

AGENDA FOR THE COMMON COUNCIL MEETING TO BE HELD IN THE COMMON COUNCIL CHAMBERS, ROOM 100, OF THE GREENFIELD CITY HALL ON TUESDAY, JULY 18, 2017 AT 7:00 P.M.

1. Meeting called to order and roll call
2. Opening Prayer
3. Pledge of Allegiance
4. Approval of the June 20, 2017 Common Council minutes
5. Mayor's Report

Proclamation proclaiming August 2017 as Children's Vision and Learning Month

6. Aldermanic Reports
7. Announcements
8. Citizen Commentary
9. 7:05 p.m. Public Hearing for approval of a Special Use requested by Paul and Kamaljit Sidhu, to construct a new 3,000 s.f. building for use as a liquor store at 4955 S. 27th St. Tax Key #622-0005-000. *[Council to consider action on this matter after the public hearing is closed.]*

COMMON COUNCIL TO TAKE ACTION ON THE FOLLOWING COMMITTEE REPORTS:

10. **Plan Commission meeting held on June 13, 2017 (Kastner)**

Item #11 Approve a Site/Building/Landscaping Review for the purpose of constructing a new 3,000 s.f. liquor store at 4955 S. 27th Street, subject to Plan Commission and staff comments. Tax Key #622-0005-000. *[Council to consider action on this matter after the public hearing is closed]*

11. **Plan Commission meeting held on July 11, 2017 (Kastner)**

Item #4 Approve a PUD Amendment and Site/Building/Landscaping Review for the five story medical office building with an approx. 35K building footprint for the Aurora Health Center at 9000 W. Sura Lane; subject to Plan Commission and staff comments. Tax Key #606-9980-005.

Item #5 Approve the following items as part of the 84 South project, subject to Plan Commission and staff comments:

- Certified Survey Map to re-split CSM #8905 for a minor change to an 'inside lot line' (Kohls & Total Wine parcels)
- 'D' Building(s) area: allow a monument sign to be installed
- 'D' Building(s) area: dumpster enclosure relocation
- Pylon signage clarification related to the use of the respective tenant branding colors within the various tenant panel inserts for lettering/logo/font purposes.

Item #6 Approve a Special Use in order for Dick's Sporting Goods to sell firearms as a small part of their overall range of products within the former Sports Authority space at Greenfield Place, 5070 S. 74th Street; with this to be considered a minor change, subject to Plan Commission and Staff comments. Note: the 'Hunting Dept.' is 1300 s.f. of the overall 44K s.f. Tax Key #617-9975-024.

Item #8 Approve a Site, Building, Landscaping Review for a proposed +2,000 s.f. addition on the south side of the existing building at Advanced Camping Sales Inc., 6606 W. Layton Avenue, for more showroom space, subject to Plan Commission and Staff comments. Tax Key #603-9945-000.

Item #9 Deny a Site/Landscaping Review for the purpose of constructing a new dumpster enclosure at Pet World, 5415 S. 27th Street, in what is considered the Front Yard of this property, subject to Plan Commission and Staff comments. Tax Key #645-9001-000.

Item #10 Approve the proposed 2017 –2022 Comprehensive Outdoor Recreation Plan, which would update the 2011 Plan; subject to Plan Commission and staff comments.

12. Finance & Human Resources Committee meeting held on July 12, 2017 (Saryan)

Item #3 Approval and acceptance of the City of Greenfield 2016 Financial Statements and Independent Auditor's Report and Baker Tilly Virchow Krause, LLP management letter

Item #4 Approve filling the position of Community Development Manager before the retirement of the incumbent

Item #5 Approve a renewal COBRA Service Agreement with Diversified Benefit Services, Inc. effective August 1, 2017

Item #6 Approve Public Works to make an unbudgeted capital equipment purchase of two Message/Arrow Boards, using funds available due to the sale of surplus equipment

Item #7 Approve transfer of \$90,000 from 2017 Capital Project UPS System to 2017 Capital Project LEC Security Upgrades

Item #8 Approve transferring the clearing account balance in excess of 7% of the total escrow fund (Fund 825) to GENRES in the amount of \$10,022.63

