

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, AUGUST 9, 2017

1. The meeting was called to order by Ald. Saryan at 6:33 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present

Also Present: Paula Schafer, Finance Director
William Wingo, Director of Human Resources
Scott Jaquish, Director of Parks and Recreation
Jon Cohn, Fire Chief
Jeff Katz, Director of Neighborhood Services
Chuck Erickson, Community Development Manager

Excused: Mayor Neitzke

2. Approval of the July 26, 2017 Finance and Human Resources Committee minutes

Approve 7/26/17 minutes

Ald. Kastner asked that the minutes be amended to reflect that he was excused and not absent from this meeting.

It was moved by Ald. Kastner, seconded by Ald. Saryan, to approve the July 26, 2017 Finance and Human Resources Committee minutes, as corrected. The motion carried unanimously.

3. Discussion and decision to amend the salary for the full-time Parks/Facilities Supervisor in the Parks and Recreation Department (B. Wingo)

Mr. Wingo developed a salary range for this position (\$69,191 to \$77,875), which is similar to other cities who have employees in similar positions. He recommended that the incumbent be placed at the four year (top) annual step, which is equivalent to the current straight time rate of a Working Foreman.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to amend the salary for the full-time Parks/Facilities Supervisor in the Parks and Recreation Department, as presented. The motion carried unanimously.

Approve amending salary range of Parks/Facilities Supv.
COUNCIL

- 3a. Discussion and decision on EMS Amendment, Agreement Letter (Chief Cohn)

Chief Cohn said there is an existing 2017-2018 contract with Milwaukee County. As part of this agreement, there is an option to extend it and receive financial compensation for 2019 and 2020 if the City participates in a technology project. The amendment being presented is to participate in the technology. We receive approximately \$110,000 annually from the county for our paramedic program.

Chief Cohn stated that the city also gets reimbursed \$30 for every paramedic transport we do. The \$30 stipend means an additional \$40,000. Milwaukee County notified us at the beginning of the original contract that money was going away. We convinced them to take it down by 25% over the four years, and to instead invest in technology for the 2018-2020 years. If we partake in the technology, Greenfield will get a 2-year extension on our contract and be eligible for the \$110,000 in 2019 and 2020. Chief Cohn explained the technology is called FATPOT. This would allow for the connection of our Computer Aided Dispatch (CAD) to be tied to other communities using CAD.

Greenfield has objected to the administration of the paramedic program since 2012. Other partners are in agreement. Chief Cohn will work on strategy for the next two years, so at the end of this contract in 2020 the city would be prepared to have a paramedic system with or without the funding from Milwaukee County.

Chief Cohn recommends the committee approve the amendment to participate in FATPOT. However, there is an option to participate in another piece of technology called FirstWatch, which we will decline. That product is being used in a different capacity to analyze our calls and patient care record. Attaching it to our CAD isn't the right place to put it.

In summary, Chief Cohn recommend approving the amendment to participate in FATPOT and decline FirstWatch, which would allow the City to continue to get approximately \$110,000 annually for 2019 and 2020.

Ald. Kastner asked about \$10,000 in FATPOT costs. Chief Cohn said that is an annual fee that will be absorbed in the Fire Department's budget.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the Amendment, Intergovernmental Agreement for EMS Services 2017-2018 to participate in FATPOT and decline FirstWatch. The motion carried unanimously.

Approve EMS
Amendment
COUNCIL

4. Approval of schedules of disbursements in the amount of \$5,955,921.70

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the following schedules of disbursements:

Approve
disbursements
COUNCIL

<u>AP CHECKS</u>	<u>7/21/17</u>	<u>AP CHECKS</u>	<u>7/28/17</u>
Total	\$ 648,925.30	Total	\$ 428,988.24
 <u>WIRE TRANSFERS JULY 2017</u>			
Total	\$4,878,008.16		

The motion carried unanimously.

5. Approval of mileage reimbursements in the amount of \$1,386.01

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursements in the amount of \$1,386.01. The motion carried unanimously.

Approve mileage
COUNCIL

6. Other topics for future agendas

Ms. Schafer said it is anticipated that the budget will be discussed at the August 30th meeting.

7. It was moved by Ald. Kastner, seconded by Ald. Bailey, for the Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) at 6:45 p.m. to consider the following:

Closed Session

- a. Discussion of specific personnel problems as related to personnel matters (W. Wingo)

On a roll call vote, the motion carried unanimously.

8. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn the closed session and reconvene into open session at 7:12 p.m. The motion carried unanimously.

Reconvene

9. Decision of specific personnel problems as related to personnel matters

No action necessary.

10. Discussion and decision to recruit and hire a full-time Building Inspector for the Department of Neighborhood Services (J. Katz)

It was moved by Ald. Kastner, seconded by Ald. Bailey, to recruit and hire a full-time Building Inspector for the Department of Neighborhood Services.

Approve hiring a
F/T Bldg. Inspector
COUNCIL

Under discussion, Ald. Bailey asked about the salary. Mr. Erickson said the salary depends on the number of certifications the person has. Mr. Wingo said there is no change in the rates. Adding this position helps meet the demand for inspections and reduce the need to hire temporary Inspectors. Building permits are a source of revenue for the city.

The motion carried unanimously.

11. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 7:14 P.M. The motion carried unanimously.

Adjourn

Distributed: 8/11/17

Respectfully submitted,
Joanne Waite, Human Resources Coordinator

Minutes are not official until formally approved at the next scheduled meeting