MINUTES OF THE COMMON COUNCIL MEETING HELD AT THE GREENFIELD CITY HALL ON TUESDAY, DECEMBER 20, 2016

The meeting was called to order by Mayor Neitzke at 7:00 p.m.

1. ROLL CALL:

	Alderperson Lubotsky	Present
	Alderperson Bailey	Present
	Alderperson Kastner	Present
	Alderperson Akers	Excused
	Alderperson Saryan	Present
ALSO PRESENT:	Roger Pyzyk	City Attorney
	Jeff Katz	Director of Neighborhood Services
	Carrie Orlovsky	Deputy City Clerk

2. An opening prayer was given by Pastor Steve Rogers.

3. Pledge of Allegiance

4. Mayor's Report –

   Mayor Neitzke attended a legislative breakfast December 19, 2016 with other government leaders to look at ways to continue to cooperate. He thanked attendees, including state representatives, the new state senator, and representatives from the Greenfield, Whitnall and Greendale school districts, the Village of Greendale and the City of Greenfield.

5. Aldermanic Reports

   Alderperson Bailey said the Department of Public Works did a fine job with snowplowing. He noted buildings are going up in the 84 South development, including Steinhafels and Portillo's. Alderperson Lubotsky reported the 8th annual library bake and craft sale raised $1,847 after expenses, and the money will be used to purchase books in 2017.

6. Announcements - None

7. Citizen Commentary – None

8. Plan Commission Meeting held December 13, 2016

   It was moved by Alderperson Kastner, seconded by Alderperson Lubotsky, to approve the following:

   Item #4 Approve a Special Use Review for Yongbin Wu as the new owner/operator of Grand Japanica Inc., 4918 S. 74th Street, subject to Plan Commission and staff comments. Tax Key #617-9975-024

   On a roll call vote, the motion passed unanimously.

9. Finance & Human Resources held December 14, 2016

It was moved by Alderperson Kastner, seconded by Alderperson Saryan, to approve the following:

Item #3 Approve renewing the City's insurance package with the League of Wisconsin Municipalities Mutual Insurance (LWMMI) for 2017 through R&R Insurance: liability with the League of Wisconsin Municipalities, property and boiler and machinery with Chubb, workers compensation with United Heartland, crime and public officials with CNA Surety, and storage tanks with Nautilus; and authorize the Mayor to sign paperwork for the self-insured retention and terrorism risk insurance (Nautilus and Chubb)

Item #4 Approve Tattooing and Body Art Terms of Agreement for Greenfield Health Department with the Wisconsin Department of Safety and Professional Services

Item #5 Approve a Grant Agreement entered into by and between the Bureau of Transportation Safety, Wisconsin Department of Transportation, and the Greenfield Health Department

Item #6 Approve the fee schedule for Emergency Medical Services for 2017

Item #7 Approve contract with EMS Medical Billing Associates, LLC for a three-year term beginning January 2017

Item #8 Approve a resolution to set the salaries and benefits of Non-Represented and Command Staff employees of the City for 2017

Item #9 Approve a resolution setting the salaries and benefits of the City Attorney and City Prosecutor for 2017

Item #10 Approve an ordinance repealing Ordinance No. 2766 and creating an ordinance regarding the salaries and expense allowances of the Mayor and Alderpersons

Item #11 Schedules of disbursements in the amounts of $442,547.74; $183,581.78; $91,511.25; $533,437.26 and $64,785.48

Item #12 Mileage reimbursements in the amount of $952.92

Alderperson Lubotsky asked that Item #10 be voted on separately.

On a roll call vote, items #3-9 and items #11-12 were approved unanimously.

Alderperson Kastner made a motion, seconded by Alderperson Saryan, to approve the following:

Item #10 Approve an ordinance repealing Ordinance No. 2766 and creating an ordinance regarding the salaries and expense allowances of the Mayor and Alderpersons

Under discussion, Alderperson Bailey said he would vote against the ordinance as he feels a raise is not in order at this time.

Alderperson Kastner said the ordinance provided a 4% increase in the Mayor's salary (to $90,426) and an additional technology expense allowance for alderpersons and the mayor (of up to $2,000 for high speed internet and/or cell phone expenses). The initial recommendation to Finance Committee for the mayor's salary was over $110,000 based on a Human Resources review of comparable job duties, but the Finance Committee felt a 4% increase was more reasonable, Kastner said. It is not excessive for the amount of obligation that needs to be there for that position and for the quality of mayoral candidates the city may be looking for, Kastner said.

