

AGENDA FOR THE COMMON COUNCIL MEETING TO BE HELD IN THE COMMON COUNCIL CHAMBERS, ROOM 100, OF THE GREENFIELD CITY HALL ON TUESDAY, JUNE 21, 2016 AT 7:00 P.M.

1. Meeting called to order and roll call
2. Opening Prayer
3. Pledge of Allegiance
4. Approval of the May 17, 2016 Common Council minutes
5. Mayor's Report
6. Aldermanic Reports
7. Announcements
8. Citizen Commentary
9. 7:05 p.m. Public hearing for approval of an amendment to the Comprehensive Land Use Plan, requested by Milwaukee County – Office of the County Executive, for two parcels it owns on the east side of South 112th Street between West Beloit Road and West Cold Spring Road to be designated as follows:
 - North lot (1.7 acre): from '*Single Family*' to '*Public Park & Open Space*'
Tax Key #566-9970-001
 - South lot (2.5 acre): from '*Two Family & Townhouse*' to '*Public Park & Open Space*'
Tax Key #566-9976-001
10. 7:10 p.m. Public hearing, requested by Milwaukee County – Office of the County Executive, for approval to rezone two parcels it owns on the east side of South 112th Street between West Beloit Road and West Cold Spring Road as follows:
 - North lot (1.7 acre): from '*R-2 Single Family*' to '*PR – Park & Recreation*'
Tax Key #566-9970-001
 - South lot (2.5 acre): from '*R-2 Single Family*' to '*PR – Park & Recreation*'
Tax Key #566-9976-001
11. 7:15 p.m. Public hearing for approval of a Special Use Amendment, as requested by Gurmeet Arora, for a proposed alteration and addition plan to Jen's Beer & Liquor, 4312 West Howard Avenue, Key #555-8979

COMMON COUNCIL TO TAKE ACTION ON THE FOLLOWING COMMITTEE REPORTS:

12. **Finance & Human Resources Committee Meeting held May 25, 2016 (Saryan)**

Item #3 Approve the Gold Hardware Preventative Maintenance/Support and Firmware Agreement with Election Systems & Software, Inc. (ES&S) for the DS200 and AutoMARK voting equipment

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Item #4 Approve a COBRA Service Agreement with Diversified Benefit Services, Inc. effective August 1, 2016

Item #5 Approve schedules of disbursements in the amounts of \$156,860.76 and \$44,613.18

Item #6 Approve mileage reimbursements in the amount of \$177.20

Item #7 Approve investments and reinvestments in the amounts of \$21,810,964.28 and \$17,705,981.26

Item #8 Accept January and February 2016 financial statements

Item #12 Approve an agreement with HR Directions, Inc. to provide human resources management consulting services to the City of Greenfield and authorize the Mayor to sign after review by the City Attorney

Item #13 Approve revising the job description of Administrative Assistant Mayor's Office/Human Resources Assistant to Administrative Assistant Mayor's Office/Human Resources Coordinator

Item #14 Approve setting the salary of the Administrative Assistant Mayor's Office/Human Resources Coordinator, as presented

13. Finance & Human Resources Committee Meeting held June 8, 2016 (Saryan)

Item #3 Approval and acceptance of the City of Greenfield 2015 Financial Statements and Independent Auditor's Report and Baker Tilly Virchow Krause, LLP management letter

Item #4 Approve allocating funds from the "GENBID" non-rollover account toward the South 27th Street Strategic Action Plan currently underway as a combined effort with the 27th Street Business Improvement District and the City of Milwaukee Department of Development not to exceed \$10,000

Item #5 Approve a resolution pertaining to Exhibit C of the Member Agreement with the Milwaukee Area Domestic Animal Control Commission (MADACC)

Item #6 Approve a Memorandum of Understanding (MOU) between Impact 2-1-1 and the City of Greenfield

Item #7 Approve Amendment #1 to the previously approved 2016 Consolidated Contract grant between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to adult immunization grant

Item #8 Approve a Memorandum of Understanding (MOU) with the Division of Public Health, Bureau of Communicable Diseases, for the provision of TB Dispensary Services

Item #9 Approve the WiscNet Membership Memorandum of Understanding (MOU) between the City of Greenfield and WiscNet

Item #10 Approve the WiscNet Network Access Service Memorandum of Understanding (MOU) between the City of Greenfield and WiscNet

Item #11 Approve schedules of disbursements in the amounts of \$550,600.70; \$686,601.35; \$96,719.81 and \$6,126,103.04

Item #12 Approve mileage reimbursements in the amount of \$144.18

14. Plan Commission Meeting June 14, 2016 (Kastner)

Item #4 Approve a Special Use Amendment and a Site/Building/Landscaping Review for a proposed alteration plan for both the exterior and interior of Jen's Beverage Center, 4312 West Howard Avenue, subject to Plan Commission and staff comments, Tax Key #555-8979 *[[No action to occur until the 7:15 public hearing has concluded]]*

Item #6 Approve the following items as they relate to the '84 South' development project, which is the +40 acre area between Layton/84th/I-894/92nd, subject to Plan Commission and staff comments:

- Site/Building Review for optional layout(s) as updated from the 4/12/16 Plan Commission meeting
- Updated Land Use Plan narrative/map to reflect modifications made to-date from initial formal approval in April, 2015 (Ord. #2819)

Item #7 Approve a Certified Survey Map for the property at 5366 South 51st Street which would create two single-family lots fronting on 51st Street (24K & 33K) and establish a +2.2 acre Outlot in the rear or eastern portion of the existing parcel subject to Plan Commission and staff comments regarding the existing '*future ROW designations*' within this parcel:

- 'Clayton Crest' from its current dead-end going westerly to '49th St.': approve the conversion of the entire 60' wide '*future ROW designation*' to actual City ROW.
- 'Clayton Crest' from '49th St.' westerly to S. 51st St.: approve the removal of the 60' wide '*future ROW designation*' and authorize it to be de-mapped; but not approve of the creation of a 20' wide '*municipal purpose easement*' along the northerly edge of this same area.
- '49th Street' from its current dead-end going southerly to the south lot line of the Senk parcel: leave as is until further assemblage occurs and then evaluate potential options later.

