



GREENFIELD PUBLIC LIBRARY BOARD
Thursday, March 13 at 6:30 P.M.
Second Floor Conference Room
5310 W. Layton Ave. Greenfield, WI 53220

In-person meeting with virtual option available.

1. Call to order and roll call.
2. Public comment (Information).
3. Comptroller's report (Information)
4. Consent Agenda (Action)
 - a. Approval of February 20, 2025 minutes
 - b. Approval of the February 2025 financial report
 - c. Approval of the February 2025 invoices
5. Items pulled from the consent agenda for discussion (Action)
6. President's Report (Information)
7. Old Business
 - a. Report and discussion regarding adopting a fine-free policy
8. New Business
 - a. Report and discussion regarding 2024 library revenues
 - b. Report, discussion, and decision regarding holding an after-hours event on Saturday, October 4
9. Library Director's Report (Informational)
10. New items for placement on the next agenda (Information)
11. Next Meeting: April 17, at 6:30 PM.
12. Adjournment (Action).

Upon reasonable notice, efforts will be made to accommodate the needs of deaf and hard-of-hearing individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Library Director at 414-321-9595, FAX 414-321-8595 or TDD 1-800-947-3529 (WI Telecommunications Relay), or by writing to the Library Director at the Greenfield Public Library, 5310 West Layton Avenue, Greenfield, WI 53220. The Greenfield Public Library is wheelchair accessible. 01/13/2025



GREENFIELD PUBLIC LIBRARY BOARD
Thursday, February 20, 2025 at 6:30 PM
2nd Floor Conference Room
5310 W. Layton Ave. Greenfield, WI 53220

In-person meeting with virtual option available.

DRAFT MINUTES

1. President Creston Flemming called the meeting to order at 6:34 p.m.

On roll call in attendance were Brittany Haiser, Amber Lococo, Sue DeWitt, Creston Flemming, Connie Hughes, Marie Cardenas, and Alderman Andrew Drzewiecki. Kyle Sundby and Sarah Dunmire were both absent and excused.

Also in attendance were Jennifer Einwalter, Library Director; Emily Alford, Assistant Library Director

2. Public comment (information) - None

3. Comptroller's report (information)

Brittany reported everything was normal in the January invoices.

We are at 8.49% through the fiscal year. The library is at 5.56% of the operations budget, 0.7% of the database management, ebooks, and non-print budget, and 5.6% of the total budget.

The 2024 budget has revenues at 100.38% and expenditures at 91.81%, leaving a fund balance of \$270 301.03.

Discuss the fund balance, how much should be in it, and what it could be used for. No action taken.

4. Consent Agenda (Action)

- a. **Approval of the January 16, 2025 minutes**
- b. **Approval of the January 2025 financial report**
- c. **Approval of the January 2025 invoices**

Brittany motioned to approve the consent agenda, and Amber seconded; the motion passed unanimously.

5. Items pulled from the consent agenda for discussion (Action) - None

6. President's Report (information) – none

7. Old Business

a. Report, discussion, and decision regarding the 2024 Wisconsin Public Library Annual Report

Jennifer reviewed the Wisconsin Public Library Annual Report. The library added 5,868 items in 2024 and has a collection of 94,347 total items. The library's total circulation in 2024 was 215,364 items.

The Discovery World pass will expire in March due to changes in their institutional pass policy. The library will use the money it would have spent on renewing the pass to buy a second Betty Brinn Children's Museum pass.

The library loaned 40,293 items to other libraries and borrowed 41,676 items from other libraries, so the borrowing-to-lending ratio is almost even, which is ideal. This is an improvement from 2023 when the library was a net borrower.

The library has 7,966 registered card holders and 129,282 people visited the library in 2024. 15,896 people attended 577 programs at the library.

Discussion of the number of Greenfield residents with library cards, which is low for Greenfield's population size.

The library's revenues were \$1,399,517 from the City of Greenfield, \$41,675 from MCFLS Reciprocal Borrowing, and \$492 from West Milwaukee.

Amber motioned to approve the 2024 Wisconsin Public Library Annual Report, and Sue seconded; the motion passed unanimously.

8. New Business

a. Report, discussion, and decision regarding retrofitting study room doors with ¼" x 18" x 54" clear tempered glass

Foremost Doors is a preferred vendor of the city. They provided a quote to replace the glass in the study room doors. They offered two sizes: 18" x 38" or 18" x 54". Discussion of the quote.

Connie motioned to approve the 18" x 54" window quote from Foremost Doors and Marie seconded; motion passed unanimously.

b. Report, discussion, and decision regarding a door for a fourth study room on the first floor

Connie motioned to approve the quote for the door with the 18" x 54" window and Marie seconded; motion passed unanimously.

c. Report, discussion, and decision regarding a landscaping contract for the children's garden and flower beds at the main entrance

Jennifer received two quotes for landscaping services, one from Sebert Landscape and one from Joel Kolster. Discussion of quotes. Joel Kolster is the current landscaper and Jennifer is happy with Joel's work.

Connie motioned to approve the quote from Joel Kolster and Brittany seconded; motion passed unanimously.

d. Report, discussion, and decision regarding replacing seats of the chairs used in the community room

The Community Room chairs were purchased in 2019 for \$17,000. Shurclean cleaned the chairs and some stains did not come out. Jennifer would like to replace the seats in the chairs instead of replacing all the chairs. It will cost \$4600 to get new seats. The new seats will be black to hide stains.

