



Common Council Chambers – City Hall Room 100  
7325 W. Forest Home Ave, Greenfield, Wisconsin

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## BOARD OF PUBLIC WORKS MEETING Agenda

Tuesday, April 22, 2025 - 6:30 PM

1. Call to order
2. Roll Call
3. Approval of the March 25, 2025 meeting minutes.
4. Citizen Commentary
5. Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code by repealing Ordinance 244 regarding a 4-way stop at the South 35th Street and West Howard Avenue intersection.
6. Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code by repealing Ordinance 2220 regarding Yield signs on South 31st Street at West Holmes Avenue.
7. Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code adding stop signs at the intersection of West Holmes Avenue and South 31st Street.
8. Presentation on the proposed project to dredge the pond in Pondview Park in the fall of 2025.
9. Superintendent of Public Works report
10. Engineering Report
11. Other topics for future agendas
12. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.

MINUTES OF THE BOARD OF PUBLIC WORKS MEETING HELD AT THE GREENFIELD CITY HALL  
ON TUESDAY, MARCH 25, 2025

1. Call to order  
The meeting was called to order by Bruce Bailey at 6:32pm.
2. Roll Call  
**Present:** Alderperson Bruce Bailey, Alderperson Pam Akers  
Citizen Members: Denise Collins, John Graber  
**Also present:** Jeff Katz, Director, Neighborhood Services; Randy Esch, Superintendent of Public Works; Bryan Haas, City Engineer  
**Excused:** Alderperson Andrew Drzewiecki
3. Approval of the February 25, 2025, meeting minutes.  
Motion by Alderperson Pam Akers, seconded by Alderperson Bruce Bailey to approve the February 25, 2025 meeting minutes. Motion carried unanimously.
4. Citizen Commentary  
None.
5. Approve a Cost Sharing Memo of Understanding with the City of Milwaukee for project 2204 Cold Spring Road Concrete Repair Program.  
Mr. Katz stated that Greenfield is planning to improve West Cold Spring Road, from S. 51st St to S. 68th St, which is shared with Milwaukee County. Milwaukee will pay Greenfield for its share of the roadway and Greenfield will be the lead agency on the construction project.  
  
Motion by Alderperson Pam Akers, seconded by Denise Collins to approve a cost-sharing memo of understanding with the City of Milwaukee for project 2204 Cold Spring Road Concrete Repair Program. Motion carried unanimously.
6. Approve a contract for the project 2418 Sanitary Sewer Cleaning with Visu-Sewer in the amount of \$ 255,895.00.  
Mr. Katz stated that certain sanitary sewers within the City that DPW cannot clean due to their large size and location. He said on March 15th, bids were open for project 2418, Sanitary Sewer Cleaning. Visu-Sewer was awarded the contract and this work will be funded by the sanitary sewer utility account.  
  
Motion by John Graber, seconded by Alderperson Pam Akers to approve a contract for the project 2418 Sanitary Sewer Cleaning with Visu-Sewer in the amount of \$255,895.00. Motion carried unanimously.
7. Approve a contract for the project 2411 W. Van Beck Avenue Storm Sewer Extension with The Wanasek Corp in the amount of \$ 43,554.00.  
Mr. Katz stated there has been a issue with the drainage at many of the homes on West Van Beck Avenue, which borders the City of Milwaukee. To alleviate flooding

issues, Greenfield and Milwaukee are going to work together on project 2411. There were 5 bids for this project and The Wanasek Corp was awarded the project, which was approved in the budget and is fully funded.

Motion by Denise Collins, seconded by John Graber to approve a contract for the project 2411 W. Van Beck Avenue Storm Sewer Extension with The Wanasek Corp in the amount of 43,554.00. Motion carried unanimously.

8. Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code by repealing Ordinance 2918 regarding a parking zone reserved for persons with disabilities at 4651 South 48th Street.

Mr. Katz stated that this home has recently been sold to a new owner and the reserved parking, Ordinance 2918, is no longer needed at 4651 S. 48th St.

Motion by Alderperson Pam Akers, seconded by Denise Collins to adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code by repealing Ordinance 2918 regarding a parking zone reserved for persons with disabilities at 4651 S. 48th St. Motion carried unanimously.

9. Approve an agreement with E-Plan Exam for commercial plan review professional services.

Mr. Katz explained how the City is a delegated Municipality with E-Plan. Contractors have the option to send their commercial plans to E-Plan to review verses if plans are sent to the State of Wisconsin, where it takes longer for a plan to be reviewed and approved. The entire cost of the plan review is paid for by the contractor that submits the plan and Greenfield receives 10% of the plan review fee.

Motion by John Graber, seconded by Alderperson Pam Akers to approve an agreement with E-Plan Exam for commercial plan review professional services. Motion carried unanimously.

