

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, APRIL 29, 2015

1. The meeting was called to order by Ald. Saryan at 6:33 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present

Also Present: Paula Schafer, Finance Director
Mayor Neitzke
Scott Jaquish, Director of Parks and Recreation

2. Nomination and election of Finance and Human Resources Committee Chair and Vice-Chair

It was moved by Ald. Kastner to nominate Ald. Saryan as Chair and Ald. Bailey as Vice-Chair of the Finance and Human Resources Committee. The motion carried unanimously.

Election of Chair
and Vice-Chair

3. Approval of the March 25, 2015 Finance and Human Resources Committee minutes

Approve 3/25/15
minutes

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the March 25, 2015 Finance and Human Resources Committee minutes, as presented. The motion carried unanimously.

4. Approval of schedules of disbursements in the amount of \$248,336.77

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the following schedules of disbursements:

Approve
disbursements
COUNCIL

<u>AUTHORIZED</u>	<u>4/10/15</u>	<u>AUTHORIZED</u>	<u>4/17/15</u>
Total	\$168,212.28	Total	\$80,124.49

The motion carried unanimously.

5. Approval of mileage reimbursements in the amount of \$1,359.26

It was moved by Ald. Bailey, seconded by Ald. Kaster, to approve mileage reimbursements in the amount of \$1,359.26. The motion carried unanimously.

Approve mileage
COUNCIL

6. Approval of investments and reinvestments

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve investments and reinvestments as follows:

Investments
& reinvestments
COUNCIL

LOCAL GOVERNMENT INVESTMENT POOL

March 2015 Statement

February Ending Balance	\$3,629,651.44
2 Deposits in March	6,290,087.40
0 Withdrawals in March	-
March Interest Earnings @ 0.12%	763.35
TOTAL	\$9,920,507.19

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield
Bank Mutual/MMkt	\$512,004.81	10/5/2011	variable	
Pyramax Bank/CD	\$500,000.00	9/24/2013	3/24/2015	1.00%
Community Bank & Trust/CD	\$500,000.00	6/2/2014	11/2/2015	0.48%
Tri City Bank/CD	\$500,000.00	5/14/2014	11/14/2015	0.25%
Tri City Bank/CD	\$250,000.00	2/14/2014	8/14/2015	0.25%
Tri City Bank/CD	\$500,000.00	10/31/2013	4/30/2015	0.25%
WaterStone Bank	\$500,000.00	4/16/2014	5/15/2016	1.00%
Great Midwest Bank/CD	\$500,000.00	12/4/2013	3/4/2015	0.55%
Anchor Bank/CD	\$500,000.00	4/15/2014	4/15/2015	0.25%
The Equitable Bank	\$500,000.00	8/14/2014	3/14/2015	0.75%
Money Mkt/Tri-City Bank	\$4,735,079.06	12/31/2001	variable	
Money Mkt/BMO Harris Bank	\$503,939.58	6/28/2011	variable	
Ehlers Investment Partners	\$6,012,708.63	12/9/2014	variable	
Associated Bank Investments	\$6,028,533.90	12/10/2014	variable	
Totals	\$22,042,265.98			

The motion carried unanimously.

7. Other topics for future agendas

Mayor Neitzke mentioned TIFs at Loomis Crossings, at Chapman, and at Meijers. They need to be done by September 30th. Also, several staff meetings have taken place regarding the amphitheater at Konkell Park.

The Health Insurance Committee met recently. They meet every four months. There was a lengthy discussion about health insurance, Cadillac taxes because of Obama Care, utilization, and wellness. He has directed our broker to solicit bids on our health insurance contract.

8. It was moved by Ald. Bailey, seconded by Ald. Kastner, for the Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) at 6:42 p.m. to consider the following:

Closed Session

- a. Discussion of specific personnel problems as related to personnel matters (Mayor Neitzke)

On a roll call vote, the motion carried unanimously.

9. It was moved by Ald. Saryan, seconded by Ald. Kastner, to adjourn the closed session and reconvene into open session at 7:47 p.m. The motion carried unanimously.

Reconvene

10. Discussion of specific personnel problems as related to personnel matters

The Interim Director of Human Resources is to proceed, as directed.

11. Discussion and decision to finalize the salary of part-time clerical employees (Mayor Neitzke)

It was moved by Ald. Saryan, seconded by Ald. Kastner, to finalize the salary of part-time clerical employees, consistent with the position in DNS previously approved this year. The motion carried unanimously.

Approve salary of
p/t clerical employees
COUNCIL

12. Discussion and decision to fill the Part-Time Clerk-Typist position in the Parks and Recreation Department (S. Jaquish, Mayor Neitzke)

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve filling the Part-Time Clerk-Typist position in the Parks and Recreation Department. The motion carried unanimously.

Approve filling
P/T Clerk-Typist
Parks & Rec.
COUNCIL

13. Discussion and decision to fill the Part-Time Park and Recreation Foreman position in the Parks and Recreation Department due to a retirement (S. Jaquish)

It was moved by Ald. Kastner, seconded by Ald. Bailey, to authorize the Director of Parks and Recreation to offer the position to an existing employee. The motion carried unanimously.

Approve filling
P/T Park & Rec.
Foreman position
COUNCIL

14. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 7:49 P.M. The motion carried unanimously.

Adjourn

Respectfully submitted,
Joanne Waite, Human Resources Assistant

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