Item #9 Schedules of disbursements in the amounts of \$234,530.79; \$391,762.39; \$80,723.23; \$460,489.32; \$160,710.12 and \$1,187,416.69

Item #10 Mileage reimbursements in the amounts of \$1,016.13 and \$124.18

Item #11 Investments and reinvestments in the amounts of \$18,251,371.16 and \$18,773,162.53

Item #12 Accept April and May 2017 financial statements

Item #16 Approval of employment agreement entered into with the City

Item #17 Approve a job description for the Dispatcher Coordinator position in the Police Department

Item #18 Approve setting the salary for the Dispatcher Coordinator position in the Police Department

Item #19 Approve filling the Dispatcher Coordinator position in the Police Department

Item #20 Approve a job description for the Administrative Assistant position in the City Clerk's office

Item #21 Approve filling the Administrative Assistant position in the City Clerk's office

Item #22 Approve a job description for the Clerk Specialist position in the City Clerk's office

Item #23 Approve setting the salary for the Clerk Specialist position in the City Clerk's office

Item #24 Approve filling the Clerk Specialist position in the City Clerk's office

13. City Clerk's Report

Claim received from Evona Brandt

14. Appointments to various committees and commissions:

a. Council appointments:

(1) A.D. #4

One member to the Park & Recreation Board for a term to expire 5/31/21
(currently vacant)

15. Applications for an operator license received from the following:

Blankenheim, Alyssa A. – 7723 W. Grant St.
Bui, Lana T. – 33885 N. Summerfields Dr.
Carroll, William F. – 2132 S. 67th Pl.
Delforge, Molly J. – 2167 S. 80th St.
Gorski, Correen M. – 11400 Bridget Ln.
Hersh, Martin S. – 1113 W. Glen River Rd.
Jannusch, Daniel H. – 8211 W. Oklahoma Ave.
Krause, Michelle L. – W225 S1567 Whitehall St.
Lopez, Shelys E. – 2683 S. 9th St.
Milkie, Laura E. – 6538 40th Ave.

Parker, Ronna L. – 4066 S. 43rd St.
Ricci, Christopher P. – 1249 Riverton Dr.
Shipley-Mahnke, Robyn C. – 3736 S. 104th St.
Sobocinski, Kyle D. – 3645 S. 77th St.
Tran, Nhan T. – 7651 W. Windrush Ln.
Van Hoff, Stacy L. – 4901 S. 30th St.
Vo, Anh T. – 463 Ventura Ln.
Vo, Hoang V. – 33885 N. Summerfields Dr.
Wintheiser, Benjamin M. – 7112 W. Morgan Ave.
Zimdahl, Lorrah D. – 1332 Minnesota Ave.

16. Application for a 2017-2018 Combination "Class B" Beer & Liquor License received from Rosales Products and Services LLC, Juanita del Carmen Campos, Agt., for the property located at 6869 W. Forest Home Avenue (1st floor bar area, banquet hall, office storage area) (Mezcalero)

17. Application for a 2017-2018 Entertainment License received from Rosales Products and Services LLC, Juanita del Carmen Campos, Agt., for the property located at 6869 W. Forest Home Avenue (Indoor: live music in bar area on the first floor; Outdoor: n/a)

18. Application for a Temporary “Class B” Retailer’s License and request to waive the license fee received from Partners of Greenfield Parks and Recreation to sell fermented malt beverages and wine at “Corks, Forks and All That Jazz” to be held Friday, July 28, 2017 from 5:30 p.m. to 10:30 p.m. at Konkel Park, 5151 W. Layton Ave.

19. Application for a Carnival License and request to waive the license fee received from Greenfield Parks and Recreation to hold Oktoberfest carnival with bounce houses, food and beverage sales, and live music on October 7, 2017 from 1 p.m. to 8 p.m. at Konkel Park, 5151 W. Layton Ave.