10. Superintendent of Public Works report

Mr. Esch stated that the Public Works crews have been working on removing tree stumps and a few remaining dead trees. The crews have pruned 800 trees this winter. Public Works is also working at The Turf again to prepare for landscaping. Mr. Esch also said with the warm weather they have started their annual sewer maintenance and street sweeping.

11. Engineering Report

Mr. Haas provided an update on the Greenfield construction projects for this year.

1. The Cold Spring Rd Concrete Repair project, between 51<sup>st</sup> St and 68<sup>th</sup> St, will include spot replacement of concrete in poor condition. The project will be split into two phases, which can't overlap: 51<sup>st</sup> St to 60<sup>th</sup> St and 60<sup>th</sup> St to 68<sup>th</sup> St. Cold Spring Rd will be closed to through traffic with posted detour signs utilizing Layton Ave. The contractor is State Contractors and the schedule is

- unknown at this time, but expected this summer.
2. Resurfacing will begin April 7th and last 3-4 months in the west half of the neighborhood of 31<sup>st</sup> St and Holmes Ave. There will be new street lighting and storm water improvements. The contractor is LaLonde Contractors.
  3. The 43<sup>rd</sup> St project, between Cold Spring Rd and Howard Ave, includes a new traffic signal at Cold Spring Rd and 43<sup>rd</sup> St. There will be new concrete pavement, street lighting and sidewalks on both sides of the road. The road is currently closed for ATC's work to construct a new underground transmission line. We Energies Electric and Gas are also on-site doing some utility relocation. This road project will begin in the middle of April and last into early fall. The contractor is LaLonde Contractors.
  4. Milwaukee is resurfacing Howard Ave between 43<sup>rd</sup> St and 60<sup>th</sup> St as part of their High Impact Paving program. We Energies is replacing the gas main right now and Milwaukee's road work is expected in June.
  5. Storm sewer extension work in an easement in the vicinity of Van Beck Ave and 80<sup>th</sup> St is planned. The schedule is unknown at this time and the contractor is The Wanasek Corp.
  6. Visu-Sewer will be cleaning the sanitary sewers that are in difficult locations or sewers that are large in diameter. The schedule is unknown at this time.
  7. Public Works will be upgrading streetlights on 68<sup>th</sup> St.
  8. Streetlights will be upgraded on Grange Ave between 27<sup>th</sup> St and 48<sup>th</sup> St and on Edgerton Ave between Loomis Rd and 76<sup>th</sup> St.
  9. The flat roof on the Law Enforcement Center will be replaced and the skylights at City Hall will be replaced.
  10. The Turf Skatepark project is on-going and will be finished this spring. Work is scheduled to start up again next week, depending on the weather conditions.

Mr. Haas provided an update on other agency projects:

1. The WisDOT I-894 resurfacing project between 35<sup>th</sup> St and 84<sup>th</sup> St has re-started and will be completed in June. There will be ramp closures to complete their outside shoulder work along the ramps.
2. Noise walls will be constructed on the south side of I-894 in 3 locations. Tree clearing is occurring, but actual construction will be in the second half of this year, sometime in July or after.
3. The WisDOT I-894 resurfacing project between 84<sup>th</sup> St and Lincoln Ave including the Hale Interchange, will begin in the second half of this year and carry through to sometime in 2026.
4. The WisDOT Forest Home Ave resurfacing project between 108<sup>th</sup> St and 45<sup>th</sup> St will start next week and last this entire year. The project will be done in

*Minutes are not official until formally approved by the Board of Public Works at the next scheduled meeting.*

phases with lane closures.

5. The WisDOT 27<sup>th</sup> St resurfacing project between College Ave and Layton Ave started this week and will last this entire year. The project will have lane closures.

12. Other topics for future agendas

None

13. Adjournment

Motion by Alderperson Pam Akers, seconded by Denise Collins to adjourn at 6:54pm.  
Motion carried unanimously.

Minutes transcribed by Stefanie Richter, Administrative Assistant, Engineering,  
Distributed: 4/7/25



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: April 22, 2025

**RELATING TO:**

Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code by repealing Ordinance 244 regarding a 4-way stop at the South 35<sup>th</sup> Street and West Howard Avenue intersection.

**SUMMARY:**

Ordinance 244 created a 4-way stop at the South 35<sup>th</sup> Street and West Howard Avenue intersection.

A traffic signal is now located at this intersection.

**FINANCIAL:**

**RECOMMENDATION:**

**ATTACHMENTS:** KEY ISSUES \_\_\_ BACKGROUND \_\_\_ RESOLUTION \_\_\_ FISCAL NOTE \_\_\_  
MOTION \_\_\_ OTHER \_\_\_

ORDINANCE NO. #####

AN ORDINANCE AMENDING SECTION 8.04 OF THE  
MUNICIPAL CODE OF THE CITY OF GREENFIELD

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 8.04 of the Greenfield Municipal Code is hereby amended by repealing Ordinance 244 which reads as follows:

The intersection of South 35th Street and West Howard Avenue is hereby established as a 4-way stop. East and West bound traffic on West Howard Avenue shall stop at South 35th Street. North and South bound traffic on South 35th Street shall stop at West Howard Avenue.