Connie motioned to approve purchasing new chair seats, and Creston seconded; the motion passed unanimously.

e. Report and discussion regarding adopting a fine-free policy

Discussion of how the board feels about going fine free. Some members are in favor of going fine-free. Fines penalize those who can't afford to pay. Others are concerned that people will keep items for a long time and deny others the use of the item. Jennifer discussed the options of hiring Unique Collection Agency or reporting non-returned items as theft of city property to law enforcement.

The board asked Jennifer to contact other libraries that have gone fine free to ask about their results.

9. Library Director's Report (Information)

Sue asked Jennifer to advertise in the summer Recreator for the Milkman Game.

Emily reported that everything is going well with the new smart lockers. The library has had 105 items checked out for smart locker pickup so far this year.

The library has added Tonies and Vox Books to the collection, and they have been popular with patrons.

DPW moved the children's picture book shelves back to make more room for a new play area. The current playroom at the back of the Children's Library will become a staff office and storage.

We now have two credit card readers at the circulation desk and hope to add a credit card reader to the Adult Reference Desk.

Jennifer reported that we're doing four programs with the Health Department this summer. They have grants to pay for programs in the community and want to partner with Greenfield in the same way they do with West Allis.

The painting project went well. Blair Commercial Paint did a wonderful job. The library went over the \$20,000 budget by \$13,000 since the lobby and Children's Library hallway were added to the project.

Furnishings have started to go out for re-upholstery.

The fourth study room will be built in March.

The library is starting a newsletter next month. It will go out to all Greenfield card holders with email addresses on file. Some board members expressed concern about automatically subscribing people to newsletters.

The Summer Reading theme this year will be camping. Jennifer highlighted some of the programs planned for the summer.

Tax season is in full swing, and AARP is here on Monday afternoons to offer tax preparation services.

The election was in the Community Room this past Tuesday.

10. New items for placement on the next agenda (Information) - None

11. Next Meeting: March 20, 2025 at 6:30 PM

12. Adjournment (Action).

8:08 Creston motioned to adjourn at 8:08 p.m. and Connie seconded; motioned passed unanimously.

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	AVAILABLE BALANCE	% BDT USED
Fund 100 - LIBRARY						
Revenues						
Dept 0000						
100-0000-411.1000	GENERAL PROPERTY TAXES	1,438,260.00	1,438,260.00	0.00	0.00	100.00
100-0000-430.1010	NET USAGE PAYMENTS	54,061.00	55,597.12	55,463.00	(1,536.12)	102.84
100-0000-436.9000	OTHER STATE PAYMENTS	0.00	0.00	0.00	0.00	0.00
100-0000-467.1010	LIBRARY REVENUE	14,000.00	1,931.20	580.50	12,068.80	13.79
100-0000-467.1020	PHOTO COPIES	10,000.00	2,167.82	679.50	7,832.18	21.68
100-0000-467.1030	PROGRAMS	0.00	0.00	0.00	0.00	0.00
100-0000-467.1040	FINES	10,000.00	3,825.42	2,470.51	6,174.58	38.25
100-0000-467.1050	FINES - MCFLS SUSPENSE	100.00	15.95	0.00	84.05	15.95
100-0000-467.1070	OTHER	0.00	(168.65)	(43.84)	168.65	100.00
100-0000-480.1000	DONATIONS GENERAL	0.00	1,249.71	164.33	(1,249.71)	100.00
100-0000-480.1100	DONATIONS - ENHANCEMENT PROJECTS	0.00	0.00	0.00	0.00	0.00
100-0000-481.1000	INTEREST INCOME	100.00	19.87	9.47	80.13	19.87
100-0000-484.1000	DAMAGE TO/LOSS OF PROPERT	0.00	0.00	0.00	0.00	0.00
100-0000-494.1000	OTHER FUNDS	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 0000		1,566,521.00	1,502,898.44	59,323.47	63,622.56	95.94
TOTAL REVENUES						
Total Dept 0000		1,566,521.00	1,502,898.44	59,323.47	63,622.56	95.94
Expenditures						
Dept 0000						
100-0000-580.0000	TRANSFER TO OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
Total Dept 0000		0.00	0.00	0.00	0.00	0.00
Dept 3001 - LIBRARY OPERATIONS						
100-3001-510.0000	SALARIES & WAGES	850,778.00	127,127.61	67,606.93	723,650.39	14.94
100-3001-514.0000	OVERTIME	500.00	0.00	0.00	500.00	0.00
100-3001-515.0100	GRP HEALTH/LIFE INSURANCE	223,520.00	17,587.07	12,268.83	205,932.93	7.87
100-3001-515.1100	EMPLOYER TAXES-FEDERAL	65,085.00	9,399.41	4,954.95	55,685.59	14.44
100-3001-515.1500	PENSION-GENERAL	54,906.00	8,244.82	4,409.18	46,661.18	15.02
100-3001-519.4000	WORK PERMITS, ETC.	1,500.00	0.00	0.00	1,500.00	0.00
100-3001-521.2800	BANK SERVICE CHARGES	1,000.00	0.00	0.00	1,000.00	0.00
100-3001-524.1110	MCFLS/AUTOMATION	33,000.00	0.00	0.00	33,000.00	0.00
100-3001-524.1200	EQUIPMENT MAINTENANCE	40,000.00	1,329.16	109.29	38,670.84	3.32
100-3001-530.0100	OFFICE SUPPLIES/SM \$ ITEM	15,000.00	1,381.81	1,053.84	13,618.19	9.21
100-3001-530.0700	PRINTING	18,000.00	1,645.49	1,474.84	16,354.51	9.14
100-3001-530.0800	POSTAGE & MAILING	1,800.00	333.71	166.50	1,466.29	18.54
100-3001-530.1100	DUES & SUBSCRIPTIONS	1,500.00	591.00	591.00	909.00	39.40
100-3001-530.1300	MARKETING	5,000.00	0.00	0.00	5,000.00	0.00
100-3001-530.1600	TRAINING	6,000.00	346.28	121.28	5,653.72	5.77
100-3001-530.4500	EQUIPMENT REPAIRS	10,000.00	0.00	0.00	10,000.00	0.00
100-3001-580.1100	NEW EQUIPMENT	4,618.00	1,046.56	959.00	3,571.44	22.66
100-3001-580.1200	ENHANCEMENT PROJECTS	0.00	0.00	0.00	0.00	0.00
100-3001-590.9800	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
Total Dept 3001 - LIBRARY OPERATIONS		1,332,207.00	169,032.92	93,715.64	1,163,174.08	12.69
Dept 3002 - LIBRARY COLLECTION						
100-3002-538.1010	BOOKS	90,000.00	5,251.13	4,410.28	84,748.87	5.83
100-3002-538.2000	PERIODICALS	7,500.00	(166.91)	(166.91)	7,666.91	(2.23)

