MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, JULY 9, 2014

1. The meeting was called to order by Ald. Saryan at 6:30 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present
Also Present:	Ben Granberg, Director of Human Resources	
	Chief Wentlandt, Police Department	
	Chief Cohn, Fire Department	
Excused:	Paula Schafer, Finance Director	
	Mayor Neitzke	

2. Approval of the June 11, 2014 Finance and Human Resources Committee minutes

Approve 6/11/14 minutes

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the June 11, 2014 Finance and Human Resources Committee minutes, as presented. The motion carried unanimously.

3. Discussion and decision to renew our Gold Hardware Preventative Maintenance/Support and Firmware Maintenance Agreement with Election Systems & Software, Inc. (ES&S) for seven AutoMARK ballot marking machines (J. Goergen)

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve renewal of the Gold Hardware Preventative Maintenance/Support and Firmware Maintenance Agreement with Election Systems & Software, Inc. (ES&S) for seven AutoMARK ballot marking machines. The motion carried unanimously.

Approve maintenance agreement for ballet marking machines **COUNCIL**

4. Discussion and decision to fill a Police Officer position due to a resignation (Asst. Chief Schlecht)

Chief Wentlandt said a Police Officer is resigning effective 11/1/14. He would like to fill the position at that time.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve filling a Police Officer position due to a resignation effective 11/1/14. The motion carried unanimously.

Approve filling P. O. position **COUNCIL**

5. Discussion and decision to approve the three-year Cooperation Agreement (2015-2017) between the City of Greenfield and Milwaukee County for the U.S. Department of Housing and Urban Development (HUD) funds for housing and community development (Mayor Neitzke)

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the three-year Cooperation Agreement (2015-2017) between the City of Greenfield and Milwaukee County for the U.S. Department of Housing and Urban Development (HUD) funds for housing and community development.

Approve 3-year HUD agreement w/Milw. County **COUNCIL**

Under discussion, Ald. Bailey stated that there are other communities involved in the Cooperation agreement. Greenfield is joining in this three-year agreement.

The motion carried unanimously.

At this time, Item #7 was discussed.

6. Discussion and decision to approve a resolution amending Resolution No. 3462 to set the salaries and benefits of Non-Represented and Command Staff employees of the City of Greenfield for 2014 relating to educational reimbursement (B. Granberg)

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve a resolution amending Resolution No. 3462 to set the salaries and benefits of Non-Represented and Command Staff employees of the City of Greenfield for 2014 relating to educational reimbursement. The motion carried unanimously.

Approve resolution amending 2014 Non-Rep. res. re educational reimbursement **COUNCIL**

7. Approval of schedules of disbursements in the amount of $583,643.07 and $1,520,134.24

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the following schedules of disbursements:

Approve disbursements **COUNCIL**

AUTHORIZED 6/6/14		AUTHORIZED 6/10/14	
Total	$345,604.89	Total	$26,719.47
AUTHORIZED 6/13/14		P-CARDS APRIL 2014 STATEMENT	
Total	$159,587.07	Total	$51,731.64
AUTHORIZED 6/20/14		AUTHORIZED 6/27/14	
Total	$665,916.47	Total	$279,126.86
P-CARDS MAY 2014 STATEMENT		JUNE 2014 WIRE TRANSFERS	
Total	$83,845.89	Total	$497,013.64
JUNE 2014 MANUAL CHECKS		JUNE 2014 VOIDED CHECKS	
Total	$2,010.00	Total	($7,778.62)

The motion carried unanimously.

8. Approval of mileage reimbursements in the amounts of $250.32 and $597.87.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve mileage reimbursements in the amounst of $250.32 and $597.87.The motion carried unanimously.

Approve mileage **COUNCIL**

9. Approval of investments and reinvestments

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve investments and reinvestments as follows:

Investments & reinvestments **COUNCIL**

LOCAL GOVERNMENT INVESTMENT POOL

May 2014 Statement

April Ending Balance	$10,657,311.14
0 Deposits in May	-
1Withdrawal in May	(1,000,000.00)
May Interest Earnings @ 0.09%	763.17
TOTAL	$ 9,658,074.31

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield
Park Bank/CD	$500,000.00	6/4/2013	9/4/2014	0.35%
Bank Mutual/MMkt	$510,731.41	10/5/2011	variable	
Pyramax Bank/CD	$500,000.00	9/24/2013	3/24/2015	1.00%
Community Bank & Trust/CD	$500,000.00	1/2/2013	6/2/2014	0.70%
Tri City Bank/CD	$500,000.00	11/14/2012	5/14/2014	0.55%
Tri City Bank/CD	$250,000.00	2/14/2014	8/14/2015	0.25%
Tri City Bank/CD	$500,000.00	10/31/2013	4/30/2015	0.25%
WaterStone Bank	$500,000.00	4/16/2014	5/15/2016	1.00%
Westbury Bank /CD	$504,135.56	6/7/2013	12/7/2014	0.30%
Great Midwest Bank/CD	$500,000.00	12/4/2013	3/4/2015	0.55%
Anchor Bank/CD	$500,000.00	4/15/2014	4/15/2015	0.25%
The Equitable Bank	$500,000.00	8/14/2012	8/17/2014	0.80%
Money Mkt/Tri-City Bank	$5,197,588.90	12/31/2001	variable	
Money Mkt/BMO Harris Bank	$503,310.44	6/28/2011	variable	

Totals	$11,465,766.31	

The motion carried unanimously.

10. Accept financial statement

It was moved by Ald. Kastner, seconded by Ald. Bailey, to accept the April 2014 financial statement. The motion carried unanimously. — Accept April 2014 financial statement **COUNCIL**

11. Other topics for future agendas
None.

12. It was moved by Ald. Kastner, seconded by Ald. Bailey, for the Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) at 6:40 P.M. to consider the following: — Closed Session

a. Discussion of specific personnel problems as related to personnel matters (B. Granberg)

On a roll call vote, the motion carried unanimously.

13. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn the closed session and reconvene into open session at 6:55 P.M. The motion carried unanimously. — Reconvene

At this time, Item #6 was discussed.

14. Decision of specific personnel problems as related to personnel matters

It was moved by Ald. Kastner, seconded by Ald. Saryan, for the Director of Human Resources to proceed, as directed, regarding educational reimbursement. The motion carried unanimously.

15. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 6:58 P.M. The motion carried unanimously. — Adjourn

Respectfully submitted,
Joanne Waite, Human Resources Assistant

Distributed: 7/11/14