City staff is hereby directed to modify the City's official parking map accordingly, and remove or modify signage as necessary to effectuate this ordinance.

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART IV. This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 6th day of May, 2025.

APPROVED:

\_\_\_\_\_  
Michael J. Neitzke, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Goergen, City Clerk



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: April 22, 2025

**RELATING TO:**

Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code by repealing Ordinance 2220 regarding Yield signs on South 31<sup>st</sup> Street at West Holmes Avenue.

**SUMMARY:**

Ordinance 2220 added Yield signs for northbound and southbound traffic on South 31<sup>st</sup> Street at West Holmes Avenue.

As part of the design and public involvement process for the road improvement project #2416 S. 31<sup>st</sup> Street - W. Holmes Avenue Neighborhood Resurfacing, it has been determined that West Holmes Avenue between South 27<sup>th</sup> Street and South 35<sup>th</sup> Street is heavily used as a cut-through for traffic bypassing West Edgerton Avenue. A four-way stop is proposed for the South 31<sup>st</sup> Street and West Holmes Avenue intersection.

**FINANCIAL:**

**RECOMMENDATION:**

**ATTACHMENTS:** KEY ISSUES \_\_\_ BACKGROUND \_\_\_ RESOLUTION \_\_\_ FISCAL NOTE \_\_\_  
MOTION \_\_\_ OTHER \_\_\_

ORDINANCE NO. #####

AN ORDINANCE AMENDING SECTION 8.04 OF THE  
MUNICIPAL CODE OF THE CITY OF GREENFIELD

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 8.04 of the Greenfield Municipal Code is hereby amended by repealing Ordinance 2220 which reads as follows:

Northbound and southbound traffic on South 31<sup>st</sup> Street shall 'Yield' to traffic on West Holmes Avenue.

City staff is hereby directed to modify the City's official parking map accordingly, and remove or modify signage as necessary to effectuate this ordinance.

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART IV. This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 6th day of May, 2025.

APPROVED:

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Michael J. Neitzke, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Goergen, City Clerk



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: April 22, 2025

**RELATING TO:**

Adopt an ordinance amending Section 8.04 of the Greenfield Municipal Code adding stop signs at the intersection of West Holmes Avenue and South 31<sup>st</sup> Street.

**SUMMARY:**

As part of the design and public involvement process for the road improvement project #2416 S. 31<sup>st</sup> Street - W. Holmes Avenue Neighborhood Resurfacing, it has been determined that West Holmes Avenue between South 27<sup>th</sup> Street and South 35<sup>th</sup> Street is heavily used as a cut-through for traffic bypassing West Edgerton Avenue. A four-way stop is proposed for the West Holmes Avenue and South 31<sup>st</sup> Street intersection.

**FINANCIAL:**

**RECOMMENDATION:**

**ATTACHMENTS:** KEY ISSUES \_\_\_ BACKGROUND \_\_\_ RESOLUTION \_\_\_ FISCAL NOTE \_\_\_  
MOTION \_\_\_ OTHER \_\_\_

ORDINANCE NO. #####

AN ORDINANCE AMENDING SECTION 8.04 OF THE  
MUNICIPAL CODE OF THE CITY OF GREENFIELD

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 8.04 of the Greenfield Municipal Code is hereby amended as follows:

At the intersection of West Holmes Avenue and South 31<sup>st</sup> Street, traffic on both West Holmes Avenue and on South 31<sup>st</sup> Street shall stop before entering the intersection.

City staff is hereby directed to modify the City's official parking map accordingly, and add or modify signage as necessary to effectuate this ordinance.

PART II. The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

PART III. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART IV. This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 6th day of May, 2025.

APPROVED:

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Michael J. Neitzke, Mayor

ATTEST:

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Jennifer Goergen, City Clerk



Board of Public Works Meeting

Item Number:

Introduced By: Department of Neighborhood Services (Katz)

Date Introduced: April 22, 2025

**RELATING TO:**

Presentation on proposed project to dredge the pond in Pondview Park in the fall of 2025.

**SUMMARY:**

The primary purpose of the pond in Pondview Park is to provide flood control.

The pond collects sediment over time. The silt needs to be removed periodically through a process called dredging.

A project to remove the sediment is being planned for this fall.

**FINANCIAL:**

**RECOMMENDATION:**

For information only.

**ATTACHMENTS:** KEY ISSUES \_\_\_ BACKGROUND \_\_\_ RESOLUTION \_\_\_ FISCAL NOTE \_\_\_  
MOTION \_\_\_ OTHER \_\_\_