

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, SEPTEMBER 27, 2017

1. The meeting was called to order by Ald. Saryan at 6:30 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present

Also Present: Paula Schafer, Finance Director
Chief Cohn, Fire Department
Chief Wentlandt, Police Department

Excused: Mayor Neitzke

2. Approval of the September 13, 2017 Finance and Human Resources Committee minutes

Approve 9/13/17 minutes

It was moved by Ald. Kastner, seconded by Ald. Saryan, to approve the September 13, 2017 Finance and Human Resources Committee minutes, as presented. The motion carried with Ald. Kastner and Ald. Saryan voting aye. Ald. Bailey abstained.

3. Discussion regarding proposed 2018 budget (Mayor Neitzke)

Ms. Shafer said information has been received from the state, which was a slight increase in percentage over what was presented originally.

4. Discussion and decision to approve the Section 105 Health Reimbursement Arrangement Plan renewal between the City and Diversified Benefit Services, Inc. for the period 1/1/18 through 12/31/18 (W. Wingo)

Ms. Shafer said there is no increase to the annual renewal/set-up fee or monthly participant administrative fees.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the Section 105 Health Reimbursement Arrangement Plan renewal between the City and Diversified Benefit Services, Inc. for the period 1/1/18 through 12/31/18. The motion carried unanimously.

Approve Sec. 105
Plan renewal
COUNCIL

5. Discussion and decision to approve the Section 125 Flexible Benefit Plan renewal with Diversified Benefit Services, Inc. for the period 1/1/18 through 12/31/20 (W. Wingo)

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the Section 125 Flexible Benefit Plan renewal with Diversified Benefit Services, Inc. for the period 1/1/18 through 12/31/20. The motion carried unanimously.

Approve Sec. 125
Plan renewal
COUNCIL

6. Discussion and decision to renew a contract with Tactical Athlete Health & Performance Institute (LMRL Consulting) and worker's compensation injury management (Chiefs Cohn & Wentlandt)

Chief Wentlandt said this is a renewal of a contract that has been in place with the Fire Department for two years. Earlier this year, the Police Department piggybacked onto the existing Fire Department contract. This renewal puts police and fire together within the same contract. He explained this contract provides injury management services to those firefighters and police officers who become injured on or off duty. Employees get back to work faster.

It was moved by Ald. Kastner, seconded by Ald. Saryan, to renew a contract with Tactical Athlete Health & Performance Institute (LMRL Consulting) and worker's compensation injury management. The motion carried unanimously.

Approve contract
LMRL Consulting
COUNCIL

7. Approval of schedules of disbursements in the amount of \$762,360.55

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve the following schedules of disbursements:

Approve
disbursements
COUNCIL

<u>AP CHECKS</u>	<u>9/8/17</u>	<u>AP CHECKS</u>	<u>9/15/17</u>
Total	\$ 528,294.51	Total	\$ 145,595.32

<u>P-CARDS AUGUST 2017 STATEMENT 8/9/17</u>	
Total	\$ 88,470.72

The motion carried unanimously.

8. Approval of mileage reimbursements in the amount of \$75.27

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve mileage reimbursements in the amount of \$75.27. The motion carried unanimously.

Approve mileage
COUNCIL

9. Approval of investments and reinvestments

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve investments and reinvestments as follows:

Investments
& reinvestments
COUNCIL

LOCAL GOVERNMENT INVESTMENT POOL

August 2017 Statement

July Ending Balance	\$22,494,155.19
0 Deposits in August	--
1 Withdrawal in August	2,000,000.00
Augusts Interest Earnings @ 1.00%	<u>18,292.51</u>
TOTAL	\$20,512.447.70

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned
Bank Mutual/MMkt	\$513,925.13	10/5/2011	variable		
Money Mkt/Tri-City Bank	\$1,366,929.42	12/31/2001	variable		\$174.14
Money Mkt/BMO Harris Bank	\$505,884.43	6/28/2011	variable		\$84.70
Ehlers Investment Partners X-2055705	\$6,164,083.00	12/9/2014	variable		
Associated Bank Investments	\$6,097,585.41	12/10/2014	variable		
TD America Trade TIF # 6 (2015) X-031566	\$457,782.37	10/1/2015	variable		
TD America Trade TIF # 6 (2016) X-130060	\$280,776.71	6/29/2016	varibale		
TD America Trade TIF # 6 (2016) X-287885	\$533,136.18	11/30/2016	variable		
TD America Trade TIF # 6 (2017) X-632136	\$167,810.14	4/1/2017	variable		
Totals	\$16,087,912.79				\$258.84

The motion carried unanimously.

10. Accept financial statement

It was moved by Ald. Kastner, seconded by Ald. Bailey, to accept the August 2017 financial statement. The motion carried unanimously.

Accept August financial statement
COUNCIL

11. Other topics for future agendas

The budget will be discussed at the next meeting.

12. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 6:37 P.M. The motion carried unanimously.

Adjourn

Respectfully submitted,
Joanne Waite, Human Resources Coordinator

Distributed: 9/28/17

Minutes are not official until formally approved at the next scheduled meeting