

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, MARCH 11, 2015

1. The meeting was called to order by Ald. Saryan at 6:32 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present

Also Present: Paula Schafer, Finance Director
Mayor Neitzke
Captain Brunner, Police Department
Nick Buerger, Recreation Supervisor
Renee Vanselow, Recreation Supervisor

At this time, Item #7 was discussed.

2. Approval of the February 25, 2015 Finance and Human Resources Committee minutes

Approve 2/25/15
minutes

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the February 25, 2015 Finance and Human Resources Committee minutes, as presented. The motion carried unanimously.

At this time, Item #4 was discussed.

3. Discussion and decision to approve the purchase of two spare DS200 voting machines from ES&S (J. Goergen)

Mayor Neitzke said that although Milwaukee County has agreed to pay for the City's new election equipment, Greenfield would like to have spare machines. There is only one vendor of voting machines licensed to be used in the state of Wisconsin.

Ald. Kastner asked about the programming on the spare machines. Mayor Neitzke replied that the City of Milwaukee would program the spare machines at a cost.

Mayor Neitzke recommended approval of this item.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the purchase of two spare DS200 voting machines from ES&S. The motion carried unanimously.

Approve spare voting
machine purchase
COUNCIL

4. Discussion and decision to approve an Intergovernmental Agreement with Milwaukee County for the purchase of new election equipment (J. Goergen)

Mayor Neitzke said there has been an intergovernmental cooperation

initiative between the municipalities within Milwaukee County as part of the Intergovernmental Cooperation Council (ICC). Currently, programming costs are borne by the County for all voting machines in the County. There is a disparity in styles and types of voting machines, how they are programmed, and how tallies are compiled. Milwaukee County has agreed to purchase voting machines for municipalities. Machines are being purchased as a group buy on a staged basis to get better pricing, depending on when the municipalities need them. Greenfield would be responsible for paying 30% of the cost of its nine new voting machines.

The City of Milwaukee does programming for voting machines. Currently, Greenfield does its own programming through a vendor. Milwaukee County would contract with the City of Milwaukee to do the programming for the City of Greenfield. The County believes the City of Milwaukee, and its staff, would be less expensive than the cost of programming now. In exchange for that, the County will purchase our voting machines. In the event that Greenfield wouldn't want the City of Milwaukee to program our voting machines, the County would reimburse us the amount that it would pay to the City of Milwaukee for that programming. Mayor Neitzke said this concept has received strong support from every municipality in the County. He recommends approval of this item.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve an Intergovernmental Agreement with Milwaukee County for the purchase of new election equipment. The motion carried unanimously.

Approve agreement to purchase election equipment
COUNCIL

5. Discussion and decision regarding the Flapjack Fundraiser Agreement with Applebee's (S. Jaquish/N. Buerger)

Mr. Buerger said the Parks and Recreation Department has been conducting a breakfast with the Easter Bunny for several years. Applebee's approached the City to partner on this community event. Applebee's would provide two staff, a pancake breakfast, and serving supplies. The City would reimburse Applebee's \$1.75 for every ticket sold. Approximately 150-200 people attend each year. Mr. Buerger anticipates making more of a profit for the City with this agreement. Proceeds are used to fund a scholarship program, which assists Greenfield youths who otherwise would not be able to afford recreation programs. This event would be held on March 28th at the Community Center.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve a Flapjack Fundraiser Agreement with Applebee's. The motion carried unanimously.

Approve Flapjack Fundraiser Agreement
COUNCIL

6. Discussion and decision regarding the City of Greenfield Parks and Recreation Department's participation in "World's Largest Swim Lesson" promotional event (S. Jaquish/R. Vanselow)

Ms. Vanselow said worldwide on Friday, June 18, 2015, at 10AM in the respective time zones, this event will happen. The goal is to promote swimming lessons as a way to prevent children from drowning. Drowning is one of the leading causes of accidental deaths in young children. The premise is swimming lessons save lives.

This agreement allows the City's participation in this event at both the Whitnall High School and the Greenfield High School pools. It also includes a release of information and photos of those who take part. Documentation is submitted to Guinness World Records to be counted.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the City of Greenfield Parks and Recreation Department's participation in "World's Largest Swim Lesson" promotional event.

Approve Swim
Lesson Event
COUNCIL

Under discussion, Mayor Neitzke said the City Attorney will review this agreement. Ms. Vanselow said this agreement has been used by the City for the past several years.

The motion carried unanimously.

7. Discussion and decision to approve participation in the Byrne Memorial Justice Assistance Grant for Incident Based Reporting and authorize the Mayor to sign the grant documents (Chief Wentlandt)

Captain Brunner said this grant will provide a more comprehensive federal report than the basic report now received. This is a no match grant. Money would be spent on upgrading our system and criminal codes and reimbursement for training.

Ald. Bailey asked if this grant is applied for annually. Captain Brunner replied that the grant is applied for when it is available. Ald. Bailey then asked if the City has received this grant previously. Mayor Neitzke said yes. All grants are very competitive, and the Police Department takes a pro-active approach to grant writing.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve participation in the Byrne Memorial Justice Assistance Grant for Incident Based Reporting and authorize the Mayor to sign the grant documents. The motion carried unanimously.

Approve Byrne
Justice Grant
COUNCIL

8. Discussion and decision to approve a Side Letter of Agreement with Firefighters Local 1963 regarding Meal Deduction (Fire Dept.)(FIHR 2/25/15)

Mayor Neitzke asked that this item be removed from the agenda. No one has contacted him regarding this matter since the last Finance meeting.

9. Approval of schedules of disbursements in the amount of \$446,921.04

It was moved by Ald. Bailey, seconded by Ald. Kastner,
to approve the following schedules of disbursements:

Approve
disbursements
COUNCIL

AUTHORIZED (2015 EXPENSE)2/25/15

Total \$19,047.00

AUTHORIZED (2015 EXPENSE)2/27/15

Total \$337,041.05

P-CARDS JANUARY 2015 STATEMENT (2014 EXPENSE)1/9/15

Total \$58,279.15

P-CARDS JANUARY 2015 STATEMENT(2015 EXPENSE)1/9/15

Total \$32,553.84

The motion carried unanimously.

10. Approval of mileage reimbursements in the amount of \$838.87

It was moved by Ald. Bailey, seconded by Ald. Kastner,
to approve mileage reimbursements in the amount of \$838.87.
The motion carried unanimously.

Approve mileage
COUNCIL

11. Other topics for future agendas

Mayor Neitzke said a meeting today was held regarding the placement of the amphitheater at Konkel Park and the associated costs. It was concluded that the best place to put the amphitheater is near the volleyball courts, which would require the moving of the volleyball courts. Moving the volleyball courts will be an expense not budgeted for this year. However, he anticipates significant residential development in the next few years that have park fees associated with them. Those fees go into a park fund that can only be used for park-related improvements. Right now there are four volleyball courts. The need/demand would support six courts. They generate income for the City because of tournaments and leagues.

Mayor Neitzke stated that Kulwicki Park will be on Milwaukee County's Park Board May agenda.

12. It was moved by Ald. Bailey, seconded by Ald. Kastner, to adjourn the meeting at 7:02 P.M. The motion carried unanimously.

Adjourn

Distributed: 3/12/15

Respectfully submitted,
Joanne Waite, Human Resources Assistant