

AGENDA FOR THE FINANCE AND HUMAN RESOURCES COMMITTEE TO BE HELD
IN ROOM 100 OF GREENFIELD CITY HALL ON **WEDNESDAY, JANUARY 31, 2018 at
6:30 PM**

1. Meeting called to order and roll call
2. Approval of the January 10, 2018 Finance and Human Resources Committee minutes
3. Discussion and decision related to Independent Contractor Agreement by and between Community Advocates Public Policy Institute and the Greenfield Health Department (D. Rausch)
4. Discussion and decision related to Memorandum of Understanding between the Wisconsin Institute for Healthy Aging and the Greenfield Health Department (D. Rausch)
5. Discussion and decision to transfer capital equipment funds in the amount of \$78,094.59 from the Common Council AV project to a Document Management project (T. Lemmers)
6. Discussion and decision to approve an agreement with U.S. Bank to provide Procurement Card (P-Card) services to the city through the State of Wisconsin contract as a political subdivision (P. Schafer)
7. Approval of schedules of disbursements in the amount of \$996,567.82
8. Approval of mileage reimbursements in the amount of \$310.53
9. Investments and reinvestments
10. Other topics for future agendas
11. Committee to go into closed session, pursuant to Wisconsin Statutes, Section 19.85(1)(c) to consider the following:
 - a. Discussion of specific personnel problems as related to personnel matters
12. Adjourn closed session and reconvene into open session
13. Decision of specific personnel problems as related to personnel matters
14. Discussion and decision to approve a job description and salary for the Recreation Coordinator (Senior Adult/Volunteers) in the Parks and Recreation Department (S. Jaquish)
15. Discussion and decision to approve a job description and salary for the Graphics Coordinator in the Parks and Recreation Department (S. Jaquish)
16. Discussion and decision to approve filling the Recreation Coordinator (Senior Adult/Volunteers) position in the Parks and Recreation Department (S. Jaquish)

17. Discussion and decision to approve filling the Graphics Coordinator position in the Parks and Recreation Department on a part-time basis (S. Jaquish)
18. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language interpreters or other auxiliary aids. For additional information or to request this service, contact the Human Resources Department at 414-329-5208, (FAX), 414-543-6158, TDD, 1-800-947-6644 (Wisconsin Telecommunications Relay System), or by writing to the Human Resources Director/ADA Coordinator at Greenfield City Hall, 7325 W. Forest Home Avenue, Room 101, Greenfield, WI 53220. Greenfield City Hall is wheelchair accessible from the west and south entrances.