GL NUMBER	DESCRIPTION	2025 AMENDED BUDGET	YTD BALANCE 02/28/2025	ACTIVITY FOR MONTH 02/28/2025	AVAILABLE BALANCE	% BDDT USED
Fund 100 - LIBRARY						
Expenditures						
100-3002-538.3000	DATA BASE MANAGEMENT	8,746.00	146.70	146.70	8,599.30	1.68
100-3002-538.4000	EBOOKS	7,568.00	0.00	0.00	7,568.00	0.00
100-3002-538.5000	NON-PRINT	10,000.00	2,065.26	1,951.56	7,934.74	20.65
Total Dept 3002 - LIBRARY COLLECTION		123,814.00	7,296.18	6,341.63	116,517.82	5.89
Dept 3003 - BUILDING OPERATIONS						
100-3003-522.1000	ELECTRIC	33,000.00	5,292.66	2,580.75	27,707.34	16.04
100-3003-522.1100	GAS	10,000.00	3,356.61	1,633.34	6,643.39	33.57
100-3003-522.1300	WATER	2,300.00	405.00	405.00	1,895.00	17.61
100-3003-522.1400	SEWER SERVICE	3,700.00	928.86	928.86	2,771.14	25.10
100-3003-529.1000	JANITORIAL	29,000.00	5,006.00	2,503.00	23,994.00	17.26
100-3003-530.0600	BUILDING SUPPLIES-JANITOR	4,000.00	803.31	803.31	3,196.69	20.08
100-3003-530.9500	BUILDINGS MAINTENANCE	28,500.00	6,702.34	1,976.16	21,797.66	23.52
Total Dept 3003 - BUILDING OPERATIONS		110,500.00	22,494.78	10,830.42	88,005.22	20.36
TOTAL EXPENDITURES		1,566,521.00	198,823.88	110,887.69	1,367,697.12	12.69
Fund 100 - LIBRARY:						
TOTAL REVENUES		1,566,521.00	1,502,898.44	59,323.47	63,622.56	95.94
TOTAL EXPENDITURES		1,566,521.00	198,823.88	110,887.69	1,367,697.12	12.69
NET OF REVENUES & EXPENDITURES		0.00	1,304,074.56	(51,564.22)	(1,304,074.56)	100.00
BEG. FUND BALANCE		138,104.72	138,104.72		132,196.31	
NET OF REVENUES/EXPENDITURES - 2024		138,104.72	1,574,375.59		132,196.31	
END FUND BALANCE						

GREENFIELD LIBRARY ACCOUNTS PAYABLE

February 2025

Vendor Name:			
3001.524.1200 Contractual Services	P-Card 4503 (Adobe)	1 Invoice(s)	\$ 19.99
	Batzner	1 Invoice(s)	\$ 89.30
			<u>\$ 109.29</u>
3001.530.0100 Supplies	P-Card 4503 (Amazon, Ace Hardware)	1 Invoice(s)	\$ 217.81
	P-Card 4479 (Amazon, ODP)	1 Invoice(s)	\$ 194.29
	P-Card 3459 (Amazon)	1 Invoice(s)	\$ 59.33
	Envisionware	1 Invoice(s)	\$ 589.40
			<u>\$ 1,060.83</u>
3001.530.0700 Printing, Programs	James Imaging	1 Invoice(s)	\$ 523.28
	P-Card 4503 (Board Game Barrister, Dollar Tree, Amazon)	1 Invoice(s)	\$ 322.17
	P-Card 9018 (Michaels, Mad Science)	1 Invoice(s)	\$ 188.93
	P-Card 3459 (Michaels, Meijer, Amazon)	1 Invoice(s)	\$ 308.47
	CardMaking 102 Class (Chellie Beaudot)	1 Invoice(s)	\$ 125.00
			<u>\$ 1,467.85</u>
3001.530.0800 Communications	P-Card 9018 (T-Mobile)	1 Invoice(s)	\$ 146.48
	P-Card 4503 (USPS)	1 Invoice(s)	\$ 20.02
			<u>\$ 166.50</u>
3001.530.1600 Training	P-Card 4503 (Riedel Sports)	1 Invoice(s)	\$ 103.78
			<u>\$ 103.78</u>
3001.580.1100 New Equipment	P-Card 4479 (Amazon)	1 Invoice(s)	\$ 234.00
	Alpine Plumbing	1 Invoice(s)	\$ 725.00
			<u>\$ 959.00</u>
3002.538.1010 Books	P-Card 9018 (Baker & Taylor)	12 Invoice(s)	\$ 5,032.37
	P-Card 3459 (Amazon)	1 Invoice(s)	\$ 13.88
	P-Card 4479 (Target, Boswell Books, Amazon, CR Digital)	1 Invoice(s)	\$ 1,122.89
	Ingram	3 Invoice(s)	\$ 776.18
			<u>\$ 6,945.32</u>
3002.538.3000 Databases	Kanopy	1 Invoice(s)	\$ 146.70
			<u>\$ 146.70</u>
3002.538.5000 Non-Print	P-Card 9018 (Baker & Taylor)	12 Invoice(s)	\$ 761.99
	P-Card 4503 (Amazon)	1 Invoice(s)	\$ 148.49
	P-Card 4479 (Amazon)	1 Invoice(s)	\$ 164.91
	P-Card 3459 (Amazon)	1 Invoice(s)	\$ 190.23
	P-Card 9018 (Art Museum Pass, Friends of the Domes Pass)	1 Invoice(s)	\$ 1,100.00
			<u>\$ 2,365.62</u>
3003.522.1000 Electric	WE Energies	1 Invoice(s)	\$ 2,580.75
			<u>\$ 2,580.75</u>
3003.522.1100 Gas	WE Energies	1 Invoice(s)	\$ 1,633.34
			<u>\$ 1,633.34</u>
3003.522.1300 Water	City Of Milwaukee (Unmetered Fireline)	1 Invoice(s)	\$ 405.00
			<u>\$ 405.00</u>
3003.530.9500 Building Maintenance	ShurClean	1 Invoice(s)	\$ 465.00
	Milwaukee Lawn Sprinkler	1 Invoice(s)	\$ 623.00
			<u>\$ 1,088.00</u>
	TOTAL ACCOUNTS PAYABLE	55 Invoice(s)	<u>\$ 19,031.98</u>
	Final 3/11/2025 sw		