20. Mega Marts LLC, 4279 S. 76th Street, requests a change of agent from Michael T. Meszaros to Andrew M. Gifford, 8670 S. Maize Drive (Pick’n Save #6887)

21. Applications for licenses to expire July 31, 2018: (approval of licenses should be *subject to the City of Greenfield ordinances regarding code compliance and payment of all delinquent taxes and charges*)

a. AMUSEMENT DEVICE OWNER/DISTRIBUTOR LICENSE

<u>Name</u>	<u>Business Address</u>
Blondie Enterprises LLC	1660 N. Prospect Avenue
D.J. Novelty Co. Inc.	4520 W. Forest Home Avenue
Games Are Us Inc.	4905 S. Woodlawn Place
Lakeside Music, LLC	930 Washington Road
Mell’s Novelty LLC	100 Lynnwood Lane
Mitchell Novelty Co.	3506 W. National Avenue
Red’s Novelty Ltd.	1921 S. 74 th Street
S & P Equipment	5025 S. Packard Avenue
Wisconsin P & P Amusement Inc.	12565 W. Lisbon Road

b. JUKEBOX OWNER/DISTRIBUTOR LICENSE

<u>Name</u>	<u>Business Address</u>
D.J. Novelty Co. Inc.	4520 W. Forest Home Avenue
Mitchell Novelty Co.	3506 W. National Avenue
Red’s Novelty Ltd.	1921 S. 74 th Street
Wisconsin P & P Amusement Inc.	12565 W. Lisbon Road

22. Department of Neighborhood Services Report:

- a. Approve Outdoor Special Event application for Taptoberfest 3, as presented by Brass Tap from Friday, Sept. 29 – Sunday, Oct. 1, 2017 at 7808 W. Layton Ave. in their back parking lot; specific application is for the following combination of licenses/permits: Extension of Premise for both Entertainment (music) and Class ‘B’ Retailer (beer), and Commercial Building (tent). (Erickson)

- b. Approve Outdoor Special Event application for the Roast & Toast Event as sponsored by the House of Harley, 6221 W. Layton Ave., on Saturday, Sept. 16, 2017; specific application is for the following combination of licenses/permits: Entertainment – extension of premise (music), Temporary Class ‘B’ Retailer (beer), Direct Seller, Food, and Commercial Building (tents). (Erickson)
- c. Approve Outdoor Special Event application for the Milwaukee Rally, as sponsored by the House of Harley, 6221 W. Layton Ave., from Thursday, Aug. 31 – Monday, Sept. 4, 2017; specific application is for the following combination of licenses/permits: Entertainment – extension of premise (music), Temporary Class ‘B’ Retailer (beer), Direct Sellers (see City Clerk’s office approved Direct Seller list), Food, and Commercial Building (tents). (Erickson)
- d. Approve Outdoor Special Event application for an Annual Car Show, as sponsored by On the Edge Bar, 6815 W. Edgerton Ave., on Sunday, July 30, 2017; specific application is for the following combination of licenses/permits: Extension of Premise for both Entertainment (music) and Class ‘B’ Retailer (beer/liquor), and Temporary Food & Drink – outside. (Erickson)
- e. Discussion/decision regarding a Temporary Use Request from Halloween Express and Stein Garden & Gifts to use a portion of the Stein’s parking lot at 3725 S. 108th St. for a 60’ diameter x 25’ high ‘Halloween Express Pumpkin Tent’ from 9/20/17 to 11/1/17 for the purpose of doing retail sales of Halloween merchandise and to increase store traffic for Stein’s regular and seasonal merchandise. Tax Key #563-9986-002 (Erickson)
- f. Discussion/decision to consider a Temporary Use Permit for Schlossman Honda City (3450 S. 108th St.) to use the former KC parcel at 3200 S. 103rd St. as a new Honda inventory storage area until 3/31/18 per an agreement with the new property owner (QPS Employment). Tax Key #524-8986-034 (Erickson)
- g. Discussion and decision to approve a Storm Water Management Maintenance Agreement with iHeart Media + Entertainment Inc., 12100 W. Howard Ave., Tax Key No. 564-9982-001. (Katz)

23. City Attorney’s Report:

Resolution disallowing claim of Dennis Arciszewski

24. Items for future agenda

25. Adjourn

MEETING NOTICE

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Department of Human Resources at 329-5208, (FAX) 543-6158, TDD 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Director of Human Resources/ADA Coordinator at Greenfield City Hall, 7325 West Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.