

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD ON  
WEDNESDAY, APRIL 9, 2025

1. The meeting was called to order by Ald. Saryan at 6:03 P.M.

Present:

Ald. Kastner  
Ald. Saryan  
Ald. Bailey

Also present:

Michael Neitzke, Mayor  
Paula Schafer, Finance Director  
Julie Foley, Human Resources Director (Excused)  
Tim Sowinski, Assistant Finance Director  
Jeff Katz, Neighborhood Services Director

2. Approval of the December 11, 2024 Finance & Human Resources minutes.

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve the December 11, 2024 Finance & Human Resources minutes.

The motion carried unanimously.

3. Discussion and decision to approve purchase of a street light pole handling attachment from the New Equipment account 010-1901-580.1100.

Mr. Katz stated the City currently has two grants for street lights – one is for street lights and poles to be replaced on Grange Ave. and Edgerton Ave. The pole replacing will be done by a contractor, but the City has to take the existing poles down. The other grant is for new LED street lights on S. 68<sup>th</sup> Street. However, the City has to take down the poles, paint them black, and put them back up with the new lights installed. Between the two projects, Public Works will have a total of 190 poles that need to be moved.

Normally a few poles a year get moved by Public Works, and in such instances a loader gets hooked up with a chain. This practice is not as safe and time efficient this year given the volume that needs to be moved for these projects, so Public Works would like to purchase a pole handling attachment. The attachment costs approximately \$16,000; however, it should be noted that the poles being taken down can be sold at auction. Based on previous auction sales, it is estimated that the poles being removed can be sold for approximately \$18,000-23,000 – which would offset the cost of this attachment.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve the purchase of a street light pole handling attachment from the New Equipment account 010-1901-580.1100.

The motion carried unanimously.

4. Discussion and decision to transfer the clearing account balance in excess of 7% of the total escrow fund (Fund 825) to GENRES in the amount of \$14,532.

Ms. Schafer said this is an annual action, where Finance looks at the balance of this account and anything above the 7% threshold gets moved.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve transferring the clearing account balance in excess of 7% of the total escrow fund (Fund 825) to GENRES in the amount of \$14,532.

The motion carried unanimously.

5. Discussion and decision to establish the 2025 Sewer Service Rates as proposed in the 2025 Adopted Budget.

Ms. Schafer stated the proposed new local sewer charge matches the budgeted amount, and the volumetric rate and connection charge are just passed down rates of what Milwaukee Metropolitan Sewerage District is charging the City.

Mayor Neitzke pointed out inflation and that the increase in the local sewer charge is low at 3.1%.

Motion by Ald. Kastner, seconded by Ald. Bailey, to establish the 2025 Sewer Service Rates as proposed in the 2025 Adopted Budget.

The motion carried unanimously.

6. Approval of schedules of disbursements in the amount of \$2,396,988.49.

| AP DISBURSEMENT SCHEDULES: |           |    |              |
|----------------------------|-----------|----|--------------|
| AP CHECKS                  | 3/28/2025 | \$ | 527,943.69   |
| AP CHECKS                  | 4/4/2025  | \$ | 269,508.60   |
| AP CHECKS                  |           | \$ |              |
| AP CHECKS                  |           | \$ |              |
| WIRE TRANSFERS - MARCH     |           | \$ | 1,303,879.95 |
| WIRE TRANSFERS - MARCH     |           | \$ | 295,656.25   |
| P-CARDS -                  |           | \$ |              |
| TOTAL \$                   |           |    | 2,396,988.49 |

Motion by Ald. Bailey, seconded by Ald. Kastner, to approve schedules of disbursements in the amount of \$2,396,988.49.

The motion carried unanimously.

7. Approval of mileage reimbursements in the amount of \$785.47.

Motion by Ald. Kastner, seconded by Ald. Bailey, to approve mileage reimbursements in the amount of \$785.47.

The motion carried unanimously.

8. Items for future agenda.

The audit report will most likely be ready in June or July.

9. Adjournment.

Motion by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 6:34 pm.

The motion carried unanimously.