

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, SEPTEMBER 28, 2016

1. The meeting was called to order by Ald. Saryan at 6:40 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present

Also Present: Paula Schafer, Finance Director
Mayor Neitzke
Ald. Akers, 4th District
Scott Jaquish, Director of Parks and Recreation

2. Approval of the September 14, 2016 Finance and Human Resources Committee minutes

Approve 9/14/16
minutes

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the September 14, 2016 Finance and Human Resources Committee minutes, as presented. The motion carried unanimously.

3. Presentation of proposed 2017 budget and brief discussion (Mayor Neitzke)

Mayor Neitzke distributed budget binders to the Alderpersons. Health care and salary increases of 2% are the two main items that are driving the budget. Most of the salary increases are a result of the police and fire union contracts. Two percent was in the range of comparables with other communities.

There are no major initiatives in this budget. The budget would have been completed last week, but the City was waiting for some final numbers from the state. He explained the city is bound to comply with the levy limit using the state's calculations and their formulas. The city is also bound to follow the state's expenditure restraint program and keep our expenditures at the level that is indicated.

In 2015, the state changed the way that they calculate the levy limit and the ERP. Apparently, half the municipalities in the state were unaware of those changes. Last year's budget was done not using the state's new method. However, there is a forgiveness from the state for all the municipalities that had used the wrong calculations. This year, Greenfield used the new methods. Those numbers are substantially different than what is presented to you this evening. There were a couple of capital items that were deleted from this binder (3 DPW trucks). Mayor Neitzke spoke about the dispatch console system, that is required as part of our association with Milwaukee County and the new Motorola system, being included in the budget.

The levy increase is at 2.4%. He reminded the Council that when you give up levy limit you forever lose the ability to raise it. The only major capital project

next year is Edgerton Avenue. A significant portion of that comes from federal funding.

Mayor Neitzke spoke about departmental budgets. The Library Board sets the policy and creates the budget for the Library. We did the best we could for them, within the limits prescribed by the state, to fund all their needs. The Police Department is requesting more officers, so he is investigating options to fund them on a graduated basis. A referendum was mentioned. He said this would be a topic of discussion at a future Finance Committee meeting.

Capital equipment items for the most part have been levied for years and been paid for. About \$700,000 is being levied to fund the capital equipment budget.

Mayor Neitzke said money is spent wisely in this city, and gave several examples.

Ms. Schafer said the public hearing on the budget will be held on November 15th.

Health insurance numbers haven't been received yet. A 10% increase was budgeted. If it is more than that, there will be major revisions across every department to make up for that. The City went out for bids this year.

If there are any questions on the budget, contact the Finance Director or Mayor Neitzke.

4. Discussion and decision to approve a resolution amending the 2016 Non-Represented salary resolution (Finance Department changes) (W. Wingo)

Mayor Neitzke said this resolution incorporates the salary and position changes in the Finance Department, which were approved by the Common Council at their last meeting.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve a resolution amending the 2016 Non-Represented salary resolution (Finance Department changes). The motion carried unanimously.

Approve amending
2016 Non-Rep.
resolution
COUNCIL

5. Approval of schedules of disbursements in the amount of \$1,596,941.93

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the following schedules of disbursements:

Approve
disbursements
COUNCIL

<u>AP CHECKS</u>	<u>9/7/16</u>
Total	\$ 1,300.00

<u>AP CHECKS</u>	<u>9/9/16</u>
Total	\$ 174,548.60

<u>AP CHECKS</u>	<u>9/16/16</u>
Total	\$1,197,497.90

<u>P-CARDS JULY 2016 Statement</u>	<u>7/9/16</u>
Total	\$ 144,622.37

P-CARDS AUGUST 2016 STATEMENT 8/9/16

Total \$ 78,973.06

The motion carried unanimously.

6. Approval of mileage reimbursements in the amount of \$1,923.26

It was moved by Ald. Bailey, seconded by Ald. Kastner,
to approve mileage reimbursements in the amount of \$1,923.26.
The motion carried unanimously.

Approve mileage
COUNCIL

7. Approval of investments and reinvestments

It was moved by Ald. Kastner, seconded by Ald. Bailey,
to approve investments and reinvestments as follows:

Investments
& reinvestments
COUNCIL

LOCAL GOVERNMENT INVESTMENT POOL

August 2016 Statement

July Ending Balance	\$25,195,340.84
0 Deposits in August	-
0 Withdrawals in August	-
August Interest Earnings @ 0.43%	8,289.54
TOTAL	\$25,203,630.38

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned
Bank Mutual/MMkt	\$513,155.94	10/5/2011	variable		
Money Mkt/Tri-City Bank	\$856,998.88	12/31/2001	variable		\$109.18
Money Mkt/BMO Harris Bank	\$505,009.37	6/28/2011	variable		\$62.93
Ehlers Investment Partners	\$6,124,605.49	12/9/2014	variable		
Associated Bank Investments	\$6,074,778.61	12/10/2014	variable		
TD America Trade TIF # 6 (2015)	\$730,467.62	10/1/2015	variable		
TD America Trade TIF # 6 (2016)	\$2,709,985.47	6/29/2016	varibale		
Totals	\$17,515,001.38				\$172.11

The motion carried unanimously.

8. Accept financial statement

It was moved by Ald. Kastner, seconded by Ald. Bailey, to accept the August 2016 financial statement. The motion carried unanimously.

Accept August 2016
financial statement
COUNCIL

9. Other topics for future agendas

Mayor Neitzke announced that the final round of borrowing for the 84 South project will happen soon. Curbs and the median were poured this week on Sura Lane. It was named for the former family farm that was on the west end of the property. Two other named streets are Hawk Run and Falcon Pass, which were suggested by Ald. Bailey. That made sense, as this project is the dividing line between the two school districts.

New down lit LED street lights have been installed near Konkel Park. Mayor Neitzke said they are working on providing those same type of lights for the area of 76th and Layton, where existing lighting is dim.

Mayor Neitzke spoke more about the 84 South project, and how things are progressing faster than expected. He explained how complicated tenant leases can be.

Ald. Saryan suggested that Ms. Schafer contact all Alderpersons and ask them if a Department Manager should be requested to attend the October 12th Finance meeting.

10. It was moved by Ald. Bailey, seconded by Ald. Kastner, to adjourn the meeting at 7:23 P.M. The motion carried unanimously.

Adjourn

Respectfully submitted,
Joanne Waite, Human Resources Coordinator

Distributed: 9/30/16