Year	Total Physical Circulation	Number of items lost**	% of total	# of new items**
2016	266,075	277	0.1041	30.47
2017	268,308	381	0.1420	41.91
2018	263,389	247	0.0937	27.17
2019	256,953	237	0.0922	26.07
2020	199,954	224	0.1120	24.64
2021	228,775	229	0.1000	25.19
2022	225,200	206	0.0914	22.66
2023	203,695	290	0.1423	31.90
2024	215,364	222	0.1030	24.42

**Approximatly 11% of the number of lost items are new materials.

Reciprocal Borrowing/Member Reserve Fund- By Library
2006 - 2026

Library	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Brown Deer	161,565	155,951	151,092	137,731	140,548	133,077	127,851	113,386	108,111	96,852
Cudahy	102,429	133,498	137,850	171,844	181,849	174,270	176,918	172,843	168,451	156,306
Franklin	43,243	70,517	95,363	106,584	100,611	121,588	121,541	113,145	118,756	100,659
Greendale	17,593	15,269	15,596	1,961	4,689	2,862	2,596	8,713	6,975	12,555
Greenfield	90,608	71,687	63,536	46,883	33,545	20,414	47,302	31,117	21,263	17,112
Hales Corners	48,070	61,115	66,399	82,461	79,693	74,138	69,021	60,131	69,319	64,088
Milwaukee	0	0	0	0	0	0	0	0	0	0
North Shore	4,983	6,968	8,967	11,041	19,055	8,068	8,813	0	0	0
Oak Creek	0	0	0	0	-	0	0	0	0	0
Saint Francis	26,573	35,064	42,469	20,460	48,924	48,880	51,494	55,106	49,867	48,708
Shorewood	22,255	28,684	42,049	61,520	66,685	72,755	79,876	83,898	71,705	78,271
South Milwaukee	0	0	0	0	0	0	0	0	0	0
Wauwatosa	212,009	212,723	233,706	235,765	280,695	278,123	273,109	264,602	270,965	246,471
West Allis	220,862	243,490	266,796	274,784	240,782	218,813	225,156	221,843	228,949	239,798
Whitefish Bay	0	0	0	0	0	0	6,100	26,330	36,752	36,751

Library	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
Brown Deer	87,769	87,244	91,600	84,988	94,833	91,973	86,400	51,989	96,167	107,962	120,787
Cudahy	150,133	146,568	142,489	137,547	151,784	149,052	172,811	230,639	215,150	235,167	215,501
Franklin	85,292	92,880	88,601	68,068	48,136	48,179	58,248	58,058	52,320	59,306	63,763
Greendale	17,119	23,081	23,421	9,380	7,928	3,818	12,382	34,967	30,213	23,961	14,790
Greenfield	25,117	21,824	27,436	40,705	41,358	50,642	51,997	59,211	41,675	54,061	86,209
Hales Corners	55,934	56,303	64,610	67,892	74,510	71,741	67,533	81,519	69,715	67,329	74,576
Milwaukee	0	0	0	0	0	0	0	0	0	0	38,741
North Shore	0	0	0	0	0	0	0	0	0	0	2,629
Oak Creek	0	0	0	9,701	29,294	32,600	5,874	0	2,995	19,134	27,256
Saint Francis	57,968	56,028	49,907	36,707	43,437	36,836	47,449	66,326	75,697	65,745	73,412
Shorewood	87,342	74,735	69,031	74,155	86,657	87,424	101,127	73,415	89,308	98,305	78,409
South Milwaukee	0	0	0	0	0	0	8,890	17,217	5,507	0	4,688
Wauwatosa	243,886	222,414	239,768	235,226	236,824	240,764	204,946	240,184	291,969	323,683	360,772
West Allis	243,878	240,676	227,321	210,045	206,132	184,920	207,861	261,137	256,787	243,214	234,405
Whitefish Bay	43,133	49,050	54,620	60,195	64,127	58,518	30,949	13,733	57,179	75,948	102,696



Library Spotlight

Wauwatosa Public Library Eliminates Overdue Fines on Young Adult and Adult Library Materials

Patrons will no longer be assessed overdue fines on young adult and adult library materials that are returned late, and existing overdue fines on those materials are being waived.

