

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON
WEDNESDAY, DECEMBER 11, 2024

1. The meeting was called to order by Ald. Saryan at 6:00 P.M.

Present:

Ald. Kastner
Ald. Saryan
Ald. Bailey

Also present:

Michael Neitzke, Mayor
Paula Schafer, Finance Director
Julie Foley, Human Resources Director
Tim Sowinski, Assistant Finance Director
Jeff Katz, Neighborhood Services Director
Ald. Drzewiecki

2. Approval of the November 13, 2024 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the November 13, 2024 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision regarding renewing the City's 2025 insurance policies (which include: liability, auto liability, worker's comp, crime, cyber liability, employment practices liability, equipment breakdown, pollution liability, property and storage tanks), and authorize the City Clerk and Mayor to sign related paperwork.

Mayor Neitzke stated within the packet are the details breaking down the renewal and would urge to approve.

Motion by Ald. Kastner, seconded by Ald. Bailey, to renew the City's 2025 insurance policies (which include: liability, auto liability, worker's comp, crime, cyber liability, employment practices liability, equipment breakdown, pollution liability, property and storage tanks), and authorize the City Clerk and Mayor to sign related paperwork.

The motion carried unanimously.

4. Approve fund transfers between capital improvement accounts.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve fund transfers between capital improvement accounts.

The motion carried unanimously.

5. Approval of mileage reimbursements in the amount of \$1,461.81.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve of mileage reimbursements in the amount of \$1,461.81.

The motion carried unanimously.

6. Approval of schedules of disbursements in the amount of \$3,473,544.32.

AP DISBURSEMENT SCHEDULES:			
AP CHECKS	11/8/2024	\$	246,971.95
AP CHECKS	11/15/2024	\$	374,439.78
AP CHECKS	11/22/2024	\$	388,144.33
AP CHECKS	11/27/2024	\$	538,693.68
AP CHECKS	12/6/2024	\$	505,068.67
WIRE TRANSFERS - NOVEMBER		\$	1,276,006.48
P-CARDS - NOVEMBER		\$	144,219.43
TOTAL \$			3,473,544.32

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve of schedules of disbursements in the amount of \$3,473,544.32.

The motion carried unanimously.

7. Accept October 2024 financial statements.

12/04/2024 08:47 AM
 User: Paula_S
 DB: Greenfield

BUDGET REPORT FOR GREENFIELD
 Fund: 010 GENERAL
 Calculations as of 10/31/2024

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ACCOUNT CLASSIFICA AND FUNCTION	DESCRIPTION	2023 ACTIVITY	2024 ORIGINAL BUDGET	2024 ACTIVITY THRU 10/31/24	BALANCE REMAINING
ESTIMATED REVENUES					
TAXES	TAXES	20,099,466	20,154,229	20,118,697	35,532.00
INTGOV	INTERGOVERNMENTAL	4,263,172	5,074,404	3,573,528	1,500,876.00
L&P	LICENSES AND PERMITS	1,156,512	1,218,950	953,650	265,300.00
FINES	FINES-FORFEITS-PENALTIES	830,004	802,000	729,375	72,625.00
CHRG	PUBLIC CHARGE FOR SERVICE	2,462,918	1,983,500	1,746,988	236,512.00
INT CHRG	INTERGOVERNMENTAL CHARGES	1,585,017	1,388,561	999,746	388,815.00
MISC REV	MISCELLANEOUS REVENUE	851,295	487,369	598,815	(111,446.00)
OTH FIN	OTHER FINANCING SOURCES		600,447	331	600,116.00
TOTAL ESTIMATED REVENUES		31,248,384	31,709,460	28,721,130	2,988,330.00
APPROPRIATIONS					
GENERAL	GENERAL GOVERNMENT	4,116,923	4,242,413	3,298,067	944,346.00
PS	PUBLIC SAFETY	19,947,346	20,783,414	15,721,506	5,061,908.00
PW	PUBLIC WORKS	4,265,084	4,080,839	3,695,219	385,620.00
HHS	HEALTH AND HUMAN SERVICES	565,873	972,687	848,330	124,357.00
CRE	CULTURE, REC AND EDUCATION	1,186,812	1,400,244	1,053,152	347,092.00
PD	PLANNING AND DEVELOPMENT	187,569	214,863	163,025	51,838.00
OTHER	OTHER FINANCING SOURCES(USES)	188,343	15,000	15,569	(569.00)
TOTAL APPROPRIATIONS		30,457,950	31,709,460	24,794,868	6,914,592.00
NET OF REVENUES/APPROPRIATIONS - FUND 010		790,434		3,926,262	3,926,262.00
BEGINNING FUND BALANCE		9,460,411	10,250,851	10,250,851	
ENDING FUND BALANCE		10,250,845	10,250,851	14,177,113	

Motion by Ald. Bailey, seconded by Ald. Kastner, accepting the October 2024 financial statements.

