

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT
THE GREENFIELD CITY HALL ON WEDNESDAY, NOVEMBER 28, 2018.

1. The meeting was called to order by Ald. Saryan at 6:33 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Kastner	Present
	Ald. Bailey	Present

Also Present: Paula Schafer, Finance Director
Mayor Neitzke
Julie Foley, Human Resources Administrator
Scott Jaquish, Director, Parks & Recreation
Jeff Katz, Director, Neighborhood Services
David Patrick, Police Assistant Chief
Sean Licht, Police Captain
Jon Cohn, Fire Chief
George Weber, Fire Assistant Chief

- | | | |
|----|---|--|
| 2. | Approval of the October 10, 2018 Finance and Human Resources Committee minutes | Approve
10/10/18 |
| | It was moved by Ald. Bailey, seconded by Ald. Kastner to approve the October 10, 2018 Finance and Human minutes as presented. | Minutes |
| | The motion carried unanimously. | |
| 3. | Discussion and decision regarding Municipal Court renewing an agreement with Wisconsin Department of Revenue State Debt Collection. | Approve
Municipal
Court renewing
an agreement
with Wisconsin
Department of
Revenue State
Debt Collection |
| | Mayor Neitzke stated this agreement is a renewal from the previous agreement. | Council |
| | It was moved by Ald. Kastner, seconded by Ald. Bailey to approve renewing an agreement with Wisconsin Department of Revenue State Debt Collection. | |
| | The motion carried unanimously. | |
| 4. | Discussion and decision to approve transferring funds not to exceed \$5,000 from the Quality of Life Fund to the General Fund to purchase Holiday decorations for the City Center area. | Approve
transferring
funds not to
exceed \$5,000
from the
Quality of Life
Fund to the
General Fund
to purchase
Holiday
decorations for |
| | Mayor Neitzke stated the Quality of Life Fund is funded by the Billboard Revenue and is an Enterprise Fund and it is intended to spruce up the City, not a taxpayer expense. This is the decorations on Layton Avenue. The expense was approximately \$4,800. | |
| | It was moved by Ald. Kastner, seconded by Ald. Bailey to transfer funds not to exceed \$5,000 from the Quality of Life Fund to the General Fund to purchase Holiday decorations for the City Center area. | |

The motion carried unanimously.

the City Center
area
Council

5. Discussion and decision to approve fund transfers between Engineering Division capital improvement accounts.

Approve fund
transfers
between
Engineering
Division capital
improvement
accounts
Council

Mr. Katz stated they are transferring funds between capital accounts to close projects which are complete and adjust balances.

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve fund transfers between Engineering Division capital improvement accounts.

The motion carried unanimously.

6. Discussion and decision regarding contract allowing for the continuation of the Stockbox program.

Approve
contract
allowing for the
continuation of
the Stockbox
program
Council

Mr. Jaquish stated the annual renewal for the Stockbox was presented in September; however, while the contract was in routing for signature, they were handed a new contract for signature. This was previously approved, the language in the contract was now updated. Mr. Jaquish stated there are no changes to the City for the program.

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve contract allowing for the continuation of the Stockbox program.

The motion carried unanimously.

7. Approval of schedules of disbursements in the amount of \$536,585.57.

Approve
disbursements
Council

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve the following schedule of disbursements:

AP CHECKS	11/9/18	\$ 100,686.23
AP CHECKS	11/16/18	\$ 327,310.93
P-CARDS/OCT 2018		<u>\$ 108,588.41</u>
<u>TOTAL</u>		<u>\$ 536,585.57</u>

The motion carried unanimously.

8. Approval of mileage reimbursements in the amount of \$118.38.

Approve
mileage
Council

It was moved by Ald. Bailey, seconded by Ald. Kastner to approve the mileage in the amount of \$118.38.

The motion carried unanimously.

9. Investments and reinvestments.

Investments &
reinvestments
Council

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve the investments and reinvestments as follows:

LOCAL GOVERNMENT INVESTMENT POOL

October 2018 Statement

September Ending Balance	\$18,684,766.50
1 Deposit in August	\$ 480,036.72
3 Withdrawals in August	\$ 2,000,000.00
Oct Interest Earnings @2.20%	<u>\$ 33,202.23</u>

Total: \$17,198,005.45

Institution	Princ Amt	Investment	Maturity	Yield	Interest Earned
	Invested	Date	Date		
Money Mkt/Tri-City Bank	\$654,983.17	12/31/2001	variable		\$83.44
Money Mkt/BMO Harris Bank	\$507,681.38	6/28/2011	variable		\$214.36
Ehlers Investment Partners X-2055705	\$6,215,422.40	12/9/2014	variable		
Associated Bank Investments	\$6,090,962.37	12/10/2014	variable		
TD America Trade TIF # 6 (2015) X-031566	\$148,421.71	10/1/2015	variable		
TD America Trade TIF # 6 (2016) X-130060	\$0.00	6/29/2016	variable		
TD America Trade TIF # 6 (2016) X-287885	\$1.29	11/30/2016	variable		
TD America Trade TIF # 6 (2017) X-632136	\$46,289.36	4/1/2017	variable		
Totals	\$13,663,761.68				\$297.80

The motion carried unanimously.

10. Accept October Financial Statements.

Accept October
Financial
Statements
Council

It was moved by Ald. Kastner, seconded by Ald. Bailey to accept October 2018 financial statements.

The motion carried unanimously.

11. Other topics for future agendas

Mayor Neitzke stated the Police and Fire Union Contracts are expiring and the negotiations have been ongoing.

- | | | |
|-----|---|----------------|
| 12. | It was moved by Ald. Kastner, seconded by Ald. Bailey, for Committee to go into closed session at 6:46 p.m., pursuant to Wisconsin Statutes, Section 19.85(1)(c) to consider the following: | Closed Session |
|-----|---|----------------|

- a. Discussion of specific personnel problems as related to personnel matters

On a roll call vote, the motion carried unanimously.

- | | | |
|-----|---|-----------|
| 13. | It was moved by Ald. Bailey, seconded by Ald. Kastner, to adjourn the closed session and reconvene into open session at 8:25 p.m. | Reconvene |
|-----|---|-----------|

The motion carried unanimously.

- | | | |
|-----|---|---------------------|
| 14. | Decision of Specific personnel problems as related to personnel matters | Proceed as directed |
|-----|---|---------------------|

Proceed as directed.

It was moved by Ald. Bailey, seconded by Ald. Kastner to proceed as directed.

The motion carried unanimously.

- | | | |
|-----|---------|---------|
| 15. | Adjourn | Adjourn |
|-----|---------|---------|

It was moved by Ald. Bailey, seconded by Ald. Kastner to adjourn the meeting at 8:26 p.m.

The motion carried unanimously.