



GREENFIELD PUBLIC LIBRARY BOARD
Thursday, July 17, at 6:30 PM
Second Floor Conference Room
5310 W. Layton Ave. Greenfield, WI 53220

In-person meeting with virtual option available.

DRAFT MINUTES

1. The meeting was called to order by Creston Flemming at 6:30 p.m.

On roll call in attendance were Kyle Sundby, Sarah Dunmire, Connie Hughes, Creston Flemming, Sue DeWitt, Amber Lococo, and Brittany Haiser.

Also in attendance were Jennifer Einwalter, Library Director; Emily Alford, Assistant Library Director.

2. Public comment (information) - none

3. Election of Officers – Slate of Candidates

- a. President – Creston**
- b. First VP – Amber**
- c. Second VP – Sue**
- d. Comptroller – Brittany**

Connie cast a unanimous ballot to elect the slate of officers as presented, Kyle seconded; motion passed unanimously.

4. Comptroller’s report (information)

Brittany reported that the invoices look good. Items of note: Foremost Doors for the new study room door, Dnesco Electric bill, and Ideal Mechanical for the library’s annual HVAC maintenance.

We are just under halfway through the year, with 98.19% of revenue in, and expenditures are at 43.49%.

5. Consent Agenda (Action)

- a. Approval of June 19, 2025, minutes**
- b. Approval of the June 2025 financial report**
- c. Approval of the June 2025 invoices**

Amber motioned to approve the consent agenda, and Connie seconded; the motion passed unanimously.

6. Items pulled from the consent agenda for discussion (Action) - none

7. President's Report (information) – none

8. Old Business

a. Report and discussion regarding the 2026 budget.

Jennifer presented a draft of the 2026 budget. The guideline from finance is that no lines can increase. The library will be receiving \$30,000 more from MCFLS from the Library Reserve Fund, which is distributed through the budget. Jennifer is budgeting for a 3% wage increase. She is asking the city to cover the cost of salary and benefits increases.

Jennifer asked for goals for extra money not yet allocated. She would like to make the Youth Services Manager a salaried position, create an Adult Reference Supervisor position, create a strategic plan, establish a Friends of the Library group, and increase patron access to e-audiobooks.

Discussion of Greenfield Historical Society. There is a perception that because their collection of items are housed in the library, the library owns it and can give the public access.

Connie would like to add art or historic Greenfield pictures and maps to the library's decor. This would establish a stronger Greenfield identity since many people think the library is part of the Milwaukee Public Library.

Connie proposed offering a Civics Forum: United States Civic Education programs in 2026, Wisconsin civics in 2027, and local civics in 2028. The library Board would like to discuss this idea further.

Amber would like to increase school engagement, finding additional ways to build on the library's existing accomplishments. She would also like to focus on increasing the number of library cards issued, creating a welcoming environment by improving staff customer service skills, and increasing staff continuing education.

b. Report, discussion, and decision regarding holding an after-hours event on Saturday, October 4.

Kenny presented his plans for the after-hours Nerf event. Jennifer will verify that the library's insurance covers after-hours events. No cost for the organizer from Milwaukee Area Nerf Outings; he volunteers his services. The library's financial obligations for this program are to provide Nerf darts and pay staff to assist with the program.

Brittany motioned to approve holding the after-hours Nerf event if insurance covers it, Connie seconded; motion passed unanimously.

9. New Business - none

10. Library Director's Report (Information)

The Milkmen Game fundraiser was on Sunday and went well. Jennifer shared a video of the event that the library will post on their Facebook page. Jennifer provided a spreadsheet of the profits made from the fundraiser, totaling \$1,166.00.

The new study room door has arrived and has been installed. The library is getting a new amplifier for the PA system. Jennifer is still waiting on an invoice from the water main break. The library has some ARPA money left that Jennifer would like to use to decorate the Children's Library.

Emily presented an updated staff directory.

11. New items for placement on the next agenda (Information)

Civics forum conversation.

12. Next Meeting: August 21, 2025, at 6:30 PM

13. Adjournment (Action).

Britanny motioned to adjourn the meeting at 8:10 p.m., and Connie seconded; the motion passed unanimously.