

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, MARCH 15, 2017

1. The meeting was called to order by Ald. Saryan at 6:30 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present

Also Present: Paula Schafer, Finance Director
William Wingo, Director of Human Resources
Jeff Katz, Director of Neighborhood Services
Dan Ewert, Superintendent of Public Works

Excused: Mayor Neitzke

2. Approval of the February 22, 2017 Finance and Human Resources Committee minutes

Approve 2/22/17
minutes

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the February 22, 2017 Finance and Human Resources Committee minutes, as presented. The motion carried unanimously.

3. Discussion and decision to approve fund transfers among projects within the Engineering Division's capital improvement account group (J. Katz)

Mr. Katz said funds need to be transferred among projects. He explained that one old project is being closed and excess funds are going to two other projects.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve fund transfers among projects within the Engineering Division's capital improvement account group.

Approve Eng.
fund transfers
COUNCIL

Under discussion, Ald. Bailey asked about the \$1.5 million balance in the 43rd Street, Layton to Grange account. Mr. Katz said there is money left over in that account because the City hasn't been billed for some of the work done in Fall, plus the road still needs paving this year. That balance will eventually go down to zero. There is an extra \$85,000 because the City received a grant from MMSD to pay for part of the work on that project. That money is being transferred into some projects for work we are doing this year.

The motion carried unanimously.

- 3a. Discussion and decision regarding approving Memorandum of Understanding Between the West Allis Health Department WIC Program and the Greenfield Health Department Public Health Nursing Program (D. Rausch)

It was moved by Ald. Kastner, seconded by Ald. Saryan, to approve a Memorandum of Understanding between the West Allis Health Department WIC Program and the Greenfield Health Department Public Health Nursing Program. The motion carried unanimously.

Approve WIC
MOU with
West Allis
COUNCIL

4. Approval of schedules of disbursements in the amount of \$15,246,617.78

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the following schedules of disbursements:

Approve
disbursements
COUNCIL

<u>AP CHECKS</u>	<u>2/17/17</u>	<u>AP CHECKS</u>	<u>2/24/17</u>
Total	\$ 160,851.63	Total	\$ 564,806.55

<u>WIRE TRANSFERS FEBRURY 2017</u>
Total

<u>P-CARDS JANUARY 2017 STATEMENT 1/9/17</u>
Total

<u>P-CARDS FEBRUARY 2017 STATEMENT 2/9/17</u>
Total

<u>TAX REFUNDS</u>	<u>2/21/17</u>
Total	\$1,499.99

The motion carried unanimously.

5. Approval of mileage reimbursements in the amount of \$785.81

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursements in the amount of \$785.81. The motion carried unanimously.

Approve mileage
COUNCIL

6. Other topics for future agendas

Ald. Bailey said an item was brought to his attention by a constituent who would like to see some benches and trash cans placed along Layton Avenue. He mentioned placing some near 92nd and 84th and Layton. Ald. Kastner asked if this idea has been brought up to the 84 South people. Mr. Katz said that if the benches and trash cans would be placed near the bus stops, Milwaukee County would have to approve that. Layton Avenue is maintained by the County. Neighborhood Services can contact the County. Then the matter can be discussed at the Board of Public Works.

Ald. Bailey also mentioned 76th and Layton. Mr. Katz said the City tries to place trash cans near bus stops. However, the City only gets a certain number of trash cans from Johns Disposal. Ald. Bailey mentioned matching bench and trash can colors. If we could find out the cost of putting 'City of Greenfield' on them that would be good advertising.

7. It was moved by Ald. Kastner, seconded by Ald. Bailey, for the Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) at 6:39 p.m. to consider the following: Closed Session

- a. Discussion of specific personnel problems as related to personnel matters (W. Wingo)

On a roll call vote, the motion carried unanimously.

8. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn the closed session and reconvene into open session at 7:13 p.m. The motion carried unanimously. Reconvene

9. Decision of specific personnel problems as related to personnel matters

It was moved by Ald. Kastner, seconded by Ald. Bailey, for the Director of Human Resources to proceed, as directed. The motion carried unanimously.

10. It was moved by Ald. Katner, seconded by Ald. Saryan, to adjourn the meeting at 7:14 p.m.. The motion carried unanimously. Adjourn

Distributed: 3/17/17

Respectfully submitted,
Joanne Waite, Human Resources Coordinator