

AGENDA FOR THE FINANCE AND HUMAN RESOURCES COMMITTEE TO BE
HELD IN ROOM 100 OF GREENFIELD CITY HALL ON **WEDNESDAY, MAY 25,**
2016 at 6:30 PM

1. Meeting called to order and roll call
2. Approval of the May 11, 2016 Finance and Human Resources Committee minutes
3. Discussion and decision to approve the Gold Hardware Preventative Maintenance/ Support and Firmware Agreement with Election Systems & Software, Inc. (ES&S) for the DS200 and AutoMARK voting equipment (J. Goergen)
4. Discussion and decision to approve a COBRA Service Agreement with Diversified Benefit Services, Inc. effective July 1, 2016 (Mayor Neitzke)
5. Approval of schedules of disbursements in the amount of \$201,473.94
6. Approval of mileage reimbursements in the amount of \$177.20
7. Investments and reinvestments
8. Accept financial statements
9. Other topics for future agendas
10. Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) and (e) to consider the following:
 - a. Discussion regarding Department of Human Resources staffing and functions, and potential contractual relations related thereto (Mayor Neitzke)
11. Adjourn closed session and reconvene into open session
12. Discussion and decision to approve an agreement with HR Directions, Inc. to provide human resources management consulting services to the City of Greenfield (Mayor Neitzke)
13. Discussion and decision to revise the job description of Administrative Assistant Mayor's Office/Human Resources Assistant to Administrative Assistant Mayor's Office/Human Resources Coordinator (Mayor Neitzke)
14. Discussion and decision to approve setting the salary of the Administrative Assistant Mayor's Office/Human Resources Coordinator position (Mayor Neitzke)
15. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Human Resources Department at 414-329-5208, (FAX), 414-543-6158, TDD, 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Human Resources Director/ADA Coordinator at Greenfield City Hall, 7325 W. Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.