Lubotsky noted the non-represented and command staff were receiving a 2% salary increase. In response, Kastner said the mayor's salary was "way down on the list" of the highest paid full-time positions in the city; the mayor would be the 7th or 8th highest paid for full-time city positions after receiving the proposed increase.

Mayor Neitzke said as far as management and executive power goes, under previous referendums, voters always chose against having a full-time administrator and chose for having a full-time mayor. The city is a $20 - $30 million municipal corporation and whether he is mayor in the future or not, the council should want to ensure a pool of quality candidates. He said the mayor position assumes many responsibilities akin to that of a full-time administrator, such as suggesting a course of action in the absence of the city attorney, putting together a budget, and being directly responsible for citizen complaints. Mayoral responsibilities are not shared with a full-time administrator, unlike in some other communities. Mayor Neitzke said he was not at the Finance Committee meeting and he told the Human Resources Director he did not wish to be involved in any discussions on this because he did not want to be involved in a conflict of interest. The Human Resources Director told him after the Finance Committee meeting he had tried to "pick a number in the middle" after looking at other mayor salaries.

Alderperson Lubotsky asked what was changing under the proposed ordinance with the alderpersons' expenses or salaries. Mayor Neitzke said there is a technology allowance for high speed internet and/or cell phone expenses.

Alderperson Lubotsky asked what she could do if she didn't want to accept the additional technology expense allowance. The City Attorney said the ordinance did not have to be changed, and a motion did not need to be made, but Alderperson Lubotsky could notify the Treasurer's office in writing that she did not wish to receive the technology expense allowance.

Alderperson Lubotsky made a motion, seconded by Alderperson Bailey, to amend the ordinance to provide for a 2% increase for the mayor salary.

The City Attorney said the ordinance would only change the salary for the mayor and would not take effect until the next term of office beginning in 2017.

On a roll call vote on the motion to amend the ordinance to provide for a 2% increase for the mayor salary: Alderperson Lubotsky voted in favor; Alderperson Bailey voted against. Alderpersons Saryan and Lubotsky asked who would break a tie, if there was one. The City Attorney said the Mayor would

need to vote to break a tie. The Mayor said he did not want to vote on the ordinance, but the ordinance needed to be voted on before mayoral candidates turned in their nomination papers on January 3, 2017 so that the terms and conditions were set for the job. Thinking Saryan had already voted against the amendment, Kastner said he voted yes on the amendment. Discussion ensued to clarify Saryan had not yet voted. The Mayor said, if needed, he would break a tie by voting in favor of the amendment to a 2% salary increase. Saryan voted in favor of the amendment. Kastner voted against the amendment. The Mayor then voted to approve the amendment.

The City Attorney recapped the vote as: Lubotsky and Saryan voting in favor; Bailey and Kastner voting against; with the Mayor voting in favor of the amendment to break the tie. The ordinance amendment passed.

The council then returned to the original motion by Kastner, seconded by Saryan, to approve Ordinance 2766, as amended (with a 2% increase for the mayor's salary). On a roll call vote, Lubotsky, Saryan and Kastner voted in favor, Bailey voted against, and the motion carried.

Mayor Neitzke noted the Finance Director would recalculate the mayor's salary listed in the ordinance to reflect a 2% increase.

10. City Clerk's Report:

The City Attorney confirmed a Notice of Injury was received from the law firm of Phillips, Cymerman & Stein, S.C. representing Charlene Woeckener,and was provided to him and the city's insurance carrier.

11. It was moved by Alderperson Saryan, seconded by Alderperson Kastner, to approve the issuance of an Operator's License to the following:

Blaszczyk, Katie A.-8710 S. Woodcreek Dr.

Motion carried unanimously.

12. It was moved by Alderperson Lubotsky, seconded by Alderperson Saryan, to approve the issuance of a 2016-2017 Combination "Class B" Beer & Liquor License for Grand Japanica Inc., Yongbin Wu, Agt., for the property located at 4918 S. 74th Street (dining area, bar, walk-in cooler, storage cabinet)(Grand Japanica Inc.)

Motion carried unanimously.

13. Department of Neighborhood Services Report:

It was moved by Alderperson Saryan, seconded by Alderperson Lubotsky, to approve the proposed 2017 Operating Plan for the South 27th Street Business Improvement District Board #1 & #2 (a.k.a. S. 27th Street Business Association/Historic Hwy. 41.

On a roll call vote, the motion carried unanimously.

13a. It was moved by Alderperson Saryan, seconded by Alderperson Lubotsky, to approve the transfer of 2016 Station 1 Building Account funding to Capital Equipment – Fire Station Building Maintenance.

On a roll call vote, the motion carried unanimously.

