

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, NOVEMBER 13, 2024

1. The meeting was called to order by Ald. Saryan at 6:02 P.M.

Present:

Ald. Kastner
Ald. Bailey
Ald. Saryan

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, Human Resources Director
Scott Jaquish, Parks and Recreation Director
Dan Weber, Assistant Fire Chief

2. Approval of the September 25, 2024 Finance & Human Resources committee meeting minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the September 25, 2024 Finance & Human Resources committee meeting minutes.

The motion carried unanimously.

3. Discussion/decision regarding customer service agreement for document destruction services for City Hall.

Mr. Jaquish stated this is the document destruction for all of City Hall pertaining to the shredding of secure documents. This is a 30-month agreement in order for the vendor to commit to a community shred date.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve customer service agreement for document destruction services for City Hall.

The motion carried unanimously.

4. Discussion/decision to approve a services agreement between Fire Recovery USA, LLC and the Greenfield Fire Department.

Assistant Chief Weber stated this agreement would allow the utilization of Fire Recovery USA to handle the car accident and car fire billing to recoup some of those expenses, such as supplies and use of equipment on scene.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a services agreement between Fire Recovery USA, LLC and the Greenfield Fire Department.

The motion carried unanimously.

5. Discussion/decision to transfer funds from the Fire Department CE2432 (Ambulance 806) account to the CE2434 account (Pierce fire engine) for the purpose of fire equipment.

AC Weber stated this item pertains to capital equipment which came in under budget by approximately \$10,000 and they would like to move the funds to the Pierce fire engine account, for purposes of fire equipment.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve transferring funds from the Fire Department CE2432 (Ambulance 806) account to the CE2434 account (Pierce fire engine) for the purpose of fire equipment.

The motion carried unanimously.

6. Discussion/decision to approve the recommended changes to the ambulance and car accident billing rates outlined in ordinance 2922.

AC Weber stated this item came from the legislative committee as an ordinance change to change the fee structure and add the car accident fees within the ordinance. There is currently a base rate for ambulance transport and then itemized various fees for other services and Fire Department would like to go to a bundle rate.

It would be a set charge of \$1700 for ALS (advanced life support) transport or \$1400 for BLS (basic life support) transport. The billing company indicated that Medicare pays off base rate and denies all itemized claims. This only affects private pay and private insurance billing, which is approximately 15% of the revenue.

Mayor Neitzke stated this is a good idea. Ald. Bailey stated this was reviewed by City Attorney Geary and he recommends.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the recommended changes to the ambulance and car accident billing rates outlined in ordinance 2922.

The motion carried unanimously.

7. Approval of schedules of disbursements in the amount of \$2,915,486.07.

AP DISBURSEMENT SCHEDULES:

AP CHECKS	10/11/2024	\$	696,032.66
AP CHECKS	10/18/2024	\$	313,602.19
AP CHECKS	10/25/2024	\$	595,811.68
AP CHECKS	11/1/2024	\$	331,809.00
WIRE TRANSFERS - OCTOBER		\$	816,599.38
P-CARDS - OCTOBER		\$	161,631.16
TOTAL \$			2,915,486.07

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve of schedules of disbursements in the amount of \$2,915,486.07.

The motion carried unanimously.

8. Approval of mileage reimbursements in the amount of \$1,109.99.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve of mileage reimbursements in the amount of \$1,109.99.

The motion carried unanimously.

9. Accept investments and reinvestments for September 2024.

LOCAL GOVERNMENT INVESTMENT POOL

September 2024 Statement

August Ending Balance	\$	36,334,392.76
0 Deposit (s) in September		-
2 Withdrawal(s) in September		3,500,000.00
September Interest Earnings @ 5.23%		153,616.23
TOTAL	\$	32,988,008.99

**SEPTEMBER 2024
INVESTMENTS**

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$977,857.88	12/31/2001	variable		\$40.19	21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$7,073,115.54	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$0.00					
Ehlers Investment Partners X- GRD 2021B	\$95,130.45	7/1/2021	variable			
Ehlers Investment Partnes X - ARPA	\$1,466,103.17					
Ehlers Investment Partnes X - 2022A X-3025	\$785,181.91					
Associated Bank Investments	\$6,739,157.94	3/15/2022	variable			
Totals	\$17,136,546.89				\$40.19	

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve items #9, #10 and #11 investments and reinvestments for September and October 2024 and September 2024 financial statements.