Post Date: 01/04/2023 3:04 PM

As a means to improve access to the library, the Wauwatosa Library Board made the decision that the Wauwatosa Public Library will no longer collect overdue fines on young adult and adult materials, effective January 1, 2023. The board previously eliminated fines on children's library materials in 2019.

Our research shows that fines do not have any impact on return rates. Additionally, the American Library Association passed a resolution in 2019 that monetary fines present an economic barrier to access of library materials and services and encouraged libraries to scrutinize fines for potential barriers to access. Since eliminating fines on children's library materials in late 2019, we have seen an increase in usage of children's library materials, and we believe a significant part of this success was due to the elimination of fines.

Fast facts from library usage in 2021:

- The Wauwatosa Public Library ranked fifth in circulated items in the State of Wisconsin.
- Our Children's Department was the third highest circulated in the State of Wisconsin.
- If our Children's Library was a separate public library, it would rank 23 in circulation out of all 381 public libraries in Wisconsin.
- The amount of items checked out from the Children's Library exceeded the total number of items checked out from any suburban library in Milwaukee County.

Patrons will no longer be assessed overdue fines on young adult and adult library materials that are returned late, and existing overdue fines on those materials are being waived.

To be clear, patrons will still be charged for unreturned items, and they won't be able to check out any additional materials until they return the items or pay the replacement fee. The Wauwatosa Public Library sends reminders when a due date approaches and has passed. These come in the form of a text, email, or phone call, depending on your communication preferences. Those with existing overdue fines on Wauwatosa young adult or adult library materials will not have to pay those fines.

If you request an item and it comes from another library, there may still be overdue fines on that item.

Eliminating overdue fines on young adult and adult materials adds \$24,000 per year to the Library's portion of the city budget. The impact of this increase on the property tax bill of an average home would be \$0.94 per year, or less than 8 cents per month.

Want to hear more about the philosophy behind this decision? [Listen to the latest episode of the city's podcast.](#)

[Return to full list >>](#)



Catalog Website

Keywords, Title, Author, and more!

Search

Fines Free: FAQs



At its July meeting, the Hedberg Public Library Executive Board voted to go fines free, effective September 1, 2024! As we work toward this exciting change, you'll find answers to some frequently asked questions below.

If you have additional questions, our library staff are always available to help. Stop in, call 608-758-6600, or email questions@hedbergpubliclibrary.org.

Q: Why have we removed late fines?

A. Removing fines is a way to provide greater access for our residents. We believe that no one should be denied use of the library or its collection because of an inability to pay. It has not been proven that fines bring materials back faster. Instead, they create a negative impact on the community, sometimes even blocking access for people who need our resources the most. We expect that removing the barrier of late fines will actually increase library use.

Q. Won't the library suffer financially without late fines?

A. No. Revenue from library late fines is equal to less than half of 1% of our operating budget. Patrons who still wish to support the library financially are welcome to donate to either the [Friends of HPL](#) or the [HPL Foundation](#).

Q. Does this mean I can keep items for as long as I want?

A. No. Our current loan periods still apply. Library users will still be charged replacement costs for items that are lost or damaged. If an item is not returned or renewed within 30 days of the due date, the item will be considered lost, and a replacement charge will be added to your library account. Your library card will be blocked from checking out additional items until the charges are paid or the items are returned.

Q. Do items have to be checked out on an HPL card to be fines free?

A. No. You may use any library card within the Prairie Lakes Library system and your checkouts will be fines free when used at HPL.

Q. Are there any materials or items that will still accrue fines?

A. No. If you check out items at HPL there will be no charges as long as items are returned. However, if you check out material at another library that still charges fines, you will be responsible for those charges.

Q. Do items checked out from other libraries using an HPL card accrue fines?

A. Yes. If you check out materials at another library that still charges overdue fines, you will be responsible for those charges. Items checked out at HPL, even if it's from another library, will not accrue fines.

Q. What if I have existing fines on my library account?

A. If you are an HPL cardholder, any old fines have been cleared from your account. If you have replacement fees, those will still be visible and will need to be paid.

Q. Will I still have to pay for lost or unreturned items?

A. Yes. If a library item is overdue for more than 30 days, it will be considered lost, and a replacement cost will be charged to your account. In addition, if a part is missing from an item when it is returned, you may still be charged for that item. You may also see processing charges from other libraries. Charges will be cleared from your account when the materials are returned.