14. City Attorney's Report:

Alderperson Saryan made a motion, seconded by Alderperson Lubotsky, to adopt Resolution No. 3580 and Resolution No. 3581:

RESOLUTION NO. 3580

RESOLUTION TO SET THE SALARIES AND BENEFITS OF NON-REPRESENTED AND COMMAND STAFF EMPLOYEES OF THE CITY OF GREENFIELD FOR 2017

RESOLVED, By the Common Council of the City of Greenfield, that the 2017 resolution to set the salaries and benefits of non-represented and command staff employees of the City of Greenfield for 2017 is approved.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 20th day of December, 2016.

APPROVED:

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Michael J. Neitzke, Mayor

ATTEST:

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Jennifer Goergen, City Clerk

and

RESOLUTION NO. 3581

Resolution to set the salaries and benefits of the City Attorney and City Prosecutor for 2017.

PART I. The wages and salaries of the following officers and employees shall be adjusted in accordance with the 2017 Non-Represented and Command Staff salary resolution.

NON-REPRESENTED EMPLOYEES	ANNUAL SALARY Eff. 1/1/17	ANNUAL SALARY Eff. 1/9/17 (2% increase)
City Attorney	$44,958	$45,857
City Prosecutor	$20,703	$20,703

SALARY COMPUTATION Salary is computed at an annual rate.

MILEAGE ALLOWANCE There shall be paid to each City officer or employee using his/her private automobile the sum of the IRS approved mileage rate for use of said vehicle on City business. Parking fees shall also be paid by the City. Mileage Report forms shall be turned in monthly to the Finance Department on forms provided by that department. Officers and employees covered by this resolution shall be entitled to mileage allowance as provided herein excluding such employees who are provided a city-owned vehicle.

PART II. BENEFITS The City Attorney/City Prosecutor shall receive health insurance, life insurance and retirement benefits, as long as he/she is employed in those positions. Retiree benefits shall not be provided beyond his/her last day of employment, except as required by law.

PART III. PROBATIONARY EMPLOYEES

Newly appointed employees shall serve a training period of employment for a minimum period of six (6) months or twelve (12) months (for department heads) following their date of hire. The appointing authority may extend the training period an additional six (6) months. During this training period of employment, employees may be terminated for any reason during the training period of employment without recourse.

PART IV. NOTICE OF TERMINATION

Employees subject to this resolution shall be required to provide the City with at least a one (1) month notice, in writing, upon termination of employment with the City. Failure to do so shall result in the loss of all prorated benefits.

PART V. SAVINGS CLAUSE

If any part(s) of this resolution is determined to be invalid by operation of law or by any tribunal of competent jurisdiction, the remainder of this resolution shall not be affected thereby and shall remain in full force and effect.

PART VI. EQUAL OPPORTUNITY EMPLOYMENT

It shall continue to be the policy of the City not to discriminate for or against any employee in employment, promotions or other conditions of employment because of age, race, color, creed, disability, veteran status, sex, national origin, ancestry, sexual orientation, arrest or conviction record, and any other legally protected class.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 20th day of December, 2016.

APPROVED:

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Michael J. Neitzke, Mayor

ATTEST:

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Jennifer Goergen, City Clerk

On a roll call vote, the motion carried unanimously.

A motion was made by Alderperson Kastner, seconded by Alderperson Lubotsky, to adopt Ordinance No. 2860.

ORDINANCE NO. 2860

AN ORDINANCE REPEALING ORDINANCE NO. 2766 AND CREATING THE FOLLOWING ORDINANCE REGARDING THE SALARIES AND EXPENSE ALLOWANCES OF THE MAYOR AND ALDERPERSONS

The Common Council of the City of Greenfield do ordain as follows:

PART I. Ordinance No. 2766 is hereby repealed and recreated to read as follows:

Effective the third Tuesday in April 2017, the Mayor's salary shall be adjusted in accordance with the 2017 Non-Represented and Command staff salary resolution and future non-represented salary resolutions, based on an annual salary of $88,687 effective 4/18/17 paid biweekly**,** and expiring the third Tuesday in April 2021. The Mayor shall receive $300 per month in expenses, a $300 per month auto allowance, and three weeks of vacation per year. The Mayor shall be entitled to all non-represented benefits, and salary adjustments**,** as incorporated in the resolution covering non-represented employees and pay the same percentage for health insurance as non-represented employees. The City will provide a Technology Expense Allowance up to $2,000 (two thousand dollars) to cover high speed internet and/or cell phone expenses. Consistent with how other allowances are handled, the Technology Expense Allowance would be pre-tax if monthly bills are submitted, or on an after tax basis if bills are not submitted.