The motion carried unanimously.

10. Accept investments and reinvestments for October 2024.

LOCAL GOVERNMENT INVESTMENT POOL

October 2024 Statement

September Ending Balance	\$	32,988,008.99
1 Deposit (s) in October		480,719.30
5 Withdrawal(s) in October		3,250,000.00
October Interest Earnings @ 4.93%		132,636.05
TOTAL	\$	30,351,364.34

OCTOBER 2024
INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$977,898.07	12/31/2001	variable		\$41.53	21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$7,076,977.40	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$0.00					
Ehlers Investment Partners X- GRD 2021B	\$95,481.59	7/1/2021	variable			
Ehlers Investment Partners X - ARPA	\$1,472,117.24					
Ehlers Investment Partners X - 2022A X-3025	\$788,080.15					
Associated Bank Investments	\$6,702,348.48	3/15/2022	variable			
Totals	\$17,112,902.93				\$41.53	

Approved under Item #9.

11. Accept September 2024 financial statements.

11/07/2024 09:30 AM		BUDGET REPORT FOR GREENFIELD		Page:	1/1
User: Paula_S		Fund: 010 GENERAL			
DB: Greenfield		Calculations as of 09/30/2024			
ACCOUNT CLASSIFICA AND FUNCTION	DESCRIPTION	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 09/30/24	BALANCE REMAINING
ESTIMATED REVENUES					
TAXES	TAXES	20,099,466	20,154,229	20,119,550	34,679.00
INTGOV	INTERGOVERNMENTAL	4,263,172	5,074,404	3,092,809	1,981,595.00
L&P	LICENSES AND PERMITS	1,156,512	1,218,950	912,269	306,681.00
FINES	FINES-FORFEITS-PENALTIES	830,004	802,000	615,593	186,407.00
CHRG	PUBLIC CHARGE FOR SERVICE	2,462,918	1,983,500	1,594,665	388,835.00
INT CHRG	INTERGOVERNMENTAL CHARGES	1,585,017	1,388,561	999,746	388,815.00
MISC REV	MISCELLANEOUS REVENUE	851,295	487,369	553,396	(66,027.00)
OTH FIN	OTHER FINANCING SOURCES		600,447	331	600,116.00
TOTAL ESTIMATED REVENUES		31,248,384	31,709,460	27,888,359	3,821,101.00
APPROPRIATIONS					
GENERAL	GENERAL GOVERNMENT	4,116,923	4,242,413	3,021,028	1,221,385.00
PS	PUBLIC SAFETY	19,947,346	20,783,414	14,245,811	6,537,603.00
PW	PUBLIC WORKS	4,265,084	4,080,839	3,390,965	689,874.00
HHS	HEALTH AND HUMAN SERVICES	565,873	972,687	826,239	146,448.00
CRE	CULTURE, REC AND EDUCATION	1,186,812	1,400,244	951,698	448,546.00
PD	PLANNING AND DEVELOPMENT	187,569	214,863	147,712	67,151.00
OTHER	OTHER FINANCING SOURCES(USES)	188,343	15,000	15,569	(569.00)
TOTAL APPROPRIATIONS		30,457,950	31,709,460	22,599,022	9,110,438.00
NET OF REVENUES/APPROPRIATIONS - FUND 010		790,434		5,289,337	5,289,337.00
BEGINNING FUND BALANCE		9,460,411	10,250,851	10,250,851	
ENDING FUND BALANCE		10,250,845	10,250,851	15,540,188	

Approved under #9.

12. Discussion and decision to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c)(e) and (f) to consider the following:
 - a. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - b. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
 - c. Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion by Ald. Kastner, seconded by Ald. Bailey, to go into closed session at 6:12 pm.

The motion carried unanimously on a roll call vote.

13. Adjourn closed session and reconvene into open session

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn closed session at 7:49 pm and reconvene into open session.

The motion carried unanimously.

14. Decision regarding closed session item(s).

Motion by Ald. Kastner, seconded by Ald. Bailey, for Mayor Neitzke and HR Director to proceed as directed.

The motion carried unanimously.

15. Items for future agenda.

N/A

16. Adjournment.

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 7:50 pm.

The motion carried unanimously.