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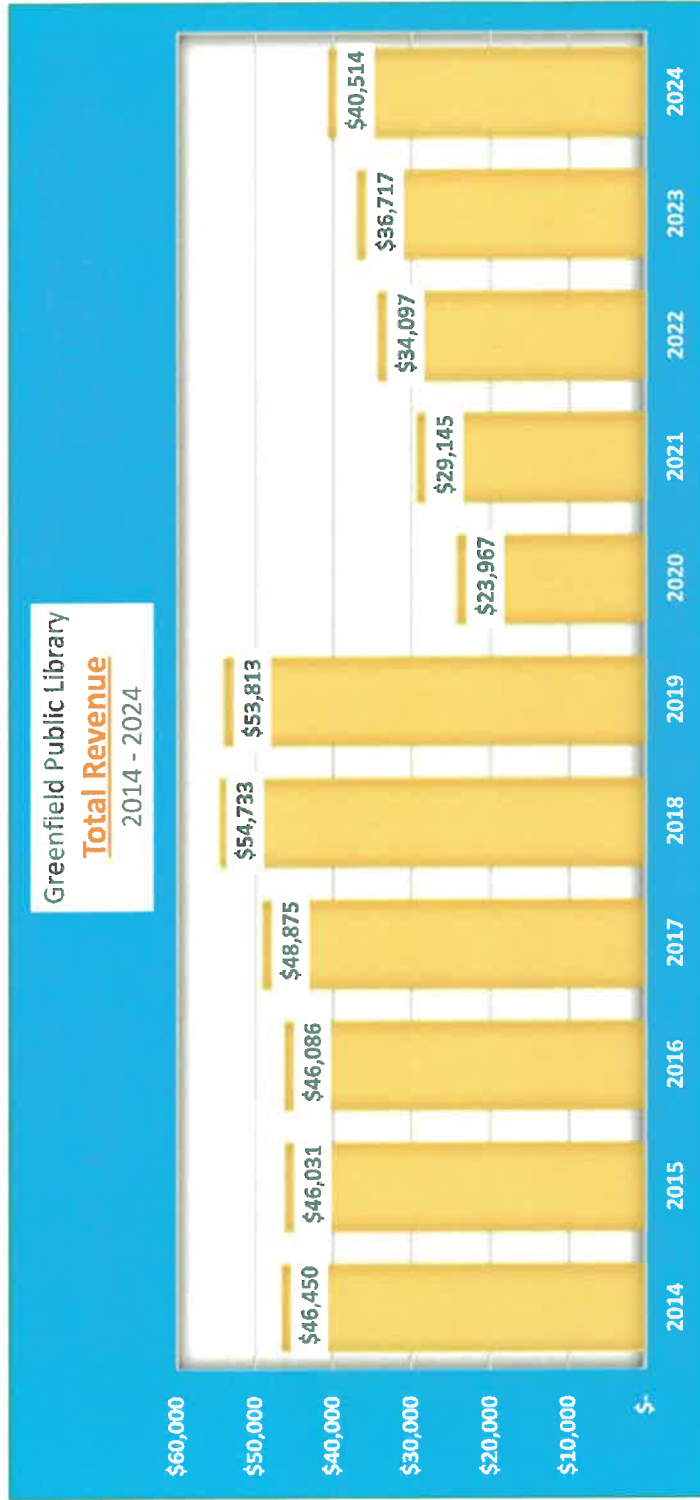
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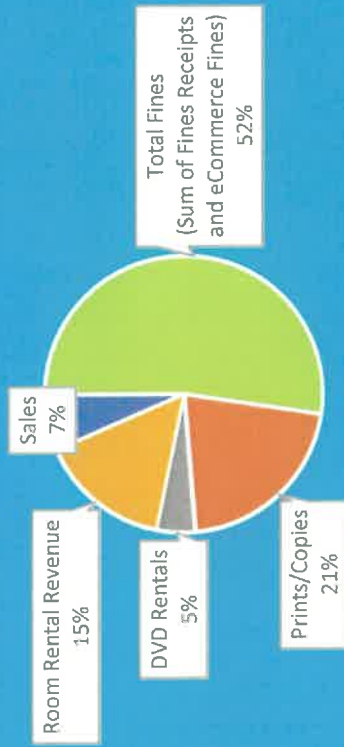
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Greenfield Library Revenue for Years 2014-2024



