



GREENFIELD PUBLIC LIBRARY BOARD
Thursday, May 15 at 6:30 PM
2nd Floor Conference Room
5310 W. Layton Ave. Greenfield, WI 53220

In-person meeting with virtual option available.

DRAFT MINUTES

1. The meeting was called to order by Amber Lococo at 6:34 p.m.

On roll call in attendance were Connie Hughes, Sue DeWitt, Sara Dunmire, Kyle Sundby, Marie Cardenas, Amber Lococo, and Brittany Haiser. Creston Flemming joined at 6:39 p.m.

Also in attendance were Jennifer Einwalter, Library Director; Emily Alford, Assistant Library Director

2. Public comment (information) - none

3. Comptroller's report (information)

In the April invoices, accounts payable there was an invoice for an elevator inspection (everything is looking good), sunglasses (prizes for the Summer Reading Challenge) and tote bags, Kanopy, a locksmith (added locks to staff offices and changed the door code). Painting invoice as discussed at the last meeting. All else was routine. We are 32.88% through year and 97.16% of revenue is in. Expenditures are at 28.75% for the year.

4. Consent Agenda (Action)

- a. **Approval of the April 17, 2025, minutes**
- b. **Approval of the April 2025 financial report**
- c. **Approval of the April 2025 invoices**

Amber motioned to approve with the correction of the spelling of Brittany's name in the minutes and Brittany seconded; motion passed unanimously.

5. Items pulled from the consent agenda for discussion (Action) - none

6. President's Report (information) – none

7. Old Business

a. Report, discussion, and decision regarding adopting a fine-free policy

An announcement has been posted to social media, in the library, and on the website. Shorewood and Wauwatosa are also fully fine free. Some other MCFLS libraries are fine free on children's items. MCFLS is working on the technical side of changing Greenfield's items to be fine free.

8. New Business

a. Report, discussion and decision regarding appointment of a nominating committee for officers of the Library Board – President

Sue, Amber, Creston, and Marie volunteered to be on the nominating committee. This group is responsible for deciding who should be nominated to be officers on the Library Board and for asking these people if they would like to run in the board election. The election is in July. Nominations will be announced at next month's board meeting. Discussion of what the positions involve.

Thursday, May 22, at 7:00 p.m. the group will meet. Jennifer will create an agenda and post it to the public.

9. Library Director's Report (Information)

The fourth study room is now complete. The windows in the doors have been replaced. The door in study room 1 broke when it was removed and a new one has been ordered.

Tomorrow is the last day of Greenfield High School AP testing at the library. They have been using the library's Community Room for testing for the last two weeks.

The President signed an executive order to eliminate The Institute of Museum and Library Services. There is a large writing campaign going on right now to show support for libraries. MCLFS is asking libraries to fund postage for this campaign. Greenfield's portion is \$115. Postcards being printed and provided to the library by MCFLS. The library can opt out. Creston stated funding should come out of donations and not tax dollars.

Jennifer met with The Palace Project, the last eBook vendor on her list to possibly replace Hoopla. It's a nonprofit, so they have negotiated better price deals. Creston hasn't received any complaints about discontinuing Hoopla from the public. One patron continues to call and complain about losing Hoopla to Jennifer.

Sue provided an update about the Milkmen game fundraiser. She presented a draft of a flyer and donation letter waiting to be approved by Greenfield Education Foundation President. Potential donors would receive both the letter and flyer. Milkmen have offered several options to grow attendance. Junior ROTC could serve as the color guard, and they could get group packaging so they can sit together. The Greenfield Middle School Choir Director is trying to put together a group to do the National Anthem. Sue is waiting to hear back from Whitnall School District about their participation.

Emily reported the staff has been busy preparing for the Summer Reading Program. Early registration for the Summer Reading Challenge starts Monday, May 19.

Emily has also been holding regular department meetings with the librarians and the Circulation Desk staff. These have been well received and have created a new line of communication between staff and management.

10. **New items for placement on the next agenda (Information)** - Officer nominations for the Annual Meeting of the Board in July.

11. **Next Meeting: June 19 at 6:30 PM**

12. **Adjournment (Action).**

Connie moved to adjourn at 7:11 p.m. and Brittany seconded; motion passed unanimously.