 Capital Improvement items.

14. Mr. Jaquish presented information to the board concerning the proposed Tax-Based Operational Budget for 2025. Motion was made by Ms. Bailey, seconded by Mr. Braswell to approve. Motion approved by a roll call vote.	Discussion/decision regarding proposed year 2025 Tax Based Operational Budget for the Department of Parks and Recreation.
15. Mr. Jaquish reviewed information provided to the board regarding fund transfer of \$10,000.00 for landscaping at the West Nature Shelter at Konkel Park Motion was made by Ms. Forget, seconded by Ms. Bailey to approve. Motion approved by a roll call vote.	Discussion/ decision regarding fund transfer from fund 114 to PR2401.
16. Motion was made by Ms. Bailey, seconded by Ms. Forget to adjourn the meeting at 7:17pm. Respectfully Submitted, Andrea Sierra, Administrative Assistant	Adjournment/Next meeting date (September 26th, 2024)