

Minutes are not official until formally approved by the Park and Rec Board at the next scheduled meeting.

MINUTES OF THE PARK AND RECREATION BOARD MEETING HELD IN GREENFIELD CITY HALL ROOM #204, ON THURSDAY
12/19/24 AT 6:30PM

1. Chairperson Zach Marshall called the meeting to order at 6:30 PM. ROLL CALL: <table><tr><td>Michael Braswell</td><td>Present</td></tr><tr><td>Quinn Brunette</td><td>Present</td></tr><tr><td>Troy Chowanec</td><td>Present</td></tr><tr><td>Ald. Shirley Saryan</td><td>Present</td></tr><tr><td>Nikki Cherek</td><td>Excused</td></tr><tr><td>Patty Forget</td><td>Present</td></tr><tr><td>Zach Marshall</td><td>Present</td></tr><tr><td>Scott Jaquish</td><td>Present</td></tr><tr><td>Denise Collins</td><td>Present</td></tr><tr><td>Cheryl Bailey</td><td>Excused</td></tr></table>	Michael Braswell	Present	Quinn Brunette	Present	Troy Chowanec	Present	Ald. Shirley Saryan	Present	Nikki Cherek	Excused	Patty Forget	Present	Zach Marshall	Present	Scott Jaquish	Present	Denise Collins	Present	Cheryl Bailey	Excused	
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2. There was no citizen commentary.	Citizen Commentary																				
3. A motion was made by Mr. Marshall, seconded by Mr. Brunette, to approve the 11-14-24 Park and Recreation Board Meeting minutes. Motion approved.	Motion to approve 11-14-24 Minutes																				
4. Ald. Saryan stated nothing to report.	Common Council Report																				
5. Mr. Marshall noted nothing to report.	Board Chairman Report																				
6. Mr. Marshall noted nothing to report.	Planning Commission Report																				

7. Ms. Cherek is not in attendance. Nothing to report.	GSD Report
8. Mr. Brunette mentioned that the flag for the 2024 National Blue Ribbon School was raised at Hales Corners Elementary.	WSD Report
9. Mr. Jaquish provided an update to the board regarding the distribution of the recreator and announced that registration for the Winter/Spring season is currently in progress. He noted that the Tree Lighting event had a strong attendance, while Breakfast with Santa reached full capacity. The Makers Market was also notably successful. Due to inclement weather, Cruisin’ Santa was rescheduled, merging the routes for Wednesday and Thursday evenings. Additionally, the Greenfield Middle School band performed in the Rotunda of City Hall. Mr. Jaquish reminded the board that the Older Adult Luncheon will take place on Friday, December 20th, at Meyer’s restaurant.	Director of Parks and Recreation Report
10. Mr. Jaquish presented a proposed schedule of meeting dates for the board's consideration for the year 2025. Motion was made by Mr. Marshall, seconded by Mr. Brunette to approve. Motion approved unanimously.	Discussion/decision regarding 2025 meeting dates for Greenfield Parks and Recreation Board.
11. Mr. Jaquish presented the nominees and award winners for the 2024 Staff Recognition program to the board. Motion was made by Ms. Collins, seconded by Ms. Forget to approve. Motion approved unanimously.	Discussion/decision regarding items related to the 2024 Staff Recognition and Hall of Fame Banquet.
12. Mr. Jaquish presented the board with an overview of the department's goals for 2024. Mr. Perleberg is present to address any questions regarding Parks goals.	Discussion/update regarding status of 2024 Department goals.
13. Mr. Jaquish provided an overview of the proposed revisions to the Park reservation policies and procedures. Motion was made by Mr. Marshall, seconded by Ms. Forget to approve. Motion approved unanimously.	Discussion/decision regarding approval of Park reservation policies and procedures.

14. Mr. Jaquish presented a summary of the proposed updates to the Community Center's reservation policies and procedures. Motion was made by Mr. Marshall, seconded by Mr. Braswell to approve. Motion approved unanimously.	Discussion/decision regarding approval of Community Center reservation policies and procedures.
15. Mr. Jaquish reviewed the information submitted to the board concerning the transfer of \$4,500.00 from the special revenue fund to the Towering Woods Park Improvement (PR2501) for the removal of buckthorn. Motion was made by Ms. Collins, seconded by Ms. Braswell to approve. Motion approved by a roll call vote.	Discussion/ decision regarding fund transfer from special revenue fund to Towering Woods Park Improvement (PR2501).
16. Mr. Jaquish reviewed the information presented to the board concerning a fund transfer of \$13,000.00 from the special revenue fund to the Konkel Park Shelter Improvements (PR1903) for the purpose of replacing the roof of the North Shelter. Motion was made by Mr. Braswell, seconded by Mr. Marshall to approve. Motion approved by a roll call vote.	Discussion/decision regarding fund transfer from special revenue fund to Konkel Park Shelter Improvements (PR1903).
17. Mr. Jaquish reviewed the information submitted to the board regarding the transfer of \$9,750.00 from the special revenue fund to the sponsorship fund for the fiscal year 2025. This transfer includes the rollover of last year's ice rink sponsorships, with the exception of Festival Foods. Motion was made by Mr. Marshall, seconded by Mr. Brunette to approve. Motion approved by a roll call vote.	Discussion/decision regarding fund transfer from special revenue fund to sponsorship fund (2025).
18. Motion was made by Mr. Brunette, seconded by Ms. Collins to adjourn the meeting at 7:10pm. Respectfully Submitted, Andrea Sierra, Administrative Assistant	Adjournment/Next meeting date (January 23rd, 2025)