The motion carried unanimously.

8. Accept investments and reinvestments for November 2024.

LOCAL GOVERNMENT INVESTMENT POOL

November 2024 Statement

October Ending Balance	\$	30,351,364.34
0 Deposit (s) in November		1,606,427.23
0 Withdrawal(s) in November		1,250,000.00
November Interest Earnings @ 4.93%		118,024.12
TOTAL	\$	30,825,815.69

NOVEMBER 2024
INVESTMENTS

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned	ID #
Money Mkt/Tri-City Bank	\$977,939.60	12/31/2001	variable			21901270
Ehlers Investment Partners X-2055705 GRD GEN INV	\$7,104,135.10	12/9/2014	variable			
Ehlers Investment Partners X- GRD 2021A INV	\$0.00					
Ehlers Investment Partners X- GRD 2021B	\$95,808.11	7/1/2021	variable			
Ehlers Investment Partners X - ARPA	\$1,477,969.22					
Ehlers Investment Partners X - 2022A X-3025	\$790,775.20					
Associated Bank Investments	\$6,730,282.35	3/15/2022	variable			
Totals	\$17,176,909.58				\$0.00	

Motion by Ald. Bailey, seconded by Ald. Kastner, to accept investments and reinvestments for November 2024.

The motion carried unanimously.

9. Discussion and decision to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c)(e)(f) to consider the following:
 - a. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (wages, insurance, or investing of public funds).
 - b. Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
 - c. Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion by Ald. Kastner, seconded by Ald. Bailey, to go into closed session at 6:06 pm.

The motion carried unanimously on a roll call vote.

Ald. Drzewiecki, Mayor Neitzke, Ms. Schafer, Ms. Foley, Mr. Sowinski, and Mr. Katz also in attendance.

Mr. Katz left closed session at 6:16 pm.

Mayor Neitzke, Ms. Schafer, and Ms. Foley left closed session at 6:50 pm and returned at 7:03 pm.

10. Adjourn closed session and reconvene into open session.

Motion by Ald. Saryan, seconded by Ald. Bailey, to adjourn closed session and reconvene into open session at 7:34 pm.

The motion carried unanimously.

11. Decision to approve a resolution for the 2025 Non-Rep Resolution and Command Staff and organizational chart as required.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve a resolution for the 2025 Non-Rep Resolution and Command Staff and organizational chart with recommended changes and corrections.

The motion carried unanimously.

12. Decision to certify the Library Resolution adopting Library employees under the City's non-represented employee resolution.

Motion by Ald. Kastner, seconded by Ald. Bailey, to certify the Library Resolution adopting Library employees under the City's non-represented employee resolution.

The motion carried unanimously.

13. Decision to create job description, set salary, recruit and hire for a Buildings and Facilities Manager.

Motion by Ald. Kastner, seconded by Ald. Bailey, to create job description, set salary, recruit and hire for a Buildings and Facilities Manager.

The motion carried unanimously.

14. Decision to establish an ordinance for salary and expenses for Mayor and Alderpersons for the City.

Motion by Ald. Kastner, seconded by Ald. Bailey, to establish an ordinance for salary and expenses for Mayor and Alderpersons for the City with recommended changes and corrections.

The motion carried unanimously.

15. Decision to revise Resolution regarding salary for City Prosecutor effective January 1, 2025.

Motion by Ald. Kastner, seconded by Ald. Bailey, to revise Resolution regarding salary for City Prosecutor effective January 1, 2025.

The motion carried unanimously.

16. Decision to amend the Employee Classification ordinance effective December 23, 2024.

Motion by Ald. Kastner, seconded by Ald. Bailey, to amend the Employee Classification ordinance effective December 23, 2024.

The motion carried unanimously.

17. Decision to approve an agreement between the City of Greenfield and International Association of Fire Fighters Local 1963 for 2025 – 2027.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve an agreement between the City of Greenfield and International Association of Fire Fighters Local 1963 for 2025 – 2027.

The motion carried unanimously.

18. Decision to approve a Side Letter Agreement between IAFF Local 1963 and City of Greenfield pertaining to one Firefighter and three Firefighter/Paramedics.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve a Side Letter Agreement between IAFF Local 1963 and City of Greenfield pertaining to one Firefighter and three Firefighter/Paramedics.

The motion carried unanimously.

19. Decision to approve an agreement to set the salaries and benefits of Sergeants in the City of Greenfield Police Department for 2025 – 2027.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve an agreement to set the salaries and benefits of Sergeants in the City of Greenfield Police Department for 2025 – 2027.

The motion carried unanimously.

20. Items for future agenda.

21. Adjournment

Motion by Ald. Saryan, seconded by Ald. Kastner, to adjourn the meeting at 7:40 pm.

The motion carried unanimously.