

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT THE GREENFIELD CITY HALL ON WEDNESDAY, OCTOBER 25, 2017

1. The meeting was called to order by Ald. Saryan at 6:32 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present

Also Present: Paula Schafer, Finance Director
Mayor Neitzke
David Patrick, Assistant Police Chief
Sean Licht, Police Captain

2. Approval of the October 11, 2017 Finance and Human Resources Committee minutes Approve 10/11/17 minutes

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the October 11, 2017 Finance and Human Resources Committee minutes, as presented. The motion carried unanimously.

3. Discussion regarding proposed 2018 budget (Mayor Neitzke)

Mayor Neitzke said the public hearing will be held on November 21st. The proposed budget was distributed for review. Ms. Schafer said there are also copies in the Treasurer's office, Library and the City Clerk's office.

Mayor Neitzke's biggest concern was trying to add more police officers to the budget. He said that is impossible with expenditure restraint and levy limit limitations without cutting something else. South Milwaukee is going to referendum, which was an elaborate process. Mayor Neitzke is interested in that outcome. Another option would be to deal with the state legislature to address public safety needs. Every municipality in the County is in the same situation. Other ways to hire more police officers in the short-term would jeopardize the financial stability of the city, such as using reserves, or cutting services in other areas. Mayor Neitzke also mentioned pay raises of 2% in the union contracts for 2018.

Ald. Bailey wondered about the strain the 84 South project will have on city services. Mayor Neitzke said there is no question there will be some impact. He then read an excerpt from the Kettle Commission Report, done for his predecessor. It contained a series of recommendations about the interactions of local government and state government. The idea was to start working together, as many services overlap. Mayor Neitzke thought that needs to start happening. Every community in Milwaukee County needs more public safety. Ald. Kastner said if we could incentivize the cooperation between communities somehow by a funding source that would match, that would help get that accomplished.

Mayor Neitzke said the city proposes to raise the levy 1.89%. He hopes that will pay for health insurance. We still don't have firm numbers, as those markets are in a turmoil. He mentioned he has budgeted for a 3% increase. The City is going out for health insurance bids for 2018.

Mayor Neitzke explained that they are working with two brokers, current and previous, who have each been assigned markets to solicit from. It was his intent to create competition between the brokers and the insurers. He again stated this is a proposed budget, as he still doesn't have the health insurance numbers. This budget is already incredibly tight, so there could be cuts.

4. Discussion and decision to approve a contract amendment between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to 2018 Consolidated Contract grant funding related to public health emergency preparedness (D. Rausch)

Mayor Neitzke said this is a grant we apply for every year for emergency preparedness. He recommends approval.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve a contract amendment between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to 2018 Consolidated Contract grant funding related to public health emergency preparedness. The motion carried unanimously.

Approve 2018 grant
emergency
preparedness
COUNCIL

5. Discussion and decision to approve a contract amendment between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to 2018 Consolidated Contract grant funding related to core public health services (D. Rausch)

Mayor Neitzke said this is another grant the Health Department relies on. The purpose of the grant is to enhance local efforts in the areas of lead poisoning prevention, childhood immunizations and maternal/child health. He also mentioned that a good portion of the positions filled in the Health Department don't come from levy dollars. They are paid for through grants.

It was moved by Ald. Kastner, seconded by Ald. Saryan, to approve a contract amendment between the State of Wisconsin Department of Health and Family Services and the Greenfield Health Department related to 2018 Consolidated Contract grant funding related to core public health services. The motion carried unanimously.

Approve 2018
grant for core
public health services
COUNCIL

6. Discussion and decision related to Memorandum of Understanding for a Subcontracting Agreement of Dispensary of Tuberculosis Clinical Services of the Division of Public Health, Bureau of Communicable Diseases, between the Greenfield Health Department and the Franklin, Greendale, and Hales Corners health departments (D. Rausch)

Mayor Neitzke said this agreement provides for the expansion of tuberculosis case management as a shared service.

It was moved by Ald. Kastner, seconded by Ald. Bailey, to approve a Memorandum of Understanding for a Subcontracting Agreement of Dispensary of Tuberculosis Clinical Services of the Division of Public Health, Bureau of Communicable Diseases, between the Greenfield Health Department and the Franklin, Greendale, and Hales Corners health departments. The motion carried unanimously.

Approve MOU
for tuberculosis
shared services
COUNCIL

7. Approval of schedules of disbursements in the amount of \$707,005.63

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve the following schedules of disbursements:

Approve
disbursements
COUNCIL

<u>AP CHECKS</u>	<u>10/6/17</u>	<u>AP CHECKS</u>	<u>10/13/17</u>
Total	\$ 252,647.78	Total	\$ 393,748.03

<u>P-CARDS/SEPTEMBER 2017 STATEMENT</u>	
Total	\$ 60,609.82

The motion carried unanimously.

8. Approval of mileage reimbursements in the amount of \$622.21

It was moved by Ald. Bailey, seconded by Ald. Kastner, to approve mileage reimbursements in the amount of \$622.21. The motion carried unanimously.

Approve mileage
COUNCIL

9. Other topics for future agendas

Mayor Neitzke said the budget and health insurance will be discussed.

Ms. Schafer said the next Finance Committee meeting is scheduled for November 8th. The next Council meeting is November 7th. It was decided that the November 8th Finance Committee would be cancelled. The next regularly scheduled Finance meeting is scheduled for November 29th, after the public hearing on the budget.

Mayor Neitzke said when the health insurance information is in, he may have to schedule a special Finance Committee or Common Council meeting. Those numbers need to be available for the public hearing.

10. Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) to consider the following:

- a. Discussion of specific personnel problems as related to personnel matters

The committee did not go into closed session. Mayor Neitzke said he will keep this item on the Finance agenda until the budget is passed, just in case it is needed.

11. Adjourn the closed session and reconvene into open session.

N/A

12. Decision of specific personnel problems as related to personnel matters

N/A

13. It was moved by Ald. Kastner, seconded by Ald. Bailey, to adjourn the meeting at 7:30 P.M. The motion carried unanimously.

Adjourn

Respectfully submitted,
Joanne Waite, Human Resources Coordinator

Distributed: 10/27/17

Minutes are not official until formally approved at the next scheduled meeting