Tax Key #647-9963

Item #9 Approve a of a Site/Building/Landscape Review to construct a 550 s.f. addition near the southeast corner of Aldi, 4225 South 108th Street, to bake and sell bread, subject to Plan Commission and staff comments, Tax Key #566-9962-002

Item #10 Approve a Site/Building/Landscape Review on behalf of Valvoline Instant Oil Change, 4839 South 27th Street, for new corporate image branding for signage and the building exterior, subject to Plan Commission and staff comments, Tax Key #622-9991

Item #11 Approve a Site Review for proposed parking lot layout modifications for Pick 'N Save, 4279 South 76th Street, subject to Plan Commission and staff comments, Tax Key #570-8952-005

Item #12 Approve the following at Bluemel's Garden & Landscape Center, 4930 West Loomis Road subject to Plan Commission and staff comments:

- Special Use: new Blum Coffee Garden feature.
- Site/Building/Landscape Review: relocation of three greenhouse structures, a new shade cloth area, a new outdoor patio, new gravel area on 4920 lot, installation of security fencing, and use of the new acquired parcel at 4830 West Loomis Road.

Tax Key Nos. 620-9960-006, 620-9952, and 620-9959

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15. City Clerk's Report:

- a. Award bid for publishing legal notices
- b. Claim received from Margaret Erhart
- c. Claim received from Progressive Insurance Company regarding their insured Cecilia Espitia
- d. Claim received from Gary Carlson
- e. Resolution to temporarily move the polling location for Wards 13, 14 & 15 from Maple Grove School to Greenfield City Hall Common Council Chambers, Room 100, for the August 9, 2016 Partisan Primary Election Only
- f. Resolution appointing Election Officials for 2016-2017
- g. Ordinance repealing and recreating Section 13.02(4)(e) of the Municipal Code relating to Reserve "Class B" Licenses
- h. Discussion and decision to sign a 60 month lease with Pitney Bowes for a new SendPro P2000 Mailing System

16. Appointments to various committees and commissions:

Mayor appointments, confirmed by Council:

- (1) One member to the Fire & Police Commission for a term to expire 5/1/18 (formerly Nancy Kostecki)
- (2) One member to the Board of Review for a term to expire 5/1/21 (formerly John Ganser)
- (3) Three members to the Public Library Board for a term to expire 7/1/19 (currently Patricia Ball, Jenna Czaplewski, Donald Carlson)

17. Applications for licenses received to expire June 30, 2017 (approval of licenses should be *subject to the City of Greenfield ordinances regarding code compliance and payment of all delinquent taxes and charges*)

- a. Operator License
- b. Class "A" Fermented Malt Beverage License
- c. Combination "Class A" Fermented Malt Beverage & Liquor License
- d. Class "B" Fermented Malt Beverage License
- e. Combination "Class B" Fermented Malt Beverage & Liquor License
- f. Reserve Combination "Class B" Fermented Malt Beverage & Liquor License
- g. Dry Cleaning and/or Washing Machine License
- h. Entertainment License
- i. Secondhand Article Dealer License

18. Department of Neighborhood Services Report:

- a. Adopt resolution verifying review and authorizing submittal of the Wisconsin Department of Natural Resources 2015 Compliance Maintenance Annual Report (CMAR), Project 2016 #9 (Engineering Division)

- b. Discussion and decision regarding entering into a Memorandum of Understanding with the Wisconsin Department of Transportation regarding vehicular highway access for a proposed development (“Development”) located on lands bound by South 84th Street, West Layton Avenue, South 92nd Street, and Interstate Highway 894 (“I-894”)
- c. Adopt an Ordinance to create a Handicap Loading/Unloading zone at the side yard of 3577 South 32nd Street, Tax Key 553-0051 (Engineering Division)

19. City Attorney’s Report:

- a. Resolution disallowing claim of Margaret Erhart
- b. Ordinance rezoning two parcels on the east side of South 112th Street between West Beloit Road and West Cold Spring Road as follows:
 - North lot (1.7 acre): from ‘*R-2 Single Family*’ to ‘*PR – Park & Recreation*’
Tax Key #566-9970-001
 - South lot (2.5 acre): from ‘*R-2 Single Family*’ to ‘*PR – Park & Recreation*’
Tax Key #566-9976-001

And

Amend the Comprehensive Land Use Plan designation for both parcels as follows:

- North lot (1.7 acre): from ‘*R-2 Single Family*’ to ‘*Public Park & Open Space*’
Tax Key #566-9970-001
- South lot (2.5 acre): from ‘*Two Family & Townhouse*’ to ‘*Public Park & Open Space*’
Tax Key #566-9976-001

(Action on this item should not be taken before the public hearings in Item Nos. 9 & 10 of this agenda)

- c. Resolution amending Exhibit C of the “Domestic Animal Control Services Agreement” for the Milwaukee Area Domestic Animal Control Commission (F&HR 6/8/16)

20. Items for future agenda

21. Adjourn

MEETING NOTICE

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.