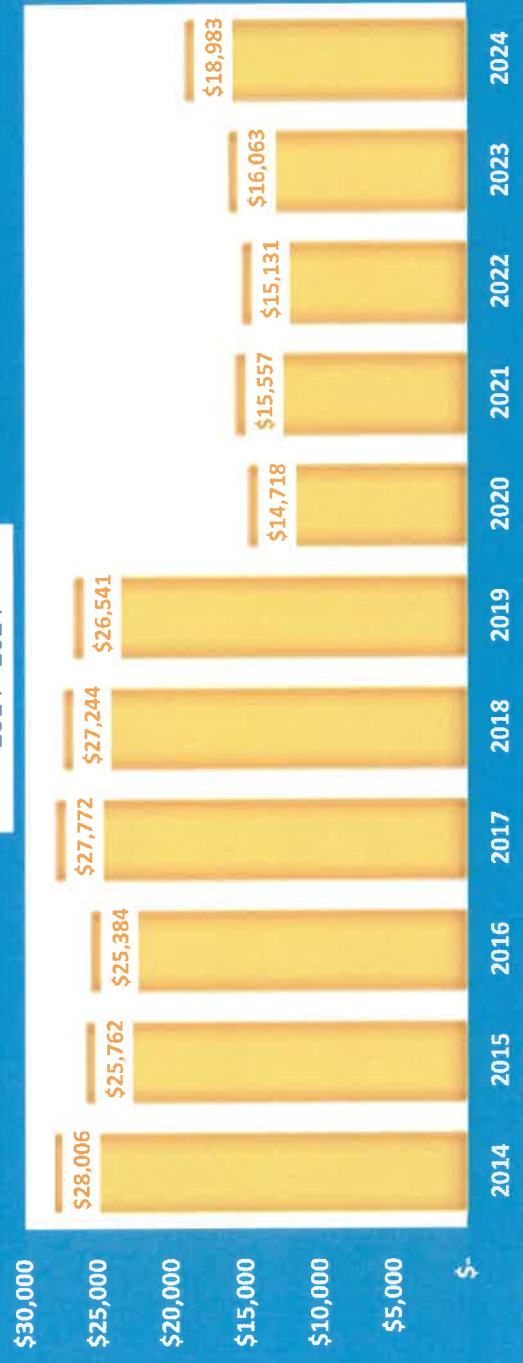
Percentage of Total Revenue

Based on Annual Revenue Line Averages for Years
2014 - 2024

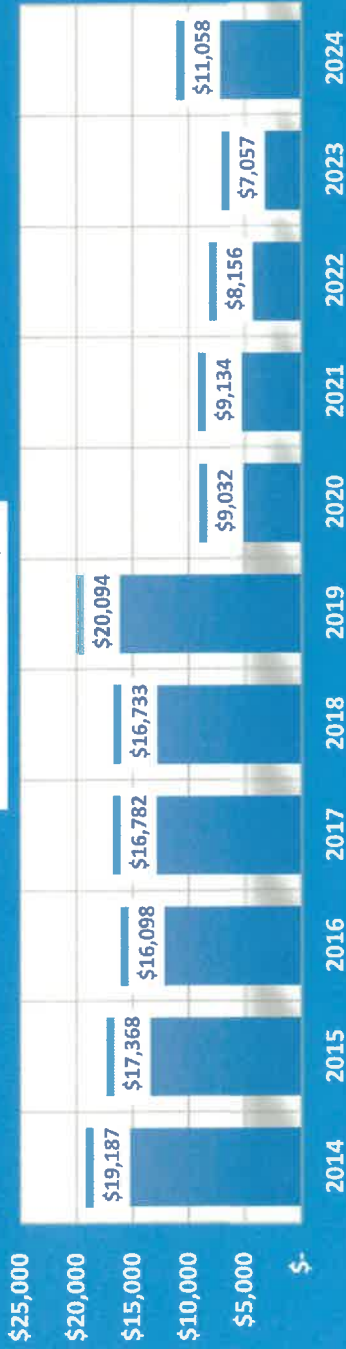


- Total Fines (Sum of Fines Receipts and eCommerce Fines)
- Prints/Copies
- DVD Rentals
- Room Rental Revenue
- Sales

Greenfield Public Library
Total Fines Paid
 (In-Library)
 2014 - 2024



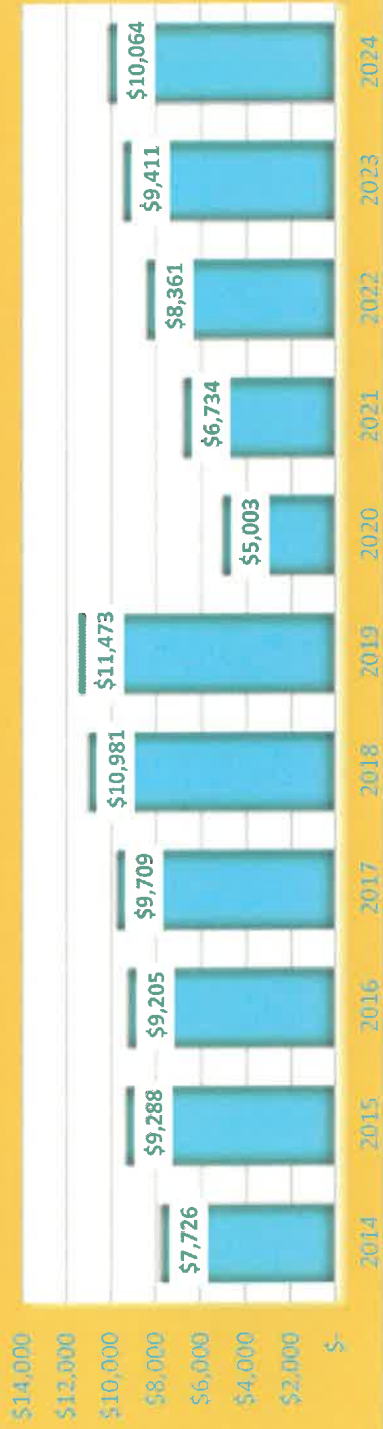
Greenfield Public Library
 Fines Paid In-Library
 2014- 2024
 (At Check Out Desk)



**Room Rental Revenue
2014 - 2024**



Prints/Copies
2014 - 2024



RE: [EXTERNAL] IMLS EXECUTIVE ORDER

Steve Heser <Steve.Heser@mcfls.org>

Mon 3/17/2025 11:30 AM

To: LDAC <ldac@mcfls.org>;

📎 2 attachments (3 MB)

2024 LSTA Grant Categories.docx; 2023-2027_LSTA_Strategic_Plan.pdf;

Good morning,

I was asked to compile a list of all the LSTA funding that has been distributed by DPI over the last year, so you understand what is at stake if IMLS is restructured significantly. It's unclear yet if the Grants to States program (where LSTA funding originates) will be cut at this time, but if IMLS is restructured it could mean how funding to states occurs might be impacted. **In addition to these grant categories, DPI has indicated that roughly 16 of its 19 Library Services team members are funded through LSTA as well.** That means assistance and consultation to the library community could be severely curtailed if that funding is cut. WLA is working with partners to determine a consistent message in response to the order—I should have more on that tomorrow at the latest.

Thanks to Jill for suggesting a list of programs affected by this executive action. I'll let you know of any further developments.

Sincerely,
Steve Heser (he/him)
System Director
Milwaukee County Federated Library System (MCFLS)
p: 414.296.0698 | e: steve.heser@mcfls.org | [Book a meeting](#)
Helpdesk: 414.296.6241

From: Steve Heser
Sent: Saturday, March 15, 2025 3:31 PM
To: LDAC <ldac@mcfls.org>
Subject: FW: [EXTERNAL] IMLS EXECUTIVE ORDER

Good afternoon,

I'm sure some of you have heard about the president's executive order regarding the IMLS and other federal agencies that came out yesterday evening. We're going to discuss this at the Tuesday system director meeting and get more information from Ben Miller at DPI regarding implications for us in Wisconsin. IMLS has yet to formally respond, but word is ALA may be preparing a lawsuit regarding the order. I'll send more information out as I receive it. Thank you.

