

MINUTES OF THE FINANCE AND HUMAN RESOURCES COMMITTEE MEETING HELD AT
THE GREENFIELD CITY HALL ON WEDNESDAY, SEPTEMBER 11, 2019.

1. The meeting was called to order by Ald. Saryan at 6:00 P.M.

Roll Call:	Ald. Saryan	Present
	Ald. Bailey	Present
	Ald. Kastner	Present

Also Present: Paula Schafer, Finance Director
Tim Sowinski, Deputy Comptroller
Julie Foley, Human Resources Administrator
Scott Jaquish, Parks & Recreation Director

2. Approval of the August 14, 2019 Finance and Human Resources Committee minutes. Approve

8/14/19

It was moved by Ald. Bailey, seconded by Ald. Kastner to approve the August 14, 2019 Finance and Human minutes as presented. Minutes

The motion carried unanimously.

3. Discussion and decision regarding contract allowing for the continuation of the Stockbox program.

Approve
contract for the
continuation of
the Stockbox
program
Council

It was moved by Ald. Kastner, seconded by Ald. Saryan to approve contract for the continuation of the Stockbox program.

The motion carried unanimously.

4. Discussion and decision related to a Facility Use Agreement between the City of Greenfield and the Southeast Wisconsin Chapter of the American Red Cross.

Approve a
Facility Use
Agreement
between the
City of
Greenfield and
the Southeast
Wisconsin
Chapter of the
American Red
Cross
Council

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve a Facility Use Agreement between the City of Greenfield and the Southeast Wisconsin Chapter of the American Red Cross.

The motion carried unanimously.

5. Discussion and decision related to Memorandum of Understanding for a Subcontracting Agreement of the Dispensary of Tuberculosis Clinical Services of the Division of Public Health, Bureau of Communicable Diseases, between the Greenfield Health Department and the Wauwatosa Health Department.

Approve
Memorandum
of
Understanding
for a
Subcontracting

It was moved by Ald. Kastner, seconded by Ald. Saryan to approve Memorandum of Understanding for a Subcontracting Agreement of the Dispensary of Tuberculosis Clinical Services of the Division of Public Health, Bureau of Communicable Diseases, between the Greenfield Health Department and the Wauwatosa Health Department.

The motion carried unanimously.

Agreement of
the Dispensary
of Tuberculosis
Clinical
Services of the
Division of
Public Health,
Bureau of
Communicable
Diseases,
between the
Greenfield
Health
Department and
the Wauwatosa
Health
Department
Council

6. Discussion and decision related to contracting with Environmental Health Consultant(s).

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve contract with Environmental Health Consultant(s)

Approve
contract with
Environmental
Health
Consultant(s)
Council

7. Approval of schedule of disbursements in the amount of \$3,542,597.12.

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve the following schedule of disbursements:

AP CHECKS	8/9/2019	348,248.29
AP CHECKS	8/16/2019	204,179.80
AP CHECKS	8/23/2019	504,830.55
AP CHECKS	8/30/2019	1,068,519.95
WIRE TRANSFERS	AUGUST 2019	1,284,480.02
P-CARDS / JULY 2019 STATEMENT	7/23/2019	132,338.51
	TOTAL:	3,542,597.12

Approve
schedule of
disbursements
in the amount
of
\$3,542,597.12
Council

The motion carried unanimously.

8. Approval of mileage reimbursements in the amount of \$715.15.

It was moved by Ald. Bailey, seconded by Ald. Kastner to approve the mileage in the amount of \$715.15.

Approve
mileage in the
amount of
\$715.15
Council

The motion carried unanimously.

9. Investments and reinvestments.

Approve
investments &
reinvestments
Council

It was moved by Ald. Kastner, seconded by Ald. Bailey to approve the investments and reinvestments as follows:

LOCAL GOVERNMENT INVESTMENT POOL

July 2019 Statement

June Ending Balance		\$ 23,200,670.23
7 Deposit (s) in July		8,271,665.95
3 Withdrawal(s) in July		3,750,000.00
July Interest Earnings @ 2.38%		50,185.69
	TOTAL:	\$ 27,772,521.87

Institution	Princ Amt Invested	Investment Date	Maturity Date	Yield	Interest Earned
Money Mkt/Tri-City Bank	\$642,587.74	12/31/2001	variable		\$81.87
Money Mkt/BMO Harris Bank	\$509,491.32	6/28/2011	variable		\$215.13
Ehlers Investment Partners X-2055705 GRD GEN INV	\$6,400,250.40	12/9/2014	variable		
Associated Bank Investments	\$6,293,166.23	12/10/2014	variable		
Totals	\$13,845,495.69				\$297.00

The motion carried unanimously.

10. Accept July 2019 Financial Statements.

Accept July
2019 Financial
Statements
Council

It was moved by Ald. Kastner, seconded by Ald. Bailey to accept July 2019 financial statements.

The motion carried unanimously.

11. Other topics for future agendas.

Ms. Schafer stated the 2020 budget will be presented at the next meeting, which will be held on September 25, 2019.

12. Adjourn.

Adjourn

It was moved by Ald. Kastner, seconded by Ald. Bailey to adjourn the meeting at 6:05 p.m.

The motion carried unanimously.