Alderpersons shall receive $525 per month compensation, plus a $175 per month auto allowance, and $150 per month in an expense account. Alderpersons shall be entitled to life insurance and retirement benefits, as provided in the salary resolution for non-represented employees. The Common Council President shall receive a $250 per month expense allowance. The City will provide a Technology Expense Allowance up to $2,000 (two thousand dollars) to cover high speed internet and/or cell phone expenses. Consistent with how other allowances are handled, the Technology Expense Allowance would be pre-tax if monthly bills are submitted, or on an after tax basis if bills are not submitted. Alderpersons are eligible to participate in the City's Wellness Program at no cost to them.

Auto mileage for business trips beyond 20 miles from South 76th Street and West Layton Avenue will be reimbursed at the standard IRS mileage rate.

PART II. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART III. This ordinance shall take effect April 18, 2017.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 20th day of December, 2016.

APPROVED:

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Michael J. Neitzke, Mayor

ATTEST:

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Jennifer Goergen, City Clerk

On a roll call vote, Kastner, Saryan and Lubotsky voted in favor; Bailey voted against. The motion carried.

b. It was moved by Alderperson Kastner, seconded by Alderperson Lubotsky, to adopt Ordinance No. 2861.

ORDINANCE NO. 2861

Emergency Medical Services Rates - 2017

The Common Council of the City of Greenfield do ordain as follows:

PART I. Section 3.12(7)(a) and Section 3.12(7)(g) of the Municipal Code is hereby repealed and recreated to read as follows:

"Section 3.12(7) FIRE DEPARTMENT

(a) Ambulance Charges

Item

1. Ambulance Conveyance Fees	
Basic Life Support base (Greenfield Resident)	$460.00
Basic Life Support base (Non-Greenfield Resident)	$511.00
Paramedic service and/or treatment without transport (Resident)	$138.61
Paramedic service and/or treatment without transport (Non-Resident)	$189.51
Paramedic service with transport Level - ALS-1 (Resident)	$769.45
Paramedic service with transport Level - ALS-2 (Resident)	$845.75
Paramedic service with transport Level - ALS-1 (Non-Resident)	$867.41
Paramedic service with transport Level - ALS-2 (Non-Resident)	$1000.61
Paramedic service and invasive treatment without transport (Resident)	$138.61
Paramedic service and invasive treatment without transport (Non-Resident)	$194.92
2. Defibrillation	$111.54
3. IV and supplies	$67.14

4. Intubation	$83.38
5. ALS/BLS supplies	$88.80
6. Oxygen and supplies	$83.38
7. Mileage (rate per loaded mile)	$17.02
8. EKG	$111.54
9. Medications	
Group-1: Albuterol, Amioderone (30 mg), Aspirin, Atropine, Benadryl, Calcium Gluconate, Dextrose, D5W, Glucose (oral), Nitroglycerin, Sodium Normal Saline (bags & carpujet), Versed, Zofran Tabs, Zofran IV	$35.74
Group-2: Calcium Chloride, Dopamine, Epinephrine (IM or IV, not by Epi-pen), Lidocaine, Sodium Bicarbonate	$41.15
Group-3: Fentanyl, Ketamine, Midazolam, Narcan	$53.06
Adenosine	$99.63
Glucagon, up to 1 Mg	$99.63
Solmedrol, 41-125 Mg	$64.98
Epinephrine by Epi-pen	$106.13
E-Z IO	$133.20
Spinal Immobilization	$138.61
Triage barcode wristbands	$3.25
Cyano-kits	$1000.61
CPAP mask	$49.81
Mechanical CPR	$50.00

(g) Response to accidents on Wisconsin city, county or state highways involving fluid spill, extrication or vehicle fire – non resident

- minor $ 150.00
- moderate $ 300.00
- major $ 500.00

PART II. All ordinances or parts of ordinances contravening the provisions of this ordinance are hereby repealed.

PART III. This ordinance shall take effect and be in force from and after its passage and publication.

PASSED AND ADOPTED by the Common Council of the City of Greenfield on the 20th day of December, 2016.

APPROVED:

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Michael J. Neitzke, Mayor

ATTEST:

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Jennifer Goergen, City Clerk

After discussion, on a roll call vote, the motion carried unanimously.

15. Items for future agenda - None

16. It was moved by Alderperson Lubotsky, seconded by Alderperson Saryan, to adjourn the meeting at 7:38 p.m. Motion carried unanimously.

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Jennifer Goergen, City Clerk

Minutes transcribed by Sheryl Hartman, Deputy City Clerk
Distributed: January 4, 2017