Sincerely,
Steve Heser (he/him)
System Director
Milwaukee County Federated Library System (MCFLS)
p: 414.296.0698 | e: steve.heser@mcfls.org | [Book a meeting](#)
Helpdesk: 414.296.6241

2023-2027 LSTA Strategic Plan

The Library Services Team's mission is to...

Empower Wisconsin libraries to best serve their communities.

We use the following values as lenses to inform our work...

- Providing vision on library issues, topics, and emerging trends.
- Facilitating connections so libraries can do more together.
- Working to acknowledge unique perspectives to best meet the needs of all.
- Supporting libraries in their efforts to encourage curiosity and new ideas, allowing them to overcome barriers and solve problems.

GOALS



Wisconsin libraries cultivate connections and collaborations with other libraries, organizations, and stakeholder groups in order to engage community members, address challenges, maximize strengths, and implement impactful, scalable ideas.



Wisconsin residents have easy access to information, tools, resources, people, and spaces to make learning, exploration, and discovery possible for all individuals and communities statewide.



Wisconsin library staff are equipped with tools and support to serve the needs of their communities.



WISCONSIN DEPARTMENT OF
Public Instruction

LSTA projects support and meet the needs of...

WISCONSIN LIBRARIES



Support and cultivate regional, statewide, and national **collaborations and network development** that drive innovation, development of shared services, professional support, and promotion of best practices.

Increase the capacity of libraries to build local collaborations, foster inclusion, and engage their communities to understand local needs and priorities.

WISCONSIN RESIDENTS

Support and enhance platforms, technologies, and practices necessary to **improve access** to library resources.

Provide resources and supportive learning opportunities that empower learners of all levels to **increase literacy skills** of all types through training and education.



WISCONSIN LIBRARY STAFF



Support the **recruitment and retention of library staff**, including administrative, professional, and support roles.

Provide consulting, training, tools, and resources that increase access to, awareness of, and use of **professional learning opportunities** and statewide platforms and databases.

Develop and increase library staff's access to, awareness of, and use of data, resources, and tools for library service and administrative **decision-making and planning**.



2024 LSTA Grant Categories

Core System Services Support

The Core System Services Support category of funds is available to systems experiencing funding challenges due to population sparsity and geography, which limits their ability to provide core system services at levels equitable to other systems. **(MCFLS received \$3,000 of the allotted \$200,000 in 2024 to offset costs of delivery).**

Integrated Library System (ILS) Migration to Shared ILS Consortium

As part of the 2023-2027 Five Year LSTA Plan for Wisconsin, the DPI's Division for Libraries and Technology will provide initial setup costs for libraries operating a standalone integrated library system (ILS) to join an existing public library system shared ILS consortium in the state of Wisconsin. Funds may be used to cover migration preparation and implementation costs of joining a shared ILS consortium that shall be subsequently sustained by the local library. **(\$25,000 to South Central for this project)**

Cooperative Cataloging Project

This grant supports the continued activities of the Cooperative Cataloging project through a collaboration of Wisconsin public library systems. To date, activities of the project include forming a statewide bibliographic standards workgroup, holding Marc Edit records training, and starting development of a shared repository for community of practice sharing among systems. **(MCFLS received \$28,000 for an authority control project in 2023 that was instrumental in ongoing authority work that the system is performing now).**

ILS Consortia Merger Implementation

The funds for the ILS Consortia Merger Implementation grant will provide financial support for the Northern Waters and Wisconsin Valley Library Services to implement a merger of their ILS shared catalogs and service support to participating member libraries. **(\$75,000)**

Professional Learning Support

The funds for the Professional Learning Support grant will provide financial support to expand access and promote equity in professional learning opportunities for public library and system staff. The grant is intended to help reduce barriers to professional learning among staff at all libraries in Wisconsin. **(MCFLS received \$24,000 from this category in 2024 and was pooled together with other SEWI systems).**

Collaborative Data Projects

The Collaborative Data Projects grant category supports collaborative efforts among public library systems to research, plan, and implement technical solutions that provide equitable access to library-centric data and data tools. 2024 LSTA funds are being allocated to support a pilot of a statewide data dashboard by the Wisconsin Public Library Consortium (WPLC) that will provide all Wisconsin public library staff access to a data dashboard tool comprised of data from annual library reports. **(\$20,000 allocated in 2024).**

WebJunction

WebJunction is a professional learning platform where public library staff build the knowledge, skills, and support they need to carry out library operations. The WebJunction grant provides funding to ensure new content and trainings are freely available to libraries and library workers statewide. **(\$12,986 allocated in 2024).**

Backup and Digitized Materials Archives Collaboration Project

Currently, seven public library systems are participating in the statewide Backup and Digitized Materials Archive Collaboration project with an additional three library systems actively pursuing participation. The grant will support host site support costs in the Northern Data Center (Eau Claire) and the Southern Data Center (Madison). These costs pay for necessary hardware to maintain the project. **(\$12,000 allocated in 2024).**

Teen Internship Pilot Program

The Teen Internship Pilot Program will fund local library internships for local high school juniors and seniors, approximately 16 to 19 years old, to be completed between July 1st, 2024, and August 31st, 2024. These paid internships will provide mentoring. Teen interns will increase their skills by working on a connected learning project and identify how their interest and skills match that work. **(\$18,000 allocated in 2024).**