

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, OCTOBER 11, 2017

1. The meeting was called to order by Ald. Saryan at 6:30 P.M.

|            |              |         |
|------------|--------------|---------|
| Roll Call: | Ald. Saryan  | Present |
|            | Ald. Kastner | Present |
|            | Ald. Bailey  | Present |

Also Present: Paula Schafer, Finance Director  
Sheila O'Brian, Library Director  
Scott Jaquish, Director of Parks and Recreation

Excused: Mayor Neitzke

2. Approval of the September 27, 2017 Finance and Human Resources Committee minutes

Approve 9/27/17 minutes

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the September 27, 2017 Finance and Human Resources Committee minutes, as presented. The motion carried unanimously.

3. Discussion regarding proposed 2018 budget (Mayor Neitzke)

Ms. Shafer distributed an updated summary budget sheet, which included the General Transportation Aids estimate that was received from the state. This update did not change the tax rate or levy. This increased the intergovernmental revenue and decreased the use of fund balance. The September CPI will be released on Friday, October 13<sup>th</sup>, which could impact the ERP calculation. She then asked for permission to publish the proposed budget.

It was moved by Ald. Saryan, seconded by Ald. Bailey, to authorize the Finance Director to release for publication the proposed 2018 budget Statement of Revenues, Expenditure and Tax Levy. The motion carried unanimously.

4. Discussion and decision regarding renewal of agreement with Challenger Sports to host summer soccer camps for summer 2018-2010 (S. Jaquish)

Mr. Jaquish said the City has partnered with Challenger Sports for ten summers to offer a higher level of soccer instruction. Challenger Sports hires and trains professional staff to conduct these camps in cooperation with the Parks and Recreation Department. He recommends renewing the 3-year agreement. That will lock in the camper fee for those years avoiding an average 5% annual increase, as well as locking in preferred summer dates. Ald. Bailey asked how many attend this camp. Mr. Jaquish replied about 80, and most are Greenfield residents.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve renewal of an agreement with Challenger Sports to host summer soccer camps for summer 2018-2010. The motion carried unanimously.

Approve renewal  
Challenger Sports  
agreement  
**COUNCIL**

5. Approval of schedules of disbursements in the amount of \$2,013,093.89

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the following schedules of disbursements:

Approve  
disbursements  
**COUNCIL**

|                  |                |                  |                |
|------------------|----------------|------------------|----------------|
| <u>AP CHECKS</u> | <u>9/23/17</u> | <u>AP CHECKS</u> | <u>9/29/17</u> |
| Total            | \$ 775,128.61  | Total            | \$ 479,024.57  |

|                                      |
|--------------------------------------|
| <u>WIRE TRANSFERS SEPTEMBER 2017</u> |
| Total                                |

The motion carried unanimously.

6. Approval of mileage reimbursements in the amount of \$609.90

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursements in the amount of \$609.90. The motion carried unanimously.

Approve mileage  
**COUNCIL**

7. Other topics for future agendas

The proposed 2018 budget will be placed on the next agenda.

8. Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(e) to consider the following:

- a. Discussion regarding contract negotiations

The committee did not go into closed session.

9. Adjourn the closed session and reconvene into open session.

N/A

10. Decision regarding contract negotiations

N/A

11. It was moved by Ald. Bailey, seconded by Ald. Kastner, to adjourn the meeting at 6:45 P.M. The motion carried unanimously.

Adjourn

Distributed: 10/12/17

Respectfully submitted,  
Joanne Waite, Human Resources Coordinator

*Minutes are not official until formally approved